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Chief Executive

A **MEETING OF THE COUNCIL** of the Borough of Castle Point will be held in the Council Chamber, Council Offices, Kiln Road, Thundersley, on **WEDNESDAY, 26TH JULY, 2017 at 7.30 p.m.**, and all Members of the Council, listed below, are hereby summoned to attend to transact the undermentioned business.

Councillors B.S. Wood,(The Worshipful the Mayor), A.C.Walter,(Deputy Mayor), A.J. Acott, J. Anderson, A.J.Bayley, D.A. Blackwell, B. Campagna, S. Cole, D.T. Cross, W.J.C. Dick, Mrs B. Egan, E. Egan, Mrs W. Goodwin,P.C. Greig, S.Hart, N.R. Harvey, R.C. Howard, J. Hudson, R. Hurrell, G.I. Isaacs, Mrs.J.King, N.E.Ladzrie, C.A. MacLean, P.J. May, C.E. Mumford, B.A. Palmer, J.A.Payne, Mrs. J. Payne, A. Partridge, C.G. Riley, Mrs C.J Sach, W.K.Sharp, A.G. Sheldon, T.F. Skipp, N.G. Smith, J.A. Stanley, A. Taylor, P.E.Varker, Mrs L. Wass, Mrs G. Watson and N. Watson.

Chief Executive

AGENDA

PART I

(Business to be taken in public)

Before commencing the business of the meeting, prayers will be offered by the Chaplain.

1. Apologies for absence

2. Members' Interests

3. Minutes

To receive the following:

- Minutes of the meeting of the Ordinary Council held on 29th March 2017.
- Minutes of the meeting of the Annual Council held on 17th May 2017.

4. Mayor's Announcements

The Mayor will report at the meeting.

5. Questions from members of the public of which Notice has been received

There are none.

- 6. Questions from Members of the Council of which Notice has been received**
These are attached.
- 7. To deal with any business from the last Council Meeting**
There is none.
- 8. Any explanations for urgent decisions taken by Cabinet**
There are none.
- 9. Consideration of recommendations from Cabinet:**
A report is attached – Brownfield Register Member Working Group.
- 10. Any References from the Scrutiny/Policy and Scrutiny or Regulatory Committees**
There are none.
- 11. Notice of Changes to Membership of Political Groups and Appointments to Committees**
A report is attached.
- 12. Report from the Leader of the Council**
The Leader is to report at the meeting.
- 13. Notices of Motion**
These are none.
- 14. Petitions submitted by Members of the Council of which Notice has been given.**
No Notice has been received.



ORDINARY COUNCIL MINUTES

29TH MARCH 2017

MINUTES of the Ordinary Meeting of the Council of the Borough of Castle Point held in the Council Chamber, Council Offices, Kiln Road, Thundersley on 29th March 2017.

PRESENT:

Councillors S. Cole, (The Worshipful the Mayor), B.S. Wood(Deputy Mayor), A.J. Acott, J. Anderson, A.J.Bayley, D.A. Blackwell, B. Campagna, D.T. Cross, W.J.C. Dick, Mrs B. Egan, E. Egan, Mrs W. Goodwin, P.C. Greig, S.Hart, R.C. Howard, J. Hudson, R. Hurrell, G.I. Isaacs, C.A. MacLean, P.J. May, C.E. Mumford, B.A. Palmer, A. Partridge, J.A.Payne, Mrs. J. Payne, C.G. Riley, Mrs C.J Sach, W.K.Sharp, A.G. Sheldon, T.F. Skipp, J.A. Stanley, A. Taylor, P.E.Varker A.C.Walter Mrs L. Wass, Mrs G. Watson,

Apologies for absence were received from Councillors N.R. Harvey, Mrs.J.King, N.E.Ladzrie, N.G. Smith, and N.Watson

58. IN MEMORIAM

At the beginning of the meeting the Council had stood in silence in memory of former Councillor Thipthorp.

