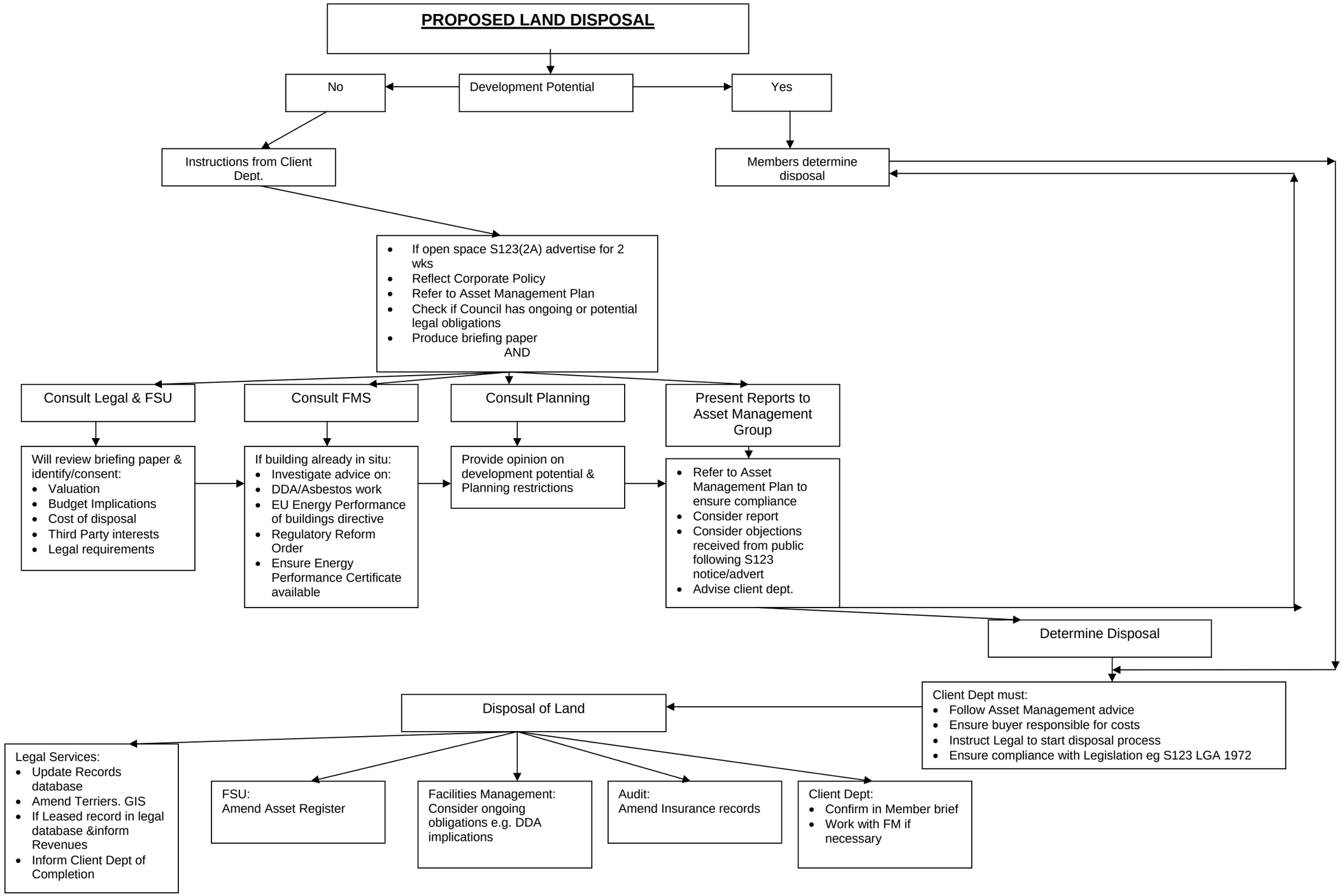
PROPOSED LAND DISPOSAL
Development Potential
No
Yes
Instructions from Client Dept.
Members determine disposal
If open space S123(2A) advertise for 2 wks
Reflect Corporate Policy
Refer to Asset Management Plan
Check if Council has ongoing or potential legal obligations
Produce briefing paper
AND
Consult Legal & FSU
Consult FMS
Consult Planning
Present Reports to Asset Management Group
Will review briefing paper & identify/consent:
Valuation
Budget Implications
Cost of disposal
Third Party interests
Legal requirements
If building already in situ:
Investigate advice on:
DDA/Asbestos work
EU Energy Performance of buildings directive
Regulatory Reform Order
Ensure Energy Performance Certificate available
Provide opinion on development potential & Planning restrictions
Refer to Asset Management Plan to ensure compliance
Consider report
Consider objections received from public following S123 notice/advert
Advise client dept.
Determine Disposal
Client Dept must:
Follow Asset Management advice
Ensure buyer responsible for costs
Instruct Legal to start disposal process
Ensure compliance with Legislation eg S123 LGA 1972
Disposal of Land
Legal Services:
Update Records database
Amend Terriers. GIS
If Leased record in legal database &inform Revenues
Inform Client Dept of Completion
FSU:
Amend Asset Register
Facilities Management:
Consider ongoing obligations e.g. DDA implications
Audit:
Amend Insurance records
Client Dept:
Confirm in Member brief
Work with FM if necessary