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Chief Executive

CABINET AGENDA

Date: Wednesday 21st March 2018

Time: 7.00pm NB Time

Venue: Council Chamber

This meeting will be webcast live on the internet.

Membership:

Councillor Riley	Chairman - Leader of the Council
Councillor Stanley	Finance, Policy and Resources
Councillor Dick	Health & Wellbeing
Councillor Mrs Egan	Housing and Council Homes
Councillor Howard MBE	Street Scene, Waste, Floods and Water Management
Councillor Isaacs	Neighbourhoods & Safer Communities
Councillor MacLean	Customer Engagement and Commercialism
Councillor Skipp	Environment & Leisure
Councillor Smith	Regeneration & Business Liaison

Cabinet Enquiries:	John Riley Ext 2417/Ann Horgan ext. 2413
Reference:	8/2017/2018
Publication Date:	Tuesday 13th March 2018

AGENDA
PART I
(Business to be taken in public)

1. Apologies

2. Members' Interests

3. Minutes

To approve the Minutes of the meeting held on 14th February 2018.

4. Forward Plan

To review the Forward Plan.

5. Public Health and Wellbeing

5(a) Leisure and Recreation Strategy Update

(Report of the Cabinet Member for Environment and Leisure)

6. Environment

6(a) Canvey Seafront – Recommendations from the Environment Policy and Scrutiny Committee

(Report of the Cabinet Member for Environment and Leisure)

6(b) Update on Flood Alleviation Measures in the Borough

(Report of the Cabinet Member for Street Scene, Waste, Floods and Water Management)

7. Transforming Our Community

7(a) The Sea Front Canvey Island

(Report of the Cabinet Members for Regeneration & Business Liaison, Street Scene, Waste, Floods and Water Management, Leader of the Council)

7(b) Regeneration and Assets Update

(Report of the Leader of the Council, Cabinet Member for Regeneration & Business Liaison)

7(c) Planning Policy Update

(Report of the Leader of the Council, Cabinet Member for Regeneration & Business Liaison)

7(d) Fairglen Interchange A127/A130 Improvement Scheme

(Report of the Leader of the Council, Cabinet Member for Regeneration & Business Liaison)

8. Efficient and Effective Customer Focused Services

8(a) Corporate Performance Scorecard Quarter 3, 2017-2018

(Report of the Cabinet Member for Finance, Policy & Resources)

9. Matters to be referred from /to Policy & Scrutiny Committees

See item 6(a)

10. Matters to be referred from /to the Standing Committees

There are no matters.

PART II

(Business to be taken in private)

(Item to be considered with the press and public excluded from the meeting)

There were no items known at the time of publication of the agenda.

**INFORMAL
CABINET SESSION**

All Councillors are welcome to take part in this informal question time session with Cabinet at the end of the meeting. The session will be time limited and will conclude not later than 9pm.



CABINET

14TH FEBRUARY 2018

PRESENT:

Councillor Riley Chairman	Leader of the Council
Councillor Stanley	Finance, Policy and Resources
Councillor Dick	Health and Wellbeing
Councillor Mrs Egan	Housing and Council Homes
Councillor Isaacs	Neighbourhoods & Safer Communities
Councillor Howard	Street Scene, Waste, Floods and Water Management
Councillor MacLean	Customer Engagement and Commercialism
Councillor Skipp	Environment & Leisure
Councillor Smith	Regeneration & Business Liaison

APOLOGIES: none

ALSO PRESENT:

Councillors: Acott, Bayley, E.Egan, Hurrell, Mumford, Palmer, Mrs Sach and Walter.

68. MEMBERS' INTERESTS:

There were none.

69. MINUTES:

The Minutes of the Cabinet meeting held on 17.1.2018 were approved and signed by the Chairman as a correct record.

70. FORWARD PLAN:

To comply with regulations under the Localism Act 2011, the Leader of the Council presented a revised Forward Plan to the meeting which outlined key decisions likely to be taken within the next quarter 2018. The Plan was reviewed each month.

Under this item the Cabinet Member for Street Scene, Waste, Floods and Water Management briefed Cabinet on recent meetings and actions being taken and proposed to address and prevent flooding within the Borough

Resolved – To note and approve the Forward Plan as amended.

71. HOUSING REVENUE ACCOUNT (HRA) – 2018/19 RENT LEVELS, REVENUE BUDGET AND CAPITAL PLAN FOR 2018/19 AND 2017/18 REVISED

Mindful of the Cabinet's role to determine the rent levels for Council dwellings and garages and approve a budget for the Housing Revenue Account (HRA) that meet legal requirements and deliver the approved HRA Business Plan and associated policies and strategies. The Cabinet considered a report submitting the following: Rent levels for Council dwellings and garages for 2018/19; HRA Revenue budget for 2017/18 (revised) and 2018/19.; HRA Capital Plan for 2017/18 (revised) and 2018/19.

Resolved:

1. To approve a rent reduction of 1% for all social rent HRA dwellings, resulting in an average reduction of £0.89 per week.
2. To approve a rent reduction of 1% for all affordable rent HRA dwellings, resulting in an average reduction of £1.70 per week.
3. To approve the HRA revenue budget for revised estimate 2017/18 and estimate 2018/19, as set out in Annexe A.
4. To approve the HRA capital plan for revised estimate 2017/18 and estimate 2018/19, as set out in Annexe B.

72. DISCRETIONARY RATE RELIEF – BUSINESS RATES –RELIEF FOR PUBS AND LOCAL DISCRETIONARY FUND

The Cabinet considered a report setting out further changes to the Council's Discretionary Rate Relief Policy which was approved in October 2017 as a result of the Chancellor's announcement on 22nd November 2017 to extend the £1,000 business rate discount for pubs into 2018/19.

Resolved:

To note and approve the proposed revised Policy for the granting of Discretionary Rate Relief Policy – Annex A attached to the report.

73. POLICY FRAMEWORK AND BUDGET SETTING FOR 2018/19

The Cabinet considered the report submitted by the Head of Resources (Section 151 Officer) containing proposals and recommendations for the Council's Policy Framework and Budget Setting for 2018/19 for recommendation to the Special Council meeting to be held following the Cabinet meeting that evening.

Resolved: to refer the report and recommend to Council:

Implementation of Council policies and related spending plans

1. That the Cabinet note the efficiency savings, cost reductions and additional income summarised in table 2.1.
2. To approve the continued funding of priority projects and other items of discretionary expenditure, as set out in table 9.1.
3. To note the cost pressures and other budget increases (growth) as set out in table 9.2.
4. That subject to recommendations 1 to 3 above, the revenue spending plans for 2017/18 (revised) and 2018/19, set out in section 9, tables 9.3 (summary) and 9.4 (net services expenditure) of the accompanying report, are approved.

Capital spending plans and prudential indicators

5. That the capital spending plan described in section 11 of the accompanying report (tables 11.2 and 11.3) is approved in respect of 2017/18 (revised) and 2018/19.
6. That it is noted that as stated in paragraphs 21 to 23 of section 11 of the accompanying report, and based on current plans and proposals, gross external borrowing is not expected to exceed the capital financing requirement in the current or forthcoming two financial years.
7. That as required by Section 3 of the Local Government Act 2003 and the Prudential Code for Capital Finance in Local Authorities, the following Prudential Indicators are approved as set out in the appropriate sections of the accompanying report:

Prudential Indicator - Reference to sections 11, 12 and 13 of accompanying report	
Capital expenditure	Tables 11.2 and 11.3
Ratio of financing costs to net revenue stream	Table 11.4
Capital financing requirement	Table 11.5
Authorised limit for external debt	Table 11.6
Operational boundary for external debt	Table 11.7

Incremental impact of capital investment Housing Revenue Account limit on indebtedness	Table 11.8 Section 11 para 34
Maturity structure of fixed rate borrowing - upper and lower limits	Table 12.2
Upper limits of fixed and variable interest rate exposures	Table 12.3
Maximum period and counterparty limits for specified investments	Table 13.1

8. That the Statement of Minimum Revenue Provision for 2018/19, as stated in paragraphs 35 to 37 of section 11 of the accompanying report is approved.
9. That no new capital proposals are allowed until:
 - the proposal has been evaluated in accordance with all relevant evaluation criteria;
 - the Cabinet has confirmed affordability and compliance with the Prudential Code for Capital Finance in Local Authorities;
 - the Cabinet has considered and approved details of the proposal.
10. That the policies and strategies supporting the budget framework and contained within the accompanying report are approved.

Statutory report of the Head of Resources

11. That as required by Section 25 of the Local Government Act 2003, the report of the Head of Resources set out in section 16 of the accompanying report in respect of robustness of the estimates is noted.
12. That as required by Section 25 of the Local Government Act 2003, the report of the Head of Resources set out in section 8 of the accompanying report in respect of the adequacy of proposed financial reserves is noted.

Statutory calculations in respect of the budget requirement & Council Tax as required by the Local Government Finance Act 1992, as amended ("the Act")

13. That as set out in section 5 of the accompanying report it is noted that acting under delegated authority and in consultation with the Cabinet Member responsible for Finance, Policy & Resources, the Head of Resources has calculated:
 - a) A tax base for the Borough of Castle Point of **30,443** being the amount T required by section 31B of the Act; and
 - b) A tax base for Canvey Island to which a Town Council precept applies as **11,768**.
14. That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 to 36 of the Act:

Ref	Amount £	Item
(a)	57,057,438	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish (Town) Councils.
(b)	49,187,102	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	7,870,336	being the amount by which the aggregate at 14(a) above exceeds the aggregate at 14(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act)
(d)	258.53	being the amount at 14(c) above (item R), divided by item T (14(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish (Town) precepts).
(e)	242,538	being the aggregate amount of the (Parish (Town) precepts) referred to in Section 34(1) of the Act.
(f)	250.56	being the amount at 14(d) above less the result given by dividing the amount at 14(e) above by item T (14(a) above), calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

15. That Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2018/19 for each part of its area and for each category of dwelling. This information is included within section 17 of the accompanying report:

Castle Point Borough Council Tax 2018/19, including and excluding Town Council precept, for each of the following categories of dwelling:

Band	Council Tax Including Town Council £	Council Tax Excluding Town Council £
A	180.78	167.04
B	210.91	194.88
C	241.04	222.72
D	271.17	250.56
E	331.43	306.24
F	391.69	361.92
G	451.95	417.60
H	542.34	501.12

16. To note that the County Council, the Police Authority and the Fire Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwelling in the Council's area, as indicated in the table below:

Band	Castle Point Borough Council	Essex County Council	Essex PFCC Fire and Rescue Authority	Police, Fire & Crime Commissioner for Essex	Total excluding Town Council	Canvey Island Town Council	Total including Town Council
	£	£	£	£	£	£	£
A	167.04	814.50	46.92	112.68	1,141.14	13.74	1,154.88
B	194.88	950.25	54.74	131.46	1,331.33	16.03	1,347.36
C	222.72	1,086.00	62.56	150.24	1,521.52	18.32	1,539.84
D	250.56	1,221.75	70.38	169.02	1,711.71	20.61	1,732.32
E	306.24	1,493.25	86.02	206.58	2,092.09	25.19	2,117.28
F	361.92	1,764.75	101.66	244.14	2,472.47	29.77	2,502.24
G	417.60	2,036.25	117.30	281.70	2,852.85	34.35	2,887.20
H	501.12	2,443.50	140.76	338.04	3,423.42	41.22	3,464.64

17. To note that, in accordance with the requirements of Section 52ZC of the Act the Council has determined whether its Relevant Basic Amount of Council Tax for 2018/19 is excessive.