59. MEMBERS' INTERESTS

The Mayor invited Councillors to make their declarations. Referring to agenda item 12 Minute 69 New Local Plan 2016: Report on the Examination of the Castle Point Borough Council New Local Plan 2016 the following Members restated declarations made relating to the Draft New Local Plan:

- Councillor Howard had declared a prejudicial/discloseable interest under Part 2 of the Code of Conduct for Councillors as his daughter is the owner of a housing site in the new local plan.
- Councillor Mrs. Goodwin had declared a prejudicial/discloseable interest under Part 2 of the Code of Conduct for Councillors by reason of her personal friendship with owners of a Housing Site.
- Councillor Sharp had declared a prejudicial non pecuniary interest relating to his longstanding friendship with a particular family.
- Councillor Hudson had declared a prejudicial/discloseable interest under Part 2 of the Code of Conduct for Councillors as his home address is adjacent to a (green belt) Housing Site.
- Councillor Riley had declared a prejudicial/discloseable interest under Part 2 of the Code of Conduct for Councillors as his home address is adjacent to a (green belt) Housing Site.

Councillor Riley declared an interest in respect to Minute 62 Presentation on the proposal to amalgamate the Police and Fire Service as his son was a member of the Fire Service.

Councillor Hart made a personal statement to explain that his circumstances had changed and he no longer had a prejudicial interest in relation to matters concerning the Draft New Local Plan. Minute 69 referred.

60. MINUTES

- The Minutes of the Ordinary Council held on 7.12.2016 were taken as read and approved as a correct record subject to the correction of Minute 40 to refer to 'County Councillor Joe Pike MBE'. The Mayor signed the Minutes.
- The Minutes of the Special Council held on 15.2.2017 were taken as read and approved as a correct record. The Mayor signed the Minutes.

(Under this item the Chief Executive clarified that by law the Minutes of the meeting were the formal record of the meeting.)

61. MAYOR'S ANNOUNCEMENTS

- The Mayor thanked all those who had supported or organised his Charity Events which had taken place over the weekend of the 10/11 March 2017 – the Last Night of the Proms and the Music and Beer Festival.
- Thanked all those who had supported the Civic Dinner in particular the Sea Scouts and Girl Guides who formed the Guard of Honour for the evening.

62. PRESENTATION: PROPOSAL TO AMALGAMATE THE POLICE AND FIRE SERVICE

Roger Hirst Essex Police and Crime Commissioner for Essex and Susanna Handcock Chief Executive attended the meeting and briefed the Council on the proposal to amalgamate the Police and Fire Service. Councillors questioned Mr Hirst. The proposal was currently out for consultation and Councillors and residents were encouraged to consider and respond to the consultation.

63. QUESTIONS FROM MEMBERS OF THE PUBLIC OF WHICH NOTICE HAD BEEN RECEIVED

There were none.

64. QUESTIONS FROM MEMBERS OF THE COUNCIL OF WHICH NOTICE HAD BEEN RECEIVED

There were none.

65. TO DEAL WITH ANY BUSINESS FROM THE LAST COUNCIL MEETING

There was none.

66. ANY EXPLANATIONS FOR URGENT DECISIONS TAKEN BY CABINET

There were none.

67. CONSIDERATION OF RECOMMENDATIONS FROM CABINET:

There were none

68. ANY REFERENCES FROM THE SCRUTINY, POLICY & SCRUTINY OR REGULATORY COMMITTEES

There were none

69. NEW LOCAL PLAN 2016: REPORT ON THE EXAMINATION OF THE CASTLE POINT BOROUGH COUNCIL NEW LOCAL PLAN 2016

(Councillors Mrs Goodwin, Howard, Hudson, Riley and Sharp left the Chamber during consideration of this item and took no part.)

The Council considered and discussed a report on the findings and Report of the Planning Inspector appointed to examine the Council's New Local Plan following the hearing arranged to consider the 'Duty to Co – Operate' held on 12.12.2016

This report advised that the appropriate course of action for the Council was to withdraw the New Local Plan in the light of the Inspector's Report.

The report also advised of the significant co-operation underway on strategic planning matters with neighbouring authorities to create a strategic planning framework for South Essex.

Finally the report recommended that a further report be received in due course, giving consideration to future plan-making in the Borough, involving a review of the processes to improve evidence examination and plan-making, as well as proposing a new Local Development Scheme as a work programme to guide the formulation of new planning policy for the Borough.