For 2018/19, the relevant basic amount of Council Tax for Castle Point would be deemed excessive if the authority's relevant basic amount of Council Tax for 2018/19 is:

- (a) 3%, or more than 3%, greater than its relevant basic amount of Council Tax for 2017/18; and
- (b) More than **£5.00** greater than its relevant basic amount of Council Tax for 2017/18.

Ref	Amount £	Item
(a)	243.36	being the Relevant Basic Amount of Council Tax for 2017/18, excluding local precepts.
(b)	3.0%	being the percentage increase above which the Secretary of State has determined the Relevant Basic Amount of Council Tax for 2018/19 would be excessive.
(c)	250.66	being the amount above which the Relevant Basic Amount of Council Tax for 2018/19, excluding local precepts, would be excessive (rounded down to the nearest penny).
(d)	250.56	being the Relevant Basic Amount of Council Tax for 2018/19, excluding local precepts.

The Relevant Basic Amount of Council Tax for 2018/19 is therefore, not excessive and the duty to make substitute calculations and hold a referendum does not apply (Chapter 4ZA of Part 1 of the Act)

74. MATTERS TO BE REFERRED FROM/TO POLICY SCRUTINY COMMITTEES:

A report from the Environment Policy & Scrutiny Committee held on 29.11.2017 was postponed to the next Cabinet meeting as a further meeting of the Committee was scheduled for 20.2.2018.

75. MATTERS TO BE REFERRED FROM /TO THE STATUTORY COMMITTEES:

There were no matters.

Chairman



Castle Point Borough Council

Forward Plan

MARCH 2018

CASTLE POINT BOROUGH COUNCIL

FORWARD PLAN

MARCH 2018

This document gives details of the key decisions that are likely to be taken. A key decision is defined as a decision which is likely:-

- (a) Subject of course to compliance with the financial regulations, to result in the local authority incurring expenditure which is, or the savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates subject to a threshold of £100,000; or
- (b) To be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the area of the local authority.

The Forward Plan is a working document which is updated continually.

Date	<u>Item</u>	Council Priority	Decision by Council/ Cabinet	Lead Member(s)	Lead Officer(s)
March/June 2018	<u>Regeneration & Assets Update</u>	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
March 2018	<u>Canvey Seafront Update</u>	Transforming Our Community	Cabinet	Regeneration & Business Liaison	Local Plan & Regeneration Advisor
March /June 2018	<u>Planning Policy Update</u> Including 2050 matters	Transforming Our Community	Cabinet	Regeneration & Business Liaison	Local Plan & Regeneration Advisor
March 2018	<u>Flooding Update</u>	Environment	Cabinet	Street Scene, Waste, Floods and Water Management	Head of Environment
March 2018	<u>Leisure & Recreation Strategy Update</u>	Public Health & Wellbeing	Cabinet	Environment and Leisure	Head of Environment
June 2108	<u>Local Development Scheme – Revision</u>	Transforming Our Community	Cabinet	Strategic Partnerships Regeneration & Business Liaison	Local Plan & Regeneration Advisor
May/July/ Oct 2018	<u>Financial Update</u>	Efficient and Effective Customer	Cabinet	Finance, Policy & Resources	Head of Resources

		Focussed Services			
July /Sept 2018	<u>Treasury Management Report – Updates</u>	Efficient and Effective Customer Focussed Services	Cabinet	Finance, Policy & Resources	Head of Resources

CABINET

21st March 2018

Subject: Leisure and Recreation Strategy Action Plan Update
Cabinet Member: Councillor Skipp – Environment and Leisure

1. Purpose of Report

This report is to update the Cabinet of progress against objectives and actions as laid out in the Leisure and Recreation Strategy.

2. Links to Council's Priorities and Objectives

The Strategy links to the Council's priorities of Public Health and Wellbeing, Environment and Efficient and Effective Customer Focussed Services.

3. Recommendations

That Cabinet notes the content of the report and the progress made against the Leisure and Recreation Strategy Action Plan.

4. Background

In December 2014 the Cabinet approved the 'Leisure and Recreation Strategy 2015 – 2020' for Castle Point.

Since that time periodic update reports on the progress against objectives have been provided to Cabinet. The last update was provided to Cabinet in March 2016.

The Strategy states that to achieve its vision the Council will work collaboratively to deliver its 4 priorities, namely;

- A Healthy and Equal Borough
- An Active Borough
- A Borough which aligns provision to need
- A Borough which builds networks and partnerships

There is an action plan for delivery linked to each of the priorities.

The following table provides details of progress and achievements since the last update.

TASK	DUE	PROGRESS
A Healthy and Equal Borough		
Undertake accessibility audits of Council owned parks and open spaces and increase access to open spaces for elderly and Disabled users	2017/18	<p>Accessibility Audits have been completed in previous years and the following works have been undertaken subsequent to completion of these audits:</p> <p>Height barrier controls at John H Burrows have been increased to allow van access with disabled students from nearby schools.</p> <p>Access has been improved by lowering kerbs at Kismet Park and Woodside parks to improve access for people using wheelchairs.</p> <p>Spring loaded gates have been replaced at all parks with simple hinged gates to ease access by disabled people using wheelchairs.</p>
Design and deliver a health based activity programme aimed at priority groups	Ongoing	<p>Active Colleagues: An Active Colleagues project funded by Sport England ended with a successful event at Hadleigh Park attracting over 700 participants in July 2017. The project running in partnership with Rochford Council was aimed at workplaces within each Borough / District to promote an active and healthy lifestyle to their staff. The project attracted over 3000 participants over a 3 year period and was a great success!</p> <p>Get Active Get Healthy: Following on from the success of our project aimed at preventing diabetes the leisure services team has introduced a new initiative targeted at reducing obesity and preventing diabetes across the Borough. Referred participants can access fitness instructor lead sessions at Waterside Farm Leisure Centre and activities such as group exercise classes and swimming for reduced fees. Over 100 participants have registered for the scheme over the past year. The scheme will also be launched at Runnymede Leisure Centre in 2018 to broaden the range of residents accessing the service.</p>

TASK	DUE	PROGRESS
<p>Increase disabled usage at Leisure Centres</p>	<p>Ongoing</p>	<p>Shorts Breaks funding – £45,000 was received from Short Breaks at ECC to improve the Disabled Changing provision and pool hoists at Waterside Farm Leisure Centre and Runnymede Leisure Centre in 2017 to Changing Places For Disabled People Standards, which includes new tracking ceiling hoists, adjustable changing benches, adjustable hand rails, assistance alarms and privacy screens. The new facilities will help disabled people with profound and multiple learning disabilities, as well people with other physical disabilities such as spinal injuries, muscular dystrophy and multiple sclerosis often need extra facilities to allow them to use the toilets and changing facilities safely and comfortably. The funding has improved the experience of disabled people, including disabled groups and sports clubs using the facilities.</p> <p>New pool hoists – Runnymede Leisure Centre and Waterside Farm Leisure Centre have installed new pool hoists also funded by Short Breaks at ECC. The new hoists are designed for more physically disabled persons, and are fully adaptable with the new Changing Places for Disabled People Changing facility, allowing direct access to the swimming pool, without the need of manual handling, in a comfortable and safe manner for the disabled user.</p>
<p>Work with clubs to increase the number that can support and provide access to disability sport</p>	<p>2017 / 2018</p>	<p>Sport for Confidence - Leisure Services in Conjunction with Active Essex have launched a new Sport For Confidence programme at Waterside Farm Leisure Centre. Sport for Confidence is a proven model for supporting people with learning disabilities to access positive opportunities to engage in an inclusive sport and physical activity programme. Sessions are not considered nor promoted as disability sport in that they are accessible and inclusive for all members of the local community. Sport for Confidence encourages people with and without learning disabilities to participate together. At each session an Occupational Therapy Therapist will be</p>

TASK	DUE	PROGRESS
		present to contribute specialist knowledge and advice regarding the delivery of activity for adults with learning disabilities and utilise opportunities for assessment and intervention relevant to individuals currently open to the service. The new initiative is a great success with an average of 35 attendees per week!
An Active Borough		
Effective marketing of sport and active recreation opportunities with the Development and production of a Leisure and Recreation events programme of activities	2017/18	Marketing plans have been developed across Environmental Services incorporating, Leisure, Halls, and Open Spaces amongst others.
Undertake an enhanced annual leisure satisfaction survey incorporating park, open spaces and the natural environment	On-going	A customer satisfaction survey was developed in Jan 2016 which covers leisure and recreational facilities, street scene and waste management. The survey is undertaken annually. This year's survey was launched in February.
Refresh and update the 'Woodlands Walk' leaflets	2017/18	Woodland leaflets have been designed and printed to promote open spaces in the Borough
Provide affordable, targeted opportunities to take part in sport and active recreation	Ongoing	<p>Soft play / new play area - The new Soft Play provision for under 5's and new 17k play area at Waterside Farm Leisure Centre have been hugely successful and usage has been high.</p> <p>The new play area at Waterside has created a safe zone for children to play, but has also been used by both families and disability groups to relax, and use the area for picnics after their visits to the leisure centre.</p> <p>Southend Untied Free Football Sessions – Southend Untied Community and Educational Trust have been granted funding from the Premier League to continue to provide free football sessions for the next 3 years at Waterside Farm Leisure Centre.</p>

TASK	DUE	PROGRESS
		<p>The popular sessions are held on both Tuesdays and Thursdays. The sessions are for all youngsters aged between 11-18yrs. The sessions are very popular and attract 80 -100 per each evening.</p> <p>Reduced swimming sessions - New £1.00 swimming sessions have been introduced at Waterside Farm Leisure Centre and Runnymede Leisure Centre for people aged over 50 years of age, and for people who need to improve their physical health and wellbeing.</p> <p>Improved Swimming Lesson programmes –The Leisure Service has invested in the STA Swim Academy by purchasing new Learn2Swim software which allows parents and guardians to check the progress of their children online. New direct debit payments have been introduced and a Swim Academy and Activity Marketing Manager was recruited to increase the enrolment of new participants and retention of customers in January 2017. The investment has been a massive success with over 250 new swimming participants enrolled in the programme increasing both revenue and swimming participation levels in the Borough. The number of new participants is still increasing!</p> <p>School Swimming Lessons – The Council has brought the delivery of all school swimming lessons in-house from existing third party suppliers, including the implementation of new swimming lesson delivery plans to enhance the lessons on offer to local school pupils. School Swimming lessons are provided on a reduced 40% discount compared to the Council's in-house STA Swim Academy programme. The Council's new Swim Academy and Activity Marketing Manager has drastically improved the lessons on offer and increased satisfaction of local schools attending.</p> <p>Inspire Memberships – The Council has frozen the Inspire Junior membership package for those aged between 11 – 15 years of age for the fourth year running. Young people can access the fitness suite</p>

TASK	DUE	PROGRESS
		<p>and swimming pool at both Waterside Farm Leisure Centre and Runnymede Leisure Centre at selected times for only £15.00 per month. Take up of new Inspire Members has been high at Runnymede Leisure Centre since its opening on Tuesday 2nd January.</p>
<p>Deliver a sport or active recreation initiative in a identified high priority location</p>	<p>2017 / 2018 & 2019 / 2020</p>	<p>New Skate Park Partnership and funding achieved – Castle Point Borough Council will be working with the Youth Service, Provide, Southend United Educational and Trust, Canvey Island Yellow Door Youth Services and ECC to offer services for young people at the Skate Park, and the surrounding area.</p> <p>The partnership has secured £30,000 over a two year period from the Peoples Health Trust to deliver preventative and intervention services including alcohol and drug awareness, sexual health, counselling sessions, ad hoc workshops, sport activities and events. The partners will also provide positive role models for young people for using the facilities. The project was launched in Oct 2017 and will be enhanced in the spring / summer of 2018.</p> <p>The project aims to reduce anti-social behaviour and drug and alcohol misuse which is persistent in the area. Many of the young people using the facility come from deprived backgrounds and the new funding stream will help to improve their enjoyment and health and wellbeing.</p> <p>The project has already achieved a good impact within the local area.</p>
<p>Extend the range and promotion of low cost activity options, particularly in open spaces</p>	<p>Ongoing</p>	<p>Skate Park: The Skate Park funded by Veolia North Thames Trust, ECC and Castle Point Borough Council at Waterside Farm has been opened by Fearless Ramps since the last Cabinet report. The new facility has been heavily used since its introduction in 2016; especially during the School Holidays when 100's of young people including adults used the facility on a daily basis.</p> <p>Skate Park Cafe: The Skate Park Café has increased the provision of secondary sales</p>

TASK	DUE	PROGRESS
		products including hot food options. As a result, the range of refreshments and hot food on offer has improved the experience of user's at the Skate Park.
<p>Work with National Governing Bodies and Clubs to introduce additional opportunities in the Borough</p>	<p>Ongoing</p>	<p>Walking Sports: Following the last Cabinet report the new Walking Football and Walking Netball sports have successfully launched at Waterside Farm Leisure Centre. Walking sports are a slower version of the game at walking pace. Starting in May / June 2016 the sessions have attracted on average of 10 – 15 ladies playing Netball and 30-40 gentlemen playing Walking Football each week. Sessions are aimed at those aged 50+ or those in need of a gentler approach to improving their physical health and wellbeing.</p> <p>Football and Futsal Tournaments: The Essex FA and Southend FC held their Futsal and Football school tournaments, Essex Championships and Girl tournaments for the fourth year running at Waterside Farm in December 2017, January and February 2018.</p> <p>UK Athletics – Progressive Sports and Castle Point Leisure Services are working in partnership with the National Governing of Athletics 'UK Athletics' who have funded a new satellite Athletics club on the Athletics Track at Waterside Farm. Satellite Clubs are extensions of nearby competitive sport facilities / sport clubs such as the Athletics Tracks clubs in Basildon and Southend. The club is designed to provide an outpost for local young people to participate, and continue the sport if they choose do so when they become at a more competitive age / ability. The sport activity is aimed at young children and has approximately 25 – 30 attendees each week.</p> <p>West Ham United Training Academy – West Ham Football Club have based their elite Football Academy at Waterside Farm Leisure Centre, the academy has proven a success with 30 young person's joining the academy. The academy includes academic courses as well as education in the playing of football.</p>

TASK	DUE	PROGRESS
A Borough which aligns provision to need		
Maintenance and replacement programmes and plans in place and effectively budgeted for	2017 / 2018	<p>Waterside Farm Leisure Centre new Fitness Equipment: Following from the last Cabinet report further fitness equipment has been installed at Waterside Farm Leisure Centre including assault bikes, concept skier and 28 new Schwinn spinning bikes. The new equipment has been well received and enjoyed by members and users of the facility. This follows a successful extension of the centres free weights area in 2016 / 2017.</p> <p>Waterside Farm Leisure Centre equipment cyclical replacement – Budgets are in place to start replenishing Waterside's fitness equipment purchased in August 2013 next financial year.</p> <p>Waterside Farm Leisure Centre new Futsal Goals: The leisure service purchased new Futsal goals, since their purchase the centre has attracted 6 new Futsal teams within the Sports Hall each week. The new equipment has been used for the new Walking Football session, and the hosting of regular Futsal Tournaments.</p> <p>Maintenance Programme: There is a full maintenance programme in place at the Leisure sites and parks and open spaces, as well as a Corporate Planned and Preventative Maintenance Programme for the Corporate buildings.</p>
Undertake condition surveys of all leisure facilities, community halls, open spaces and recreational land and develop site specific management and improvement plans	2017 / 2018	<p>Canvey Tidal Pool - Works on the Canvey Seafront Tidal Pool have been successfully completed. The works involved the construction of a concrete walkway and galvanised steel guard rail to safeguard pool users which are mostly children. The pool is very popular with local residents and those from further afield in the spring and summer months.</p> <p>Leisure sites maintenance - Planned preventative maintenance has undertaken in 2017 / 2018 as follows:</p>

TASK	DUE	PROGRESS
<p>And</p> <p>Prepare a prioritisation programme for improvement works following the premises condition surveys</p>		<ul style="list-style-type: none"> • Redecoration at Waterside Farm Leisure Centre including the fitness suite, studio 1 and pool viewing area, replacement of paneling in the free weight areas and pool viewing area and works to repair and reseal the roof between the sports / swimming pool halls. Replacement of the foyer floor covering and the pool liners are currently underway. • New kitchen services / redecoration of the Skate Park café • New flooring has been installed in King Georges Hall • Runnymede Hall – new wall paper, curtains and redecoration of the main hall • Refurbishment of toilets and wooden floor including a new kitchen at Woodside Hall
<p>Develop informal provision in parks and open spaces e.g walking cycling tracks</p>	<p>2017 / 2018</p>	<p>Walk markers - Walk way markers have been installed in local woodland walks in North Benfleet, Shipwrights Drive and Westwood Wood providing residents with guided walks through local woodland.</p>
<p>Pursue further prestigious awards for facilities i.e. Green Flag</p>	<p>2017 / 2018</p>	<p>Approved Training Centre; Leisure Services are certified training centres for the delivery of RLSS (Royal Life Saving Society), NPLQ (National Pool Lifeguard Qualification) and Lifeguard training and now additionally with Highfield training, which will enable us to deliver courses both internally and externally such as Pool Plant operations, COSHH, Food hygiene, fire safety and more.</p> <p>Pool Water Award - Waterside Farm and Runnymede Leisure Centres have been awarded the CIMPSA Pool Water Quality Award for the third year in a row. The award recognises good practice, and high water quality and clarity. Castle Point Borough Council's leisure centres are the only pools in the country to obtain the award.</p>

TASK	DUE	PROGRESS
		Disabled Car Parking Award at Waterside Farm Leisure Centre has achieved a new DPA (Disabled Parking Accreditation) which recognises off-street parking facilities as accessible to disabled motorists.
Prioritise the existing identified needs for facilities in the Borough and develop a funding and delivery plan proposal	2017/18	<p>New Runnymede Leisure Centre - The Council has recently extended Runnymede Leisure Centre to include a new 60+ fitness suite, an energetic and exciting spinning studio, a modern group exercise facility and the remodeling / refurbishment of the existing dry side toilets to include new changing provision.</p> <p>The new Runnymede Leisure Centre has been designed to create an exceptional member experience while utilising the most cutting edge fitness equipment on the market. The new equipment includes premium Life Fitness Insignia resistance machines, Discover SE3 cardiovascular equipment, Cybex SPARC trainers, custom designed SYNRGY360XM functional exercise unit and top-of-the-range IC7 group cycling bikes with coach by colour training with on demand Virtual Reality classes!</p> <p>As an added 'wow' factor alongside the custom SYNRGY360 unit, the new facility includes one of the UK's first bespoke HD Athletic Rigs as a multi-use, multi-function station within the free weights area.</p> <p>The new facility opened on Tuesday 2nd January with a high number of new members joining the facility, feedback from customers has been impressive and satisfaction with the new facility is very high!</p>
A Borough which builds networks and partnerships		
Deliver more taster sessions and open days at a variety of locations and for a variety of formal and informal recreation	2017/18	Come and try events - Free 7 day fitness passes and free group exercise events have been offered in June and November 2017. Over 500 people took part at each event. A further group exercise event was held in February 2018 at both Waterside Farm Leisure Centre and the new Runnymede Leisure Centre!

TASK	DUE	PROGRESS
		<p>Provide – Provide are a leading provider of integrated health and social care, delivering a range of quality services that care for individuals and communities to live better lives. They have been working in partnership with leisure services by offering;</p> <ul style="list-style-type: none"> ➤ Stop smoking sessions workshops / interactions with leisure centre users. ➤ Are using Waterside Farm as a meet and greet service point for local residents to discuss their health with qualified health officers. ➤ Will be offering youth services and health session with young people using the Skate Park.
Provide Support for Community and voluntary groups and increase membership of the Active Sports Club Forum	On-going	Leisure Services and the Health and Wellbeing Officer support the Active Sports Forum and Active Essex to promote opportunities as they arise.
Promote applications for external funding, particularly from those organisations that have not previously benefited from investment	On-going	<p>Funding workshops held and promoted to local sports clubs in 2016 and 2017</p> <p>The Council supported the successful People Health Trust application to support a new partnership at the Skate Park, Canvey Island</p>

6. Corporate Implications

(a) Financial Implications

A number of initiatives have been delivered as a result of funding being received. Funding streams will continue to be investigated and applied for and we hope to be able to deliver more wide ranging initiatives as a result.

(b) Legal Implications

None

(c) Human Resources and Equality Implications

The Leisure and Recreation Strategy fully considers the demographics of the Borough and objectives and actions have been designed to address areas of greatest need and to target priority groups

7. Timescale for implementation and Risk Factors

The 'Leisure and Recreation Strategy' is a 5 year strategy commencing in 2015 and running to 2020. The wide ranging actions and timescales for delivery are considered as part of the annual service planning process.

Report Author – Shane Williams – Leisure and Community Services General Manager

CABINET

21st March 2018

Subject: Canvey Seafront – Recommendations from the Environment Policy and Scrutiny Committee

Cabinet Member: Councillor Skipp – Environment and Leisure

1. Purpose of Report

To consider the recommendations of the Environment Policy and Scrutiny Committee in respect of the Motion to Council on 27th September 2017 requesting that officers look into the criteria and feasibility of applying for a Blue Flag Beach Award for Thorney Bay and Concord Beach.

2. Links to Council's Priorities and Objectives

The Motion to Council links with the Council's Corporate Plan priority "Environment".

3. Recommendations

(1) To endorse the recommendations of the Environment Policy and Scrutiny Committee that:

- The Council should continue the positive engagement with the seafront stakeholder group taking into consideration their input as interested parties on the future development of the Canvey Seafront area; and
- Future improvements to the seafront should be affordable and sustainable and seek to improve the visitor experience both during the summer period and throughout the year; and
- Regard should be had to (i) national award criteria such as the Blue Flag and Keep Britain Tidy Seaside Award and (ii) the developing Master Plan and the identified priorities for the area when considering enhancements to the seafront area; and that
- Serious consideration should be given to banning dogs from the beach area during the summer period.

4. Motions to Council

At Council on 27th September 2017 Councillor Varker put forward the following Motion:

'The Officers of Castle Point Council are requested to investigate the criteria and feasibility for applying for a Blue Flag Beach Award for Thorney Bay Beach and Concord Beach for 2018 and report back on their findings.'