Resolved

1. That the Council notes the Planning Inspector's report regarding the New Local Plan 2016.
2. That, as a result of his report, the New Local Plan 2016 be withdrawn.
3. The Council agrees to continue to participate in work to create a strategic planning framework for South Essex, involving co-operation on strategic matters with neighbouring authorities.
4. The Council agrees to receive a further report in due course reviewing processes to improve evidence examination and plan-making, and proposing a new Local Development Scheme, as a work programme to guide the formulation of new planning policy for the Borough.

70. REPORT OF THE LEADER OF THE COUNCIL

The Leader of the Council reported on work underway with neighbouring authorities to make progress with a Strategic Planning Framework for Essex. Work was also continuing on how services could be shared and delivered in responding to funding changes by Government.

The Leader repeated the encouragement to respond to the consultation underway to amalgamate the Police and Fire Service.

The leader confirmed that arrangements were on course for the opening of the Rochford and Castle Point Police Hub at the Council Offices later in the year.

The Leader of the Council acknowledged the support of the Deputy Leader Councillor Stanley and all Cabinet members and in concluding his report extended his thanks to all Members and Officers of the Council for their continuing work and support.

71. NOTICES OF MOTION

Councillor MacLean had given notice of the following:

‘Castle Point Borough Council applauds and recognises the efforts of the business community, residents and places of worship within Thundersley Village who have hosted a number of fundraising projects during 2016 under the umbrella of Thundersley Town Team resulting in increased good will and sense of the community in Thundersley.’

The Motion was moved and seconded. Debate took place during which Councillors acknowledged the contribution to the community made voluntary groups and organisations.

At the conclusion a vote was taken which was CARRIED unanimously and RESOLVED accordingly.

Councillor Hurrell had given notice of the following:

‘To conduct an in-depth review of this Council’s system of governance and to diligently explore alternative systems available to local councils’

The Motion was moved and seconded. The Leader of the Council indicated that he would support a review.

The Chief Executive explained the process for the review a report would be made to Council for examination.

A vote was taken. The Motion was CARRIED and RESOLVED accordingly.

72. PETITIONS

There were none.



ANNUAL COUNCIL MINUTES

MINUTES of the Annual Meeting of the Council of the Borough of Castle Point held in the Council Chamber, Council Offices, Kiln Road, Thundersley on 17th May 2017.

PRESENT: Councillors S. Cole (The Worshipful the Mayor), B.S. Wood, (Deputy Mayor), A.J. Acott, A.J. Bayley, D.A. Blackwell, B. Campagna, D.T. Cross, W.J.C. Dick, Mrs B. Egan, E. Egan, Mrs W. Goodwin, S. Hart, N.R. Harvey, R.C. Howard, J. Hudson, R. Hurrell, G.I. Isaacs, Mrs J. King, C.A. MacLean, P.J. May C.E. Mumford, B.A. Palmer, A. Partridge, C.G. Riley, Mrs C.J. Sach T.F. Skipp, N.G. Smith, J.A. Stanley, A. Taylor, P.E. Varker A.C. Walter, and Mrs L. Wass,

Apologies for absence were received from Councillors, J. Anderson, P.C. Greig, N.E. Ladzrie, J.A. Payne, Mrs. J. Payne, W.K. Sharp, A.G. Sheldon, Mrs G. Watson and N. Watson.

1. MEMBERS' INTERESTS

There were no disclosures of interest.

2. MAYOR'S ANNOUNCEMENTS

As part of his last duties the Mayor presented the following awards:

- Scouts Explorers and Girl Guides for their help at the Civic Dinner this year.
- Castle Point Scout Division Debating Trophy and Best Speaker
- Mayor's Community Award to John Stringle for his contribution to the Scouting Organisations in Castle Point.

3. ELECTION OF NEW MAYOR

Moved by Councillor Riley seconded by Councillor Howard and -

Resolved – That unless he resigns or becomes disqualified, Councillor Brian Wood be elected Mayor to continue in office until his successor becomes entitled to act as Mayor.

Councillor Wood made his Declaration of Acceptance of Office and left the Chamber to robe and assume the Chain of Office. On returning to the Chamber the Mayor thanked the Council for his appointment.

4. VOTE OF THANKS TO RETIRING MAYOR

Moved by Councillor Hart. The vote was seconded by Councillor Mumford who paid tribute to the Past Mayor.

Resolved – That a vote of thanks be accorded to Councillor Cole on his retirement from the office of Mayor.