The Motion was moved and seconded by Councillor Hart. The Motion was agreed and subsequently Cabinet agreed that the matter should be referred to the Environment Policy and Scrutiny Committee (EPSC) for examination.

The EPSC has met on two occasions to consider the matter. At its first meeting on 29 November 2017 the 33 criteria which would be required to be met to achieve the Blue Flag award were presented to the Committee. The criteria fall into four categories, namely;

1. Environmental education and information provision.
2. Water quality.
3. Environmental Management.
4. Safety.

The EPSC having considered the level of compliance at both Concord Beach and Thorney Bay Beach concluded that significant capital and revenue expenditure would be required to meet all the award criteria requirements. It further concluded that in any case the Council would need to wait at least four years before it could apply for the award because of the need to have a minimum of four years satisfactory water testing results. It requested officers to consider other options such as the Keep Britain Tidy Beach Award which might be more achievable and less resource intensive.

At its meeting on 20 February 2018, the EPSC considered two options:

Option 1: Apply for a less onerous and more achievable award than the Blue Flag Award; or

Option 2: Develop the seafront having regard to what is important to visitors to the area rather than being bound by award criteria.

The EPSC having considered in depth the criteria for the Keep Britain Tidy Beach Award concluded that in many respects it mirrored the Blue Flag requirements and as such it would require significant capital and ongoing revenue expenditure to achieve and maintain the award.

The EPSC then considered the option not to pursue a national award but to develop the seafront having regard to what was important to visitors to the seafront. There was a lengthy discussion about what the Council wanted to achieve. It was felt that a national award was not needed to encourage more

people to visit the area because with the recent investment in the area by the Council and the good work that the Friends of Concord Beach and Bay Watch do, on warm summer days the beaches are already full to capacity and the existing infrastructure struggles to cope with the volume of visitors.

It was felt that it would be better for the Council to improve the infrastructure rather than seeking a national award. In particular, the EPSC felt it important to:

- Increase car parking in close proximity to the seafront area;
- Provide public toilets at the Thorney Bay area;
- Continue to engage with voluntary groups/local businesses; and
- Improve the seafront having regard to the vision for the future, i.e. the masterplan which is being developed for the area.

There was also a desire to have regard to the national award criteria and to progress those criteria which it is felt would benefit the seafront most. In particular the EPSC felt that banning dogs from the beach area during the summer period would be advantageous and should be progressed.

Having concluded its review the recommendation of the EPSC to Cabinet is that;

1. The Council should continue the positive engagement with the seafront stakeholder group taking into consideration their input as interested parties on the future development of the Canvey Seafront area; and
2. Future improvements to the seafront should be affordable and sustainable and seek to improve the visitor experience both during the summer period and throughout the year; and
3. Regard should be had to (i) national award criteria such as the Blue Flag and Keep Britain Tidy Seaside Award and (ii) the developing master plan and the identified priorities for the area when considering enhancements to the area; and that
4. Serious consideration should be given to banning dogs from the beach area during the summer period.

5. Corporate Implications

Financial Implications

All improvements to the seafront will need to be supported by a detailed business case setting out the capital costs and ongoing revenue implications.

If the Council wishes to proceed with the making of a Public Spaces Protection Order (PSPO) banning dogs from the beach area during a specified period, it is envisaged that any costs relating to the making of the PSPO would be met from within current budgets.

Whilst it will be possible for existing staff (potentially with support from the Town Council Warden) to periodically patrol the area, the time that can be spent doing this will be limited and determined by their work load and other duties they have to perform. To effectively enforce the restriction an additional enforcement resource would be required to ensure the restrictions are embedded and generally being complied with.

Legal implications

There is a legal process that has to be followed which includes public consultation if the Council wishes to make a PSPO banning dogs from the beach area.

There is already a PSPO in place which covers the seafront area which makes it an offence not to clear up after a dog has fouled.

Human Resources and Equality Implications

Enforcing a PSPO banning dogs from the beach area is likely to be resource intensive and confrontational. To be effective there would need to be an officer presence on the seafront 7 days a week at times when dogs are most likely to be present, i.e. early mornings and evenings.

6. Timescale for implementation and risk factors

It the Council decides to proceed with the making of a PSPO, because of the legal process which has to be followed, the earliest that the Order could come into effect would be summer 2019.

Background Papers:

None

Report Author: Trudie Bragg, Head of Environment

CABINET

21st March 2018

Subject: Update on Flood Alleviation Measures in the Borough.

**Cabinet Member: Councillor Howard MBE –
Street Scene, Waste, Floods and Water Management**

1. Purpose of Report

To update Cabinet in respect of flood alleviation measures proposed and/or taking place in the Borough.

2. Links to Council Priorities and Objectives

Environment

3. Recommendation

Cabinet is recommended to note the content of this report.

4. Background/Update

Since the two significant flooding events in August 2013 and July 2014, all the responsible agencies i.e. Anglian Water, the Environment Agency, Essex County Council (Essex Highways and Lead Local Flood Authority) and Castle Point Borough Council have been working together to resolve the drainage issues that worsened the impact of the heavy rain which fell over a short period of time and resulted in internal flooding to a large number of properties. This multi-agency working has resulted in significant improvements to the drainage infrastructure on Canvey Island.

This report seeks to update Cabinet on the work currently being progressed by the various flood risk agencies across the borough.

4.1 Essex Highways

Essex Highways Surface Water Alleviation Schemes (SWAS) are capital funded works to alleviate problems associated with surface water.

All Canvey Island SWAS schemes are being progressed. The 'design' for each scheme commenced in 2016/17 and works delivery for each is currently

planned for 2018/19 (with the exception of Monico Corner where works have already been carried out). The schemes in question are:

1. Canvey Sea Front (Western Esplanade and Furtherwick Road)
2. Point Road
3. Ouida Road
4. Hannett Road
5. Monico Corner (final works in 17/18, following Essex Highways works and Anglian Water works in 16/17)

Whilst the design for all outstanding schemes 1-4 are progressing, complex solutions are required and the design team has noted that in the majority of cases solutions are inextricably linked with Anglian Water infrastructure issues and as such require partnership working with Anglian Water. A way forward in this regard is being developed with Anglian Water.

4.2 Lead Local Flood Authority – West Wood Flood Alleviation Scheme

The scheme commissioned by ECC acting in its role as the Lead Local Flood Authority has been completed. The bund which forms part of a scheme to protect the critical drainage area known as CAS3 is 127m in length and 1.2m above ground level at its highest point. A trash screen has been fitted at either end of the culvert which runs through the bund. The scheme provides a temporary attenuation area in the wood and will give protection in a one in one hundred year flood event.

The scheme has been designed to provide the necessary level of flood protection without adversely impacting on the appearance of this ancient woodland. The wood is jointly owned by the County Council and the Borough Council. A legal agreement is in place which makes the Borough Council responsible for providing CCTV and ensuring the watercourse remains free flowing. Advice is currently being sought from a CCTV provider about the best equipment for this location.

4.3 Environment Agency

The South Benfleet Flood Storage Area comprises an on-line storage reservoir on what was originally a tidal creek. The reservoir drains Benfleet Creek through a flapped tidal outfall, which contains a weed screen.

The Flood Storage Area was developed in 1971 to provide flood storage when the outfall is tide-locked, this was considered necessary following a flood event in 1968.

The Environment Agency has constructed a new weed screen layout at the outfall pipe which is located at the Ferry Road / South Benfleet Station corner of the site which will allow safe access for their operatives to clean the screen. Further works are planned which involve raising sections of the embankment and formalising a section of spillway. The works are required in the interests of safety and in order to comply with Reservoir Act duties that the Environment Agency have to adhere to. It is intended that these works will be completed this summer in order to establish grass cover prior to the winter storm season.

A further meeting with the Environment Agency took place in February to discuss how we can work together to manage tidal flood risk from the Thames within the Castle Point area. The Thames Estuary 2100 (TE2100) Plan seeks to manage flood risk by integrating with other objectives to deliver a well-planned riverside.

The key messages emanating from the TE2100 Plan are that;

- Local Councils are key partners in helping the Environment Agency to deliver the TE2100 Plan; ensuring that the Thames tidal defence system continues to provide protection for communities and the economy now and into the future; and that
- Local Councils can help the Environment Agency by including TE2100 requirements for flood defence improvements, opportunities for improving the riverside and by safeguarding land for future flood management in strategic planning documents such as local plans.

The flood risk management policy set out in the TE2100 Plan for the policy units in the Castle Point area are as follows:

Canvey Island and Bowers Marshes – to take further action to keep up with climate and land use change so that flood risk does not increase. This will be achieved by improvements to the defences including embankments, walls and flood barriers. It is important to note that the plan is adaptive so that sea defences will not be raised unnecessarily.

Hadleigh Marshes – to continue with existing or alternative actions to manage flood risk accepting that the likelihood of flooding will increase because of climate change.

Specific actions in the TE2100 Plan which refer to Castle Point Borough Council are:

- To maintain, enhance or replace existing embankments, walls and flood barriers;
- Implement a major improvement to the flood risk management system, probably between 2050 and 2070;
- To incorporate the Riverside Strategy concept into local plans, strategies and guidance documents;
- To agree a programme of managing flooding from other sources in the defended tidal floodplain;
- To inform the development and revision of local council strategic flood risk assessments and flood plans;
- To agree partnership arrangements and principles to ensure that new development in the tidal flood risk area is safe and where possible reduces the consequences of flooding;
- To agree partnership arrangements for flood plain management;
- To agree a programme of flood plain management;
- To agree a programme for habitat enhancement and replacement; and
- To investigate contamination issues on Hadleigh marshes and Two Tree Island.

5. Corporate Implications

a) Financial Implications

The Environment Agency currently estimate that the investment required to maintain and improve the flood defence system for Castle Point for the period up to 2050 is £220m.

b) Legal Implications

None for this authority.

There is a clear synergy though between the TE2100 Plan and the discussions taking place within the South Essex 2050 Group.

c) Human Resources and Equality Implications

None for this authority.

6. Timescale for Implementation and Risk Factors

The timescales for implementation are set out in the TE2100 Plan

Background Papers:

None

Report Author: Trudie Bragg, Head of Environment

CABINET

21st March 2018

Subject: The Seafront Canvey Island

**Cabinet Member: Councillor Riley - Leader of the Council/Strategic Partnerships
Councillor Smith - Regeneration & Business Liaison
Councillor Howard MBE –
Street Scene, Waste, Floods and Water Management**

1. Purpose of Report

This report is to inform the Cabinet of proposals for the seafront at Canvey Island, recently published as a Master Plan.

2. Links to Council's priorities and objectives

The initiatives described in this report are directly linked to the Council's "Transforming our Community" priority – incorporating objectives for a sustainable future.

3. Recommendations

- 1. That the Cabinet notes the publication of the Master Plan for the seafront at Canvey Island:**
- 2. That Cabinet notes the opportunities afforded for improved amenities and car parking across the wider seafront area:**
- 3. That Cabinet agrees to the preparation of a detailed business case for**
 - new amenities, including a refreshment kiosk, toilet facilities and extended car parking at Thorney Bay;**
 - an extension to car parking at Labworth Green;**
- 4. That Cabinet agrees to the submission of an expression of interest to the Government's Coastal Communities Fund for funding for improvements to the seafront;**
- 5. That the Cabinet receives further reports on proposals in the Master Plan for other improvements at the seafront, including a boardwalk, extended car parking and revised attractions.**

4. Background

History

- 4.1 At its meeting on 18th October 2017, the Cabinet received a report on regeneration initiatives underway in the Borough.
- 4.2 The report explained that work was underway on a proposed master plan for the Canvey seafront area, to incorporate additional car parking and new and improved amenities. The Cabinet's authority was given to draw £25,000 from reserves in order to commission architects to complete this work.
- 4.3 This work has now concluded, and Cabinet is now invited to consider the conclusions.

Current position

- 4.4 As Cabinet will be aware, the seafront at Canvey Island is proving to be an increasingly popular destination for residents and visitors to the Borough. The activities of voluntary groups such as Friends of Concord Beach and Canvey Baywatch have resulted in a marked improvement to those areas of the seafront. By the end of the summer season of 2017 it was evident that car parking at the seafront was coming under significant pressure, despite additional capacity at Thorney Bay, and that additional facilities such as toilets were also required to cope with increasing demand.
- 4.5 Also during 2017, the Council submitted its case to the Government for Coastal Communities funding, available to those coastal areas which have aspirations to address community-based initiatives. The Council was awarded a sum of £10,000 in order to assist the development of its plans.
- 4.6 Through the Castle Point Regeneration Partnership, architects Bell Phillips were appointed to draw up a Master Plan for Canvey seafront. This was designed to be a conceptual but visionary ambition for the future of the seafront with exciting but realistic proposals to address current issues but also to bring forward new ideas.

The Master Plan

- 4.7 The Master Plan was concluded in late 2017. The design concept of the Master Plan is to create access to the seafront at three key and distinct zones – Zone 1 Thorney Bay, Zone 2 Labworth and Zone 3 Eastern Esplanade. These would readily identify the connection between land and sea, improve accessibility and wayfinding, and define a new visual identity for the seafront.
- 4.8 It then proposes that these zones be linked by the creation of a boardwalk, joining existing and proposed activities to create a stronger identity and commercial offer and help dissipate visitor congestion across a wider area of the seafront.
- 4.9 The Master Plan also seeks to creation key nodes of activity, with bold landscape improvements, play spaces and new areas of commercial activity.

- 4.10 Finally the Master Plan seeks to retain existing commercial development and support their potential expansion, to ensure the continuing economic well-being of the area.

Consultation work

- 4.11 The process for development of the Master Plan included extensive consultation with key stakeholders representing local businesses and community groups from Canvey. The Master Plan has been through initial reaction testing with the public through face-to-face drop-in sessions that took place on the 7th and 8th December at the Knightswick Centre and Canvey Library. The aim of this exercise was to undertake preliminary testing of the new vision with the public before proceeding to a more comprehensive engagement process.
- 4.12 The reaction to the vision presented at the drop-in sessions was overwhelmingly positive. The results of polling showed that almost 90% of people approved of the new vision (of the remainder, 2.6% of people did not want any change to the seafront and 7.8% of people wanted to see an alternative vision).

Next steps

- 4.13 In order to test the financial viability of the Master Plan it is now necessary to prepare detailed business cases setting out the likely costs of developing the seafront in the way envisaged, the likely contribution from the potential future “enabling development” and the potential for Government funding through an application to the Coastal Communities Fund.
- 4.14 Certain improvements could be worked up as early phases of the delivery of the Master Plan. For example the proposals for improved amenities and extended car parking at Thorney Bay, or extended car parking at Labworth Green, could be brought forward by the Council. Full consultation with partners, such as the Environment Agency, would be necessary. At this time the Environment Agency has indicated its support in principle for improvements, although it advises that any new works on or near the sea defences may need to be temporary structures to accommodate any future improvements to defences.
- 4.15 Applications are now being invited by Government for funding under Round 5 of the Coastal Communities Fund: the Fund has a value of around £40m. If funding is agreed for a project, it would be available from April 2019, and would cover a period 2019/20 to 2020/21. Expressions of interest for either “fast track” projects or main projects are invited by April 2018, and successful applicants will be expected to submit full bids by for “fast track” projects by June 2018, and main projects by October 2018.
- 4.16 Cabinet is therefore recommended to agree that an expression of interest is submitted to the Coastal Communities Fund for improvements to Canvey seafront.

5 Corporate Implications

a. Financial Implications

Cabinet is asked to note that the preparation of a business case following the Master Plan concept for improved amenities and car parking at the seafront will be undertaken using existing resources. It will also take into account existing revenue costs.

b. Legal Implications

Any future development of the site will need to be progressed in accordance with the any necessary planning approvals, Council procedures, and the law regarding Council developments.

c. Human Resources & Equality Implications

There are no implications of this kind arising from the recommendations in this report.

d. Timescale for implementation & risk factors

The work on a full and detailed business case for new community amenities at the seafront will need to be thorough and comprehensive, taking into account projected development costs and existing revenue costs. Where possible, expressions of interest and full applications will be worked up and submitted in accordance with the Government's Coastal Communities Fund timetable.

6 Conclusions

The seafront at Canvey Island is an important asset to the Borough, and with its recent increased popularity it is therefore entirely appropriate that the Council reviews the facilities and attractions to ensure these are appropriate.

The Council can begin work on investigating areas for improvement with its own assets, supported by full and detailed business cases, and with help from partners, can prepare and submit bids to the Government's Coastal Communities Fund.

Background Papers

Canvey Island Seafront Master Plan – Bell Phillips Architects December 2017

Report Author: Steve Rogers – Local Plan & Regeneration Adviser

CABINET

21st March 2018

Subject: Regeneration and Asset Update

Cabinet Member: Councillor Riley - Leader of the Council/Strategic Partnerships

Councillor Smith - Regeneration & Business Liaison

1. Purpose of Report

This report is to inform the Cabinet of progress with current active regeneration and asset initiatives.

2. Links to Council's priorities and objectives

The initiatives described in this report are directly linked to the Council's "Transforming our Community" priority – incorporating objectives for a sustainable future and the regeneration of town centres.

3. Recommendations

- 1. That the Cabinet notes the progress underway on these initiatives.**
- 2. That Cabinet thanks Hollybrook (its preferred development partner) for its work on the Hadleigh Island Gateway site, and regrets that it has not been possible to proceed with that scheme at this time.**
- 3. That Cabinet notes that progress continues to be made on the business case for the development of community facilities at the Paddocks site**
- 4. That the Cabinet notes that progress continues to be made on the participation of the Council in the "Go Trade" project with funding from the "Interreg" programme.**

4. Background

- 4.1 The Cabinet receives regular reports on regeneration initiatives underway in the Borough, co-ordinated by the Castle Point Regeneration Partnership. This**

report seeks to inform the Cabinet regarding progress with the following key projects.

- 4.2 For the Hadleigh Town Centre “Gateway” site, it is regrettable to report that proposals for a mixed use redevelopment comprising a new library, community space artists’ studios, as well as commercial space and residential development are no longer being progressed. Despite the best endeavours of all parties it has not been possible to reach agreement on all aspects of the scheme. Options for the future of the wider site, as well as the Council’s land at the former Crown PH site are now being considered and a separate report will be presented to a future meeting of the Cabinet once this work has concluded.
- 4.3 Proposals are also still being considered to allow for egress from the Morrison’s store onto London Road, together with any consequential alterations to the bus lane. Once these proposals have been confirmed, detailed design and implementation work can begin on public realm improvements to the public footpaths in the town centre in the vicinity of the Morrison’s store.
- 4.4 For Canvey Island, the proposed master plan for the seafront area has been completed and is reported elsewhere on this Cabinet agenda.
- 4.5 Work on detailed business case for proposals at The Paddocks for new community space continues in accordance with the Cabinet’s decision in January 2018. This will set out the likely costs of developing the site in the way envisaged in the feasibility study, the likely contribution from the potential future “enabling development” and the potential future arrangements with the NHS regarding car parking for the Canvey Primary Care Centre.
- 4.6 Finally the Council is part a consortium of other local authorities supporting existing and new town centre markets, taking advantage of European funding – “Go Trade”. The project will fund activities relating to the establishment of town centre markets for Hadleigh and Canvey, and an appointment of a project manager has been completed.

5. Corporate Implications

a. Financial Implications

Cabinet is asked to note that further reports will be prepared setting out the detailed financial implications of the Hadleigh town centre, Canvey seafront and Paddocks projects before any final decisions are taken.

b. Legal Implications

Any development proposals, contracts and expenditure mentioned in this report are and will be taken forward in accordance with Council procedures.

c. Human Resources & Equality Implications

There are no implications of this kind arising from the recommendations in this report.

d. Timescale for implementation & risk factors

The work regarding future development prospects for Hadleigh Town Centre can be completed by the end of the calendar year. The work regarding the seafront is described in a separate report on this agenda. Work regarding The Paddocks is scheduled for completion by end of June 2018.

The “Go Trade” project has an anticipated life of three and a half years. The next phase is for the Project Manager to develop options for the delivery of a market offer in both Canvey and Hadleigh town centres.

6. Conclusions

- 6.1 The regeneration of important destinations in the Borough remains a strong ambition of the Castle Point Regeneration Partnership, in which the Council plays a leading role.
- 6.2 Officers continue to work with partners and representatives of local businesses in order to develop schemes and potential initiatives, such as those described in this report, to improve local services and the environment, develop the local economy and assist businesses.

Background Papers

None

Report Author: Steve Rogers – Local Plan & Regeneration Adviser

CABINET

21st March 2018

Subject: Planning Policy Update

**Cabinet Member: Councillor Riley- Leader of the Council/Strategic Partnerships
Councillor Smith - Regeneration and Business Liaison**

1. Purpose of Report

- 1.1 This report provides the Cabinet with an update on the current position with planning policy work, referring to emerging Government policy, sub-regional South Essex matters, and work on Castle Point matters.**

2. Links to Council's Priorities and Objectives

- 2.1 Planning policy work contributes directly towards the Council's priorities of *Transforming our Community* – incorporating objectives for a sustainable future - and *Public Health and Wellbeing*.**

3. Recommendations

- 3.1 That the Cabinet notes the content of this report;**
- 3.2 That the Cabinet welcomes the Government's decision to award a sum in excess of £800,000 from its Planning Delivery Fund to South Essex Councils to pursue joint planning work;**
- 3.3 That the Cabinet notes the publication by Government of the new draft National Planning Framework (NPPF) and associated documents, and authorises the Chief Executive in consultation with the Leader of the Council to submit a response to the consultations, if and as appropriate;**
- 3.3 That the Cabinet notes that no decision has yet been made by the Secretary of State concerning intervention in local plan matters for Castle Point;**
- 3.4 That the Cabinet welcomes the progress being made by the Association of South Essex Local Authorities (ASELA) on its objectives, and in particular its progress on a joint strategic plan;**

- 3.5 That the Cabinet notes that the existing Local Development Scheme (LDS) approved in July 2017 has now been superseded by the timetable for the joint strategic plan, and a revised LDS will be prepared for the Cabinet to consider and approve in June 2018;
- 3.6 That the Cabinet notes the position with work regarding the evidence for planning policy work, and agrees to add the South Essex Employment Development Needs Assessment and the Essex Gypsy & Traveller Needs Assessment to the Council's portfolio of planning policy evidence documents.