Councillor Cole responded on his term of office during the past year.

The Mayor presented Councillor Cole with his 'Past Mayor's Badge'.

5. ELECTION OF DEPUTY MAYOR

Moved by Councillor Wood seconded by Councillor Cross and –

Resolved - That unless he resigns or becomes disqualified, Councillor Clive Walter be elected Deputy Mayor to continue in office until his successor becomes entitled to act as Deputy Mayor.

Councillor Walter made his Declaration of Acceptance of Office and thanked the Council for his appointment.

6. ELECTION OF LEADER OF THE COUNCIL

Moved by Councillor Stanley seconded by Councillor Dick–

Resolved - That unless he resigns, is no longer a Councillor ,or is removed from office by resolution of the Council or otherwise becomes disqualified, Councillor Colin Riley be appointed Leader of the Council in accordance with the Localism Act 2011 for the Council year.

The Leader of the Council thanked the Council for his appointment.

7. APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL

Moved by Councillor Riley seconded by Councillor Dick –

Resolved - That unless he resigns or becomes disqualified, Councillor Jeffrey Stanley be appointed Deputy Leader of the Council for the Council year.

8. POLITICAL PROPORTIONS OF THE COUNCIL AND APPOINTMENTS TO COMMITTEES ETC

The Council considered a report which reviewed the allocation of seats to the Political Groups on the Council. Details of the allocations were set out in the report. As there were no Borough Elections this year the allocation of seats to the political groups had not changed from the report made last year.

At present the Council has one Independent Councillor namely Councillor Hurrell. It was for the Council to allocate seats and appoint Councillor Hurrell to the Council's Committees.

The allocation of memberships on the Committees had to be on the basis of the political proportions of the Council.

Throughout the calculations on proportions, the figures had therefore been based on the proportions of the groups to the membership of the Council as it was at present i.e. 41 as shown in the following table.

Party	Seats	Proportions for allocation purposes
Conservative	22	54% (53.65%)
Canvey Island Independent	15	37% (36.58%)
UKIP	3	7% (7.31%)

In the remainder of this item relating to the appointment of Committees etc, the above political proportions had been applied and the allocations rounded to ensure compliance with the political balance requirement.

The table below showed the total number of seats allocated to each Group:-

Party	Actual Allocation	
Conservative	43	54%
Canvey Island Independent	29	37%
UKIP	5	7%
Independent Allocation	2	
Total	79	

Council was asked to appoint the Committees of the Council.

With regard to membership of the Development Control Committee the report before Council drew Members' to advice contained in statutory guidance that full exchange of information between the Executive and the Committee taking the development control decisions was essential and that the Council should consider including a member of the Executive on the membership of the

Committee taking development control decisions although he or she should not be the Chairman or Vice Chairman of the Committee.

Details of the Groups' wishes concerning the appointments had been circulated in an informal memorandum.

In moving the recommendations the Leader of the Council took the opportunity to record the Council's gratitude to Councillor Howard who had not sought re-election to Essex County Council for his many years of service to Essex County Council, the community of Castle Point and in particular the residents of Canvey Island

With the agreement of the Mayor all present stood to applaud Councillor Howard

The recommendations were formally Moved and duly Seconded, and –

Resolved:

1. To make the appointments as set out in the following resolutions.
2. To appoint the following Committees shown below.
3. To allocate and appoint the Independent Councillor to each of the seats identified on the Wellbeing and Place Communities Committees and that the membership and the appointment of the Chairmen on Committees shall be as follows:

Scrutiny Committee

Conservative:

Councillors: E.Egan, Partridge, Sharp, Sheldon

Canvey Independent:

Councillors: Acott, Blackwell, Mrs G.Watson.

UKIP: Councillor Bayley*.

Chairman: Councillor Blackwell.

(*Note subsequently changed Cllr Hudson was allocated the seat.)

Policy & Scrutiny Committees

Environment

Conservative:

Councillors: Cross, Mrs Goodwin, Mumford, Partridge, Walter, Mrs Wass.

Canvey Independent:

Councillors: Anderson, Mrs Payne, Palmer.

UKIP: Councillor Bayley.

Chairman: Councillor Mumford.

Wellbeing

Conservative:

Councillors: Cross, E. Egan, Mumford, Sheldon, Mrs Wass.