4. Background

Castle Point New Local Plan 2016

- 4.1 The Council withdrew its most recent New Local Plan in March 2017. This followed a hearing before an independent Planning Inspector in December 2016. The Planning Inspector was not satisfied that the "duty to co-operate" had been met, due to a significant reduction in the numbers of homes planned, and objections to that approach by neighbouring South Essex councils. He concluded that:

"...notwithstanding the lengthy and detailed engagement across south Essex there is no formal mechanism in place to distribute unmet housing need."

- 4.2 This conclusion affects all South Essex authorities and not just Castle Point; as a result all South Essex authorities, through the Association of South Essex Local Authorities, have agreed to address strategic planning as a priority.

Emerging Government Policy

- 4.3 The White Paper published in February 2017 set out the Government's proposal that every authority should be covered by an up-to-date plan - but removed the expectation that this should be a single local plan. Furthermore, where a local authority has demonstrated that it cannot meet all of its housing need it is expected to work constructively with its neighbours on how to best address the remainder.
- 4.4 The Planning Consultation Paper published in September 2017 went further. This indicated a minimum number of new homes each authority was expected to provide. The Paper encouraged more authorities to work on joint plans; to ensure more effective joint working, all local authorities in their relevant housing market areas must prepare a statement of common ground. To ensure that plans have addressed the points in these statements, tests of soundness will be amended so that plans must show how they are based on a strategy agreed over a wider area, and how they are based on effective joint working on cross boundary priorities.

- 4.5 On 5th March 2018, the Government published for consultation a draft new National Planning Policy Framework (NPPF). This has incorporated the initiatives mentioned in the White Paper, the Consultation Paper and the 2017 Budget into national planning policy. It is part of a portfolio of associated documents, incorporating practice guidance on viability, advice regarding the new Housing Delivery Test, and the role that developer contributions can play in supporting the delivery of housing.
- 4.6 Key alterations to the draft new NPPF involve a requirement for statements of common ground, a national standardized approach to assessing housing need (for Castle Point the indicative figure in the consultation paper was 342 dwellings per annum), and a new Housing Delivery Test to be prepared annually, reporting on the construction of new dwellings against targets. The draft new NPPF also advises that the release of land from Green Belt should only be considered in exceptional circumstances through the plan making process, and only after all other reasonable options for meeting development needs have been assessed.

Sub regional “South Essex Vision 2050” work

- 4.7 Excellent progress has been made by South Essex Councils in putting in place a vision for South Essex for the longer term. An Association of South Essex Local Authorities (ASELA) has been formed, and a Memorandum of Understanding (MoU) has been signed committing the Councils to work together on strategic opportunities and to develop a joint strategic plan, which will in effect then become the mechanism for distribution of housing need across the housing market area, identified as a requirement by the Planning Inspector and Government.
- 4.8 An ambitious timetable has been agreed for the preparation of this joint strategy, and work by South Essex planning officers is now underway to deliver the strategic plan to this timetable.

Table 1 - South Essex 2050 Planning Timetable

Date	Activity
March 2018	Draft Statement of Common Ground agreed (scope of strategy, timetable, working arrangements, initial work programme and risk assessment)
June 2018	Statement of Common Ground and Planning MoU agreed and signed by all partner authorities
	Statement of Community Involvement (SCI) for strategy agreed
	Local Development Schemes updated to reflect strategy alongside individual local development plan activity with aligned timetables
Jan – March 2019	Consultation on draft strategy options and policies
Nov – Dec 2019	Consultation on Publication Plan
Late Spring/ Summer 2020	Examination of strategy
Autumn 2020	Planning Inspector's report & consultation on main modifications / adoption of strategy

Castle Point Planning Policy matters

- 4.9 It is evident from the Planning Inspector's report and emerging Government policy that a Castle Point Local Plan prepared in isolation from others, and in advance of the strategic planning priorities being agreed at the South Essex level, will not make progress.
- 4.10 For this reason Castle Point continues to play a full and active part in the South Essex work, as follows:
- It is part of the successful South Essex bid to the Government's Planning Delivery Fund for over £800,000 to support joint working for the next two years; this funding will cover costs associated with various joint planning studies mentioned below (and responsibility as the lead authority for these projects has been shared); it will also cover the costs of specialist independent planning and governance advice in establishing and supporting ASELA;
 - It is part of the South Essex bid to Government to become a pilot for a Statement of Common Ground;

- It is part of a South Essex commission for consultants to prepare;
 - an economic development needs appraisal (now completed);
 - a retail and leisure needs assessment;
 - a strategic flood risk assessment;
 - a sport and leisure facilities needs assessment;
 - It is part of the Essex commission of consultants to prepare;
 - An Essex Coast Recreational Disturbance Avoidance and Mitigation Strategy
 - Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (now completed)
- 4.11 Insofar as the South Essex Economic Development Needs Appraisal (EDNA), recommends a strategy *“to bring together growth opportunities across South Essex ensuring the area acts as a functional economic hub rather than developing competing or conflicting propositions”*. It seeks to provide an evidenced, guidance compliant analysis of the economic and employment land opportunities and challenges for the area, as well as guidance to ensure that a portfolio of sites is identified which maximises the use of land. For Castle Point, the EDNA complements the evidence already held by the Council, and provides a detailed assessment of employment sites.
- 4.12 The Gypsy, Traveller and Travelling Showpeople Accommodation Assessment seeks to provide a robust revised assessment of current and future needs for the period 2016 – 2033. The primary reason for this revision was the change in the definition of Travellers for planning purposes announced in the Government’s Planning Policy for Travellers Sites published in August 2015. It concludes that there is no need for sites to be provided for Gypsy and Travellers who now meet the new planning definition but that a total of 5 households who do not meet the new planning definition should be added to the Borough’s overall housing needs.
- 4.13 Alongside sub-regional work the Council is seeking to accelerate appropriate housing delivery in the Borough, as follows:
- The latest Strategic Housing Land Availability Assessment (SHLAA) for 2018 has been commissioned. This will include a “call for sites” to ensure that all those seeking to bring forward housing on their land are known to the Council and identified in the SHLAA. Workshops and “one-to-one” meetings with developers will be held if appropriate. Where suitable and available sites are identified, planning and development briefs will be encouraged.
 - The Brownfield Land Register will be reviewed to bring forward sites for Part 2 and thus give “Permission in Principle”. The Council will commission consultants to carry out the technical work necessary on a site by site basis, to satisfy the Environment Agency and Natural England via the recreational disturbance strategy mentioned above.

- 4.14 It is hoped that the measures described above will accelerate housing delivery from approximately 100 homes per annum to approximately 150. The table below summarises this information in a timetable for 2018:

Table 2 – Castle Point Planning Timetable 2018

Date	Activity
March 2018	Cabinet report on outcome of intervention process, joint bid for resources, and evidence update
March 2018	Commence review of SHLAA and prepare “call for sites”; commence review work on Brownfield Land Register
June 2018	Cabinet report on South Essex Statement of Common Ground and Planning MoU, including update to Local Development Scheme for Castle Point
September 2018	Cabinet report on evidence update
November 2018	Cabinet report on Brownfield Land Register 2018 and SHLAA 2018
November 2018	Cabinet report on South Essex Strategy options and policies, and the resulting plan for Castle Point

5. Corporate Implications

(a) Financial Implications

- 5.1 There are a number of financial implications arising from this report. The Council’s participation in the preparation of the joint strategic plan for South Essex will be covered in part by grant received from the Government’s Planning Delivery Fund. Planning Policy work for the Borough will be supported by the reserve established by Council, and by on-going revenue budget

(b) Legal Implications

- 5.2 The preparation of a joint plan by a planning authority is specifically provided for in planning legislation and the NPPF. The draft new NPPF also makes clear that there must be a plan in place which addresses strategic priorities in an area, which may be a joint plan. Recent Government guidance has also highlighted the importance of effective joint working. However the Secretary also has powers to intervene in the process of the preparation of a local plan, and the Council remains at risk that this power may be used

(c) Human Resources and Equality Implications

Human Resources

- 5.3 There are no human resources implications associated with the recommendations in this report, since planning policy work is provided for in existing revenue budgets.

Equality Implications

- 5.4 The equality implications associated with the recommendations in this report are not significant to the decisions to be taken; however since Gypsy and Travellers have “protected characteristics” under the Equality Act 2010, the assessment of housing needs is necessary evidence for planning matters.

(d) IT and Asset Management Implications

- 5.5 There are no IT or asset management implications associated with the recommendations in this report.

(e) Timescale for implementation and Risk Factors

- 5.6 The timetable for activity is included in the relevant parts of the report. However, a decision by the Secretary of State to intervene in local plan preparation in any of the three South Essex Councils will significantly alter the planning programme described in this report.
- 5.7 The consultation period for comments on the draft new NPPF and associated documents closes on Thursday 10th May 2018. Given the wide range of matters covered, it is recommended that, if and as appropriate, a technical response from the Council is prepared by the Chief Executive, informed by discussions with other South Essex Councils, and in consultation with the Leader of the Council, for submission by that deadline.

6. Summary & Conclusions

- 6.1 The Council is closely following the guidance given by the Planning Inspector, and emerging Government policy by continuing its effective engagement in South Essex planning work.
- 6.2 Castle Point Planning Policy work also continues with collection and analysis of evidence, with particular emphasis on the next SHLAA and Brownfield Land Register so that Part 2 Permission in Principle sites can be brought forward where appropriate, and housing delivery accelerated.

Background Papers:

Draft new National Planning Policy Framework and related documents - MHCLG
Planning Delivery Fund – list of successful projects – MHCLG
South Essex Economic Development Needs Appraisal – GVA
Gypsy, Traveller and Travelling Showpeople Accommodation Assessment - ORS

Report Author: Steve Rogers - Local Plan & Regeneration Adviser

CABINET

21st March 2018

Subject: Fairglen Interchange A127/A130 Improvement Scheme

Cabinet Member: Councillor Riley - Leader of the Council/Strategic Partnerships

Councillor Smith - Regeneration & Business Liaison

1. Purpose of Report

This report is to inform the Cabinet of proposals published by Essex County Council for improvements to the A127/A130 Fairglen Interchange, and the request for comments.

2. Links to Council's priorities and objectives

The initiatives described in this report are directly linked to the Council's "Transforming our Community" priority – incorporating objectives for a sustainable future.

3. Recommendations

- 3.1 That the Cabinet notes the publication by Essex County Council of the A127/A130 Fairglen Interchange Improvement Scheme, and the request for comments;**
- 3.2 That Cabinet agrees to a response to the Essex County Council consultation as set out in paragraph 4.14 below;**

4. Background

Location

- 4.1 The Fairglen Interchange marks the junction of the A127 London Southend Arterial Road, the A130 Chelmsford to Canvey Island route, and the A1245 Fairglen to Rettendon route at the north west of the Borough. The Interchange comprises a grade separated junction with two roundabouts – the **Fairglen roundabout** below the A127, and the **Rayleigh Spur roundabout** to the south at one level at the junction of the A130. The boundaries of the boroughs of Basildon and Castle Point and the district of Rochford also pass through the Interchange.

Current position

- 4.2 Essex County Council has carried out extensive survey work at the Interchange. In summary this shows;
- High levels of congestion
 - Three major roads joining at one location leading to traffic conflict
 - Slow average journey speeds and unreliable journey times
 - High proportion of “side swipe” and night time collisions at Fairglen roundabout, as well as rear end collisions at the approaches
 - Evidence of collisions at Rayleigh Spur roundabout
- 4.3 Current traffic flow data shows that the A130 arm from the north of the Interchange has reached its maximum capacity. All other arms of the roundabouts of the Interchange are close to capacity. Highest traffic flows are recorded on the A127 westbound in the morning peak and eastbound in the evening peak. This also results in congestion in the links between the roundabouts at the Interchange.

The proposed short term improvements

- 4.4 Essex County Council first published the best performing option for addressing the issues at the Interchange in February 2017. It is known as the “Short Term Option”, since the County Council recognises that much more significant intervention will be necessary to improve the Interchange to accommodate forecast traffic growth in the medium to longer term. The “Short Term Option” represents the first phase and comprises:
- New “Southend Link Road” north of railway line from A130 southbound to a new signal controlled junction on the A1245, but with right turn southbound movements only
 - Widened slip roads on all Fairglen roundabout arms
 - Additional and/or longer slip lanes on both A127 on-slip roads
 - Improvements to the Rayleigh Spur roundabout, including signals
 - New bridge for pedestrians and cyclists above the A1245 between the Fairglen and Rayleigh Spur roundabouts

- 4.5 Essex County Council has applied computerised traffic models to the “Short Term Option” using traffic data and conditions predicted for 2021 and 2036. This data has also taken into account the potential impact of a Lower Thames Crossing at Tilbury. The modelling shows anticipated improvements to average journey times in 2036 ranging from over 3 minutes in the morning peak to almost 2 minutes in the evening peak, as well as reduced queues and congestion.
- 4.6 Essex County Council has also carried out a full environmental appraisal of the “Short Term Option”, in order to understand both positive and negative impacts, and this has assisted in developing mitigation measures for negative impacts. Further appraisal work will continue as the scheme progresses.
- 4.7 The details of the “Short Term Option” are shown in Figure One attached to this report.

The proposed long term improvements

- 4.8 As referred to above, Essex County Council is already looking beyond the current improvements to a longer term series of more significant interventions. This is known as the “Long Term Option” and has been prepared in some detail to ensure that there is no conflict with the “Short Term Option”. However the County Council makes clear that this “Long Term Option” is not yet funded and there is extensive design work still to be carried out. Nonetheless it does inform discussion regarding the future of the Interchange.
- 4.9 The “Long Term Option” comprises
- A new overpass and flyover connecting the northbound A130 with the eastbound A127
 - A new underpass for southbound A130 traffic below the Rayleigh Spur roundabout
 - A new “bypass” around the Rayleigh Spur roundabout for southbound A127/A1245 traffic joining the A130
 - 3 running lanes of traffic on the A127 between the Rayleigh Weir and Fairglens Interchanges
- 4.10 The details of the “Long Term Option” are shown in Figure Two attached to this report.

The consequences for potential development at North West Thundersley

- 4.11 The Borough Council’s recently withdrawn New Local Plan indicated that it may be possible to provide some housing development in an area of Green Belt land to the south-east of the Fairglens Interchange (known as Site H11). However its capacity to deliver any housing in the plan period to 2031 was significantly constrained by a number of factors, including the importance of the area to the metropolitan Green Belt in South Essex by preventing coalescence, the number of land owners involved, and of most relevance to this report, the need for significant investment in the strategic road network at and around the Fairglens Interchange to provide safe and convenient access

to the land with the necessary additional highway capacity, over and above that already forecast. Essex County Council objected to the New Local Plan on that point.

- 4.12 Whilst neither the “Short Term Option” nor the “Long Term Option” refer to off-line development near to the Interchange, it is clear that the “Long Term Option” does reduce the developable area of land in this location with significant elevated highway infrastructure. Furthermore unless and until detailed design work has been carried out on the “Long Term Option”, it is considered highly unlikely that the County Council would support any new access to housing development in this area.

Suggested response to consultation

- 4.13 Essex County Council seeks responses to the consultation by 20th March 2017.
- 4.14 Because of the importance of the Interchange to the Borough and because of the potential consequences of any roadworks on the strategic road network affecting the Borough, it is considered that the Borough Council should make the following points
- It welcomes the acknowledgement of the existing issues at the Fairglen Interchange
 - It understands that funding is only available at this time for the “Short Term Option”, but requests that work on this option is carried forward as quickly as possible
 - During the implementation of the “Short Term Option”, appropriate phasing must be followed to ensure that parts of the Interchange may continue to operate as normal if there are no works directly taking place in that location
 - During the implementation of the “Short Term Option” every opportunity must be taken to ensure that live traffic lanes on the network are only closed for the shortest possible time and only to facilitate works necessary in that particular area of the scheme
 - It requests that further consideration is given to both left (northbound) as well as right (southbound) turns at the new “Southend Link Road” signal controlled junction on the A1245 given the potential benefits that this could provide to traffic seeking to access Rayleigh and Wickford
 - It requests that every opportunity be taken to seek funding for the “Long Term Option”, so that all necessary preliminary design work can begin promptly
 - It requests that the appropriate highways route safeguarding arrangements are put in place now for the “Long Term Option”, in order to identify and secure the land for the necessary improvements
 - It requests that during the design of the “Long Term Option” consideration is given to a suitable means of access to land to the south-east of the Fairglen Interchange to facilitate development

5. Corporate Implications

a. Financial Implications

- 5.1 There are no direct financial implications to the Borough Council as a consequence of recommendations in this report.

b. Legal Implications

- 5.2 Any future developments of the interchange will need to be progressed through the statutory planning and highways process.

c. Human Resources & Equality Implications

- 5.3 There are no implications of this kind arising from the recommendations in this report.

d. Timescale for implementation & risk factors

- 5.4 Subject to the necessary approvals, the works on the junction are expected to start in 2020.

6. Conclusions

- 6.1 The Fairglen Interchange is acknowledged to be a significant area for traffic congestion.
- 6.2 The Council should support the measures shown in the “Short Term Option” Improvement Scheme, and press the County Council to seek funding and progress the “Long Term Option” as quickly as possible.

Background Papers

A127/A130 Fairglen Interchange Improvement Scheme – Essex County Council

Report Author: Steve Rogers – Local Plan & Regeneration Adviser

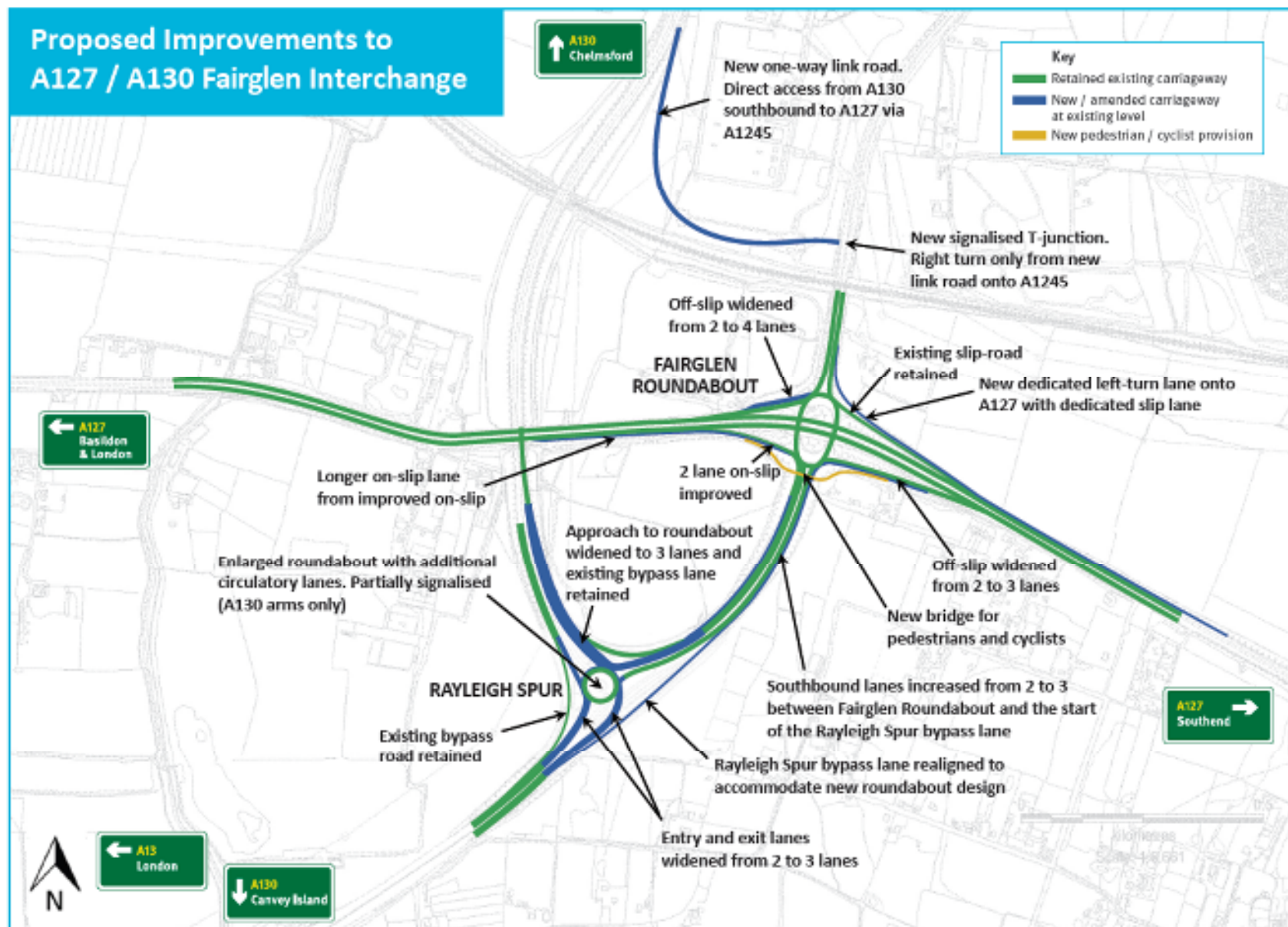
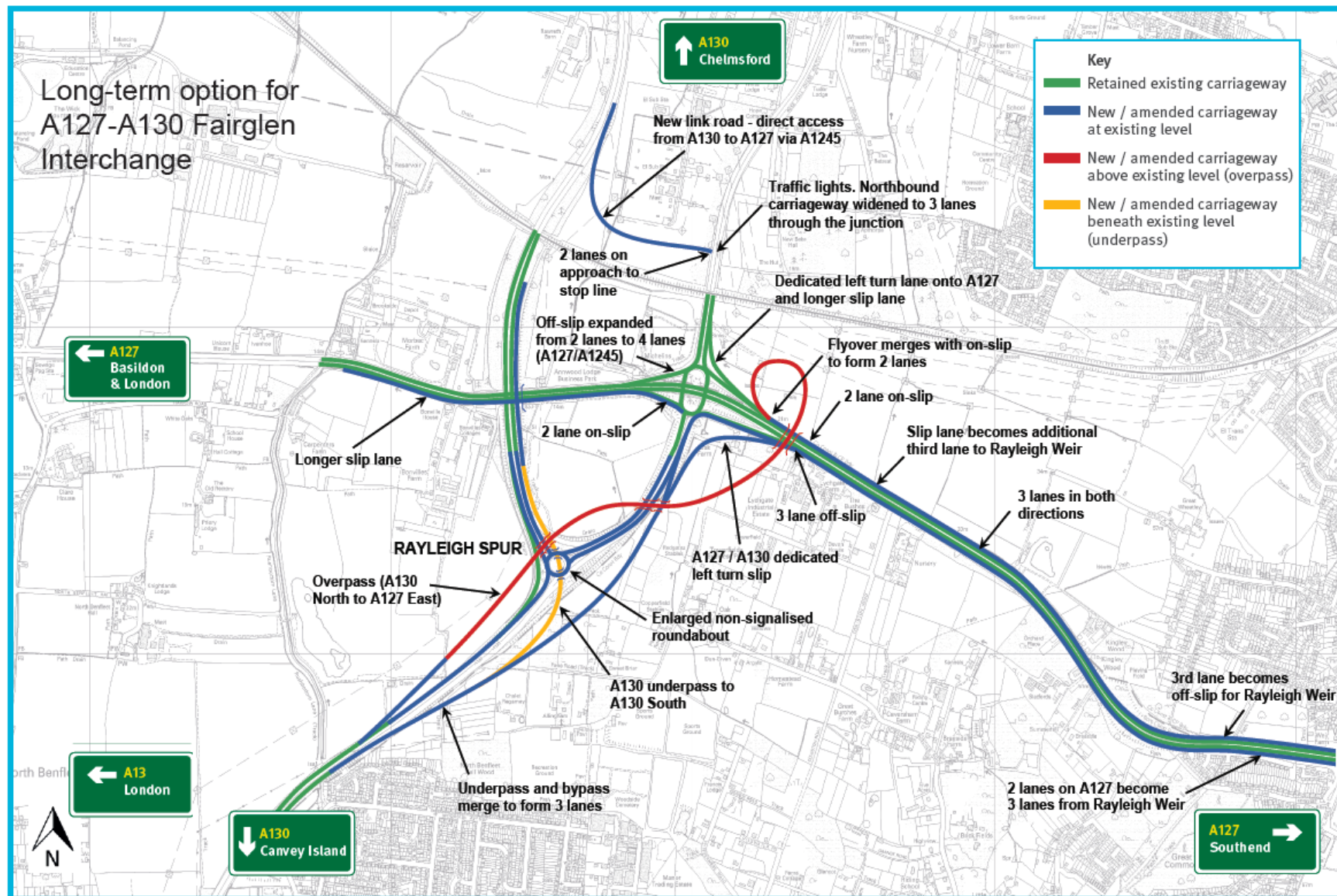