Canvey Independent:

Councillors: Acott, Harvey, J.APayne, Taylor.

Independent: Councillor Hurrell.

Chairman: Councillor Cross.

Place & Communities

Conservative:

Councillors: Cole, Cross, Mrs. Goodwin, Hart, Ladzrie, Mumford.

Canvey Independent:

Councillors: Campagna, Mrs G. Watson, Mrs Sach

Independent: Councillor Hurrell

Chairman: Councillor Ladzrie

Audit

Conservative:

Councillors: Cole, Hart, Sharp

Substitutes: Councillors Mumford, Mrs Wass

Canvey Independent:

Councillors: Blackwell, May

Substitutes: Councillors Acott, Greig.

Chairman: Councillor Cole

Regulatory and Standing Committees

Development Control

Conservative:

Councillors: Cole, Hart, Mumford, Sharp, Smith, Walter, Mrs Wass*.

Canvey Independent:

Councillors: Acott, Anderson, Blackwell, Mrs King, Taylor.

UKIP: Councillor Varker.*

Chairman: Councillor Hart

Vice Chairman: Councillor Smith

(And two non voting members of the Canvey Island Town Council)

(*Note Cllr Varker joined the Conservative Group and was nominated to the Conservative seat allocated to the Conservative Group in place of Mrs Wass on 7.6.2017. Cllr Bayley took the seat allocated to the UKIP Group)

Licensing

Conservative:

Councillors: Cross, E.Egan, Isaacs, Ladzrie, MacLean, Mumford, Walter, Mrs Wass

Canvey Independent:

Councillors: Acott, Blackwell, Greig, May, Palmer, Taylor.

UKIP: Councillor Bayley

Chairman: Councillor E.Egan

(The Licensing Sub Committee will consist of any three members of the Committee.)

Review

Conservative:

Councillors: Cole, Mrs Goodwin, Hart, Mumford.

Canvey Independent:

Councillors: Blackwell, May, Mrs G. Watson.

UKIP: Councillor Hudson

Chairman: Councillor Cole.

(And two non voting members of the Canvey Island Town Council and independent persons appointed pursuant to Localism Act 2011)

4. To thank Councillor R.C. Howard for his service as an Essex County Councillor to the community of Castle Point in particular Canvey Island.

9. REPORT OF THE LEADER OF THE COUNCIL REGARDING APPOINTMENTS TO CABINET

The Leader presented a report to Council which set out details of his appointment of Members to the Cabinet and outlined their responsibilities. The Leader recorded his thanks to Councillor Sharp who was no longer a member of the Cabinet for his work with the Leader.

Resolved – to note the report and the following appointments:

Annual Council 17.5.2017

Councillor Riley	Chairman - Leader of the Council
Councillor Stanley	Finance, Policy and Resources
Councillor Dick	Health and Wellbeing
Councillor Mrs Egan	Housing & Council Homes
Councillor Howard	Street Scene, Waste, Floods and Water Management
Councillor Isaacs	Neighbourhoods & Safer Communities
Councillor Maclean	Customer Engagement and Commercialism
Councillor Skipp	Environment & Leisure
Councillor Smith	Regeneration & Business Liaison

10. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

Moved by Councillor Riley and duly seconded, and –

Resolved - That the following Members be appointed representatives on outside bodies

Name of Body	Councillor
Age Concern	Cllr BS Wood
Air Training Corps (Canvey Squadron)	Cllr J. Anderson
Air Training Corps (Thundersley Squadron)	Cllr G.I. Isaacs
Arts Ministry	Cllr S.Cole
British Red Cross Society (Essex Branch)	Cllr C .Mumford
Castle Point Association of Voluntary Services	Cllr C.G.Riley Cllr R Hurrell
Castle Point Citizens' Advice Bureau	Cllr C.G.Riley
Castle Point Sports Club for the Disabled (Executive Committee)	Cllr P.J. May