Figure One
Fairglen Interchange Proposed Short Term Improvement Scheme



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Road alignment is indicative and is subject to further design development

Figure Two
Fairglen Interchange Proposed Long Term Improvement Scheme

CABINET

21st March 2018

Subject: Corporate Performance Scorecard Quarter 3 2017/18

Cabinet Member: Councillor Stanley- Finance, Policy and Resources

1. Purpose of Report

To set out the cumulative performance figures for the Corporate Performance Scorecard for Quarter 3, 1st October 2017 to 31st December 2017.

2. Links to Council's priorities and objectives

The scorecard is explicitly linked to the Council's priorities.

3. Recommendations

That Cabinet notes the report and continues to monitor performance.

4. Background

4.1 The Corporate Scorecard reports on performance indicators for important service outcomes that are relevant to the Council's priorities.

4.2 The indicators for the Corporate Performance Scorecard for 2017/18 were discussed and approved by Cabinet in June 2017.

5. Report

5.1 Summary of performance

5.1.1 The performance summary in Appendix 1 sets out the performance achieved by the Council against the measures in the scorecard. Of the fifteen indicators reported, twelve are at or above target, a further one is near target and two indicators did not meet the target. Trend in performance shows that there is similar performance for ten indicators and improving performance in five indicators.

Performance is set out against the priorities in the Corporate Plan as follows:

Public Health and Wellbeing

The percentage of food premises that are awarded a score of at least 3 on the food hygiene rating scheme was 97% and exceeds the target of at least 90%.

The performance for preventing households from becoming homeless has improved to 100% and exceeds the target of 80%. There are a range of complex cases dealt with by the service and it is not always possible to prevent homelessness depending on individual circumstances. The figure does not include two cases who gave less than one month's notice of their eviction.

Environment

The combined performance for Household waste recycled or composted is 50% and above the target of 49%.

The performance information for street cleanliness did not meet the target with 13.1% of streets deemed unsatisfactory compared to a target of less than 10%. The Street Scene team note that there is a continuing increase in the amount of litter and that 463 of the 3,529 inspections were unsatisfactory. The team will work closely with the contractor to reduce this figure.

A total of 100% of all fly-tips were removed within 24 hours of being reported which is strong performance. There were no defaults notices served for grass verge cutting.

Transforming our Community

Tenant satisfaction with repairs and maintenance at near 96% was a little under the target of 97%, but represents a general trend of improvement. The rate for voids completion was 19.6 days, which is an improvement on previous performance and continues to exceed the target of 21 days.

The percentage of planning applications processed within target times has three measures for this indicator. Performance has exceeded target in all three areas and demonstrates strong and sustained improvement.

The building control service ensured all applications were processed within statutory timescales.

Efficient and Effective Customer Services

The percentage of stage 2 complaints responded to within target times was 100% but the number of complaints dealt with at this level are very small.

The Council's First Contact team has again been very successful in limiting the number of calls that they must transfer to the back office to be dealt with; under 4% of calls received transferred.

The sickness rate of just over 8 days exceeds the corporate target of 7 days. However, this primarily relates to previous months when there were higher longer term staff absences which has since improved. However, there has been higher sickness absence in January of this year due to the flu epidemic.

5.1.2 Further commentary on performance is set out in the table in Appendix 1.

6. Corporate Implications

a. Financial implications

Good performance on some indicators can lead to reduced costs.

b. Legal implications

There are no direct legal implications at this stage.

c. Human resources and equality

There are no direct human resource or equality implications at this stage.




d. Timescale for implementation and risk factors

Monitoring of the Corporate Performance Scorecard is ongoing throughout the year.

7. Background Papers:

None

Report Author: Craig Watts ext. 2419 crwatts@castlepoint.gov.uk

Key	
	More than relative 10% below target
	Less than relative 10% below target
	On or above target





Appendix 1

Corporate Scorecard 2017/18 (Public Health & Wellbeing)

Quarter 3: 1st October 2017 to 31st December 2017



Note: All performance values are cumulative (i.e. from 1st April to end of June/September/December/March) unless otherwise stated

PI Code & Short Name	Q3 Value 2016/2017	Q3 Value 2017 / 2018	Target	Trend	Status	Comments
EH2 Percentage of food premises that are awarded a score of at least 3 on the food hygiene rating scheme. Service Manager: Environmental Health Operational Manager	93%	97%	90%			Performance currently exceeds target.
HO Percentage of Households threatened with homelessness and in priority need and for whom homelessness was prevented against the total who sought assistance. Service Manager: Housing Options Manager	87.5%	100%	80%			Six out of eight approaches were successfully prevented for cases where notice was available to enable the authority to act.

Corporate Scorecard 2017/18 (Environment)

Quarter 3: 1st October 2017 to 31st December 2017

Note: All performance values are cumulative (i.e. from 1st April to end of June/September/December/March) unless otherwise stated

PI Code & Short Name	Q3 Value 2016/2017	Q3 Value 2017 / 2018	Target	Trend	Status	Comments
OPS4 Percentage of Household Waste Recycled Service Manager: Operational Services Manager	25.3%	23.7%	Annual Target 25%	↔	✓	Please note these are un-audited figures, November and December data is still at estimate stage.
OPS 5 Percentage of Household Waste Composted (including food waste) Service Manager: Operational Services Manager	25.4%	26.3%	Annual Target 24%	↔	✓	Please note these are un-audited figures, November and December data is still at estimate stage.
SS2 Percentage of streets inspected which are deemed to be unsatisfactory using Code of Practice for Litter and Refuse methodology. Service Manager: Contracts Manager	13.3%	13.1%	Less than 10%	↔	●	We have continued to see an increased amount of litter on our streets; 463 of the 3529 inspections undertaken were unsatisfactory. We will continue to work with our contractor and educate residents to bring this figure down.





PI Code & Short Name	Q3 Value 2016/2017	Q3 Value 2017 / 2018	Target	Trend	Status	Comments
ENV 4 Flytips removed within one working day Service Manager: Contracts Manager	100%	100%	90%	↔	✓	A total of 198 fly tips were removed in the third quarter and within 24 hours of being reported.
SS4 Number of rectification and default notices served in relation to Highway Grass Verge cutting. Service Manager: Contracts Manager	0	0	Under 50	↔	✓	As we have moved out of the grass cutting season so the need for Notices to be served has reduced.
SS5 Percentage of Rectification Notices served in relation to Highway Grass Verge cutting rectified within 72 hours. Service Manager: Contracts Manager	0	0	90%	↔	✓	As we have moved out of the grass cutting season so the need for Notices to be served has reduced.

Corporate Scorecard 2017/18 (Transforming our Community)

Quarter 3: 1st October 2017 to 31st December 2017

Note: All performance values are cumulative (i.e. from 1st April to end of June/September/December/March) unless otherwise stated

PI Code & Short Name	Q3 Value 2016 / 2017	Q3 Value 2017 / 2018	Target	Trend	Status	Comments
HOS1 Overall tenant satisfaction with repairs and maintenance. Service Manager: Tenancy Services Manager	87.5%	95.7%	97%	↑	⚠	Performance is slightly off target but has improved considerably from quarter 3 in 2016/17.
HOS6 Average Void Turnaround Time. Service Manager: Tenancy Services Manager	20.8 Days	19.6 Days	21 Days	↑	✅	Continued close working both internally and externally with partners has improved performance from quarter 3 16/17.

PI Code & Short Name	Q3 Value 2016 / 2017	Q3 Value 2017 / 2018	Target	Trend	Status	Comments
DC2 to DC4: Percentage of planning applications processed within target time limits for major, minor and other applications	100%	100%	Major 60%			Performance significantly above target.
	81%	96.5%	Minor 65%			
Service Manager: Planning & Development Enforcement Manager	99%	100%	Other 80%			
Percentage of Building Control applications processed within statutory time limits.	100%	100%	100%			Performance on target.

Corporate Scorecard 2017/18 (Efficient & Effective Customer Services)



Quarter 3: 1st October 2017 to 31st December 2017

Note: All performance values are cumulative (i.e. from 1st April to end of June/September/December/March) unless otherwise stated

PI Code & Short Name	Q3 2016/17 Value	Q3 value 2017 / 2018	Target	Trend	Status	Comments
Percentage of Stage 2 complaints responded to within target time.	100%	100%	100%	↔	✓	The number of complaints at stage 2 remains at a low level.
FC1 Percentage of calls taken from customers by First Contact that are dealt with without the need to transfer to the back office Service Manager: Community Support Manager	93.7%	96.3%	Annual Target 94%	↑	✓	The First Contact service continues to maintain strong performance in this area.
Average number of days Sickness absence per FTE staff for all Council Services (rolling year) Service Manager: Human Resources Manager	8.25 Days	8.02 Days	7 Days	↔	●	Sickness levels have remained constant from Q2 which was 8.05 days. High sickness in Jan 2017 is reflected in this rolling year's sickness figure. It was hoped that sickness would be lower in January 2018 but due to the flu epidemic this is unlikely.