Annual Council 17.5.2017

Carers Choice (Castle Point Branch) Management Committee	Cllr Mrs W.Goodwin
Jubilee Training and Welfare Centre Trust	Cllr R.C. Howard
Local Government Association	Leader of the Council
London Southend Airport Consultative Committee	Cllr A. Partridge Cllr R.C.Howard
Castle Point Local Action Group	Cllr Mrs G. Watson
Veolia North Thames Trust	Cllr R.C. Howard
Relate South Essex	Cllr G.I. Isaacs
Royal National Lifeboat Institution (Canvey Island Branch)	Cllr N. Harvey
South Essex Partnership	Leader of the Council
Royal Voluntary Service	Cllr Mrs Liz Wass
Wyvern Community Transport	Cllr S.E. Hart
Essex Police & Crime Panel	Cllr G.I. Isaacs

11. DAY AND HOUR OF MEETINGS

Resolved – to approve the Calendar of Meetings for the Council year 2017/2018

Mayor

ORDINARY COUNCIL

26th July 2017

Subject: Questions from Members

1. Purpose of Report

To present to Council Notice of Questions from Members received for consideration at this meeting.

Councillor Blackwell has given notice of the following questions:

1. In light of the devastating fire at Grenfell Tower will the Cabinet Member for Housing and Council Homes ensure that arrangements are made for fire risk assessments on all of our council owned flats and sheltered accommodation to be completed to check all smoke alarms in corridors, all fire doors are in position, also checking gas piping for any leaks?
2. Could the Cabinet Member for Environment and Leisure please let residents know when the embarrassing situation at our car parks will be resolved and new pound coins will be accepted?
3. Could the Cabinet Member for Environment and Leisure please explain to the residents of Canvey who have missed their doctor appointments because of lack of parking at the Paddocks, when will the issue will be resolved?

Councillor Taylor has given notice of the following question:

1. Please will the Cabinet Member for Housing and Council Homes inform the Council when the required repairs to the council flats in Middleburg and Saint Guiberts Canvey Island will be carried out as residents have been waiting 10 years for these repairs to take place?

Councillor Acott has given notice of the following question:

1. Could the Cabinet Member for Environment and Leisure please give an update on the proposed new consultation on yellow lines down the streets of Eastern Esplanade?

Councillor Dick has given notice of the following question:

1. Could the Leader of the Council please give an update on the progress of discussions with Essex County Council to accept responsibility for the maintenance of roads and streetlights in some disputed areas, the majority of which are on Canvey Island installed under the highways agency arrangements in place between the Essex County Council and Castle Point Council?
-

ORDINARY COUNCIL

26th July 2017

**Subject: Reference from Cabinet -
Brownfield Register Member Working Group**

1. Purpose of Report

1.1 At the meeting of the Cabinet on 21st June, it was resolved

“to recommend to Council that it establishes a cross-party Member Working Group to assist in the preparation of and consultation on the (Brownfield) Register prior to its publication;”

1.2 This report gives the background to that request and provides options for the Council to consider.

2. Links to Council's Priorities and Objectives

2.1 The matters described in this report are directly linked to the Council's "Transforming our Community" priority – incorporating objectives for putting the right planning framework in place to create a sustainable future.

3. Recommendation

To consider this recommendation from the Cabinet and to agree that the Group Leaders establish a cross-party Member Working Group to assist with the preparation of and consultation on the Brownfield Register prior to its publication.

4. Background

4.1 The publication by Government in April 2017 of the Brownfield Land Register and Permission in Principle Regulations means that the Council is required to publish a Brownfield Land Register by 31st December 2017. The Register must contain two parts; Part 1 will contain a list of previously developed sites greater than 0.25ha in extent and where residential development is considered suitable, available and achievable. Part 2 will be a subset of Part 1 and will list those where the Council has decided to allocate the land for residential development ("Permission in Principle").

- 4.2 The creation of Part 2 of the Register may not be an executive function of the Council.
- 4.3 The creation of the Register will require significant work to be undertaken on the data which supports the Strategic Housing Land Availability Assessments. Consultation on potential sites is required by the Regulations before publication of Part 2 of the Register, and since the effect of Part 2 of the Register is to grant a planning permission, consideration by Members of these sites is recommended. The most effective means to achieve this is through the establishment by Council of a cross-party Members Working Group.

5. The Proposal

- 5.1 The Council is advised that a cross-party Members Working Group on this matter should be politically balanced. There is no prescription on the numbers of Members which may form the Group but clearly a larger group will allow for broader engagement. In the event that a Group of 10 is formed the balanced composition would be 5,4,1 (if all political groups on the Council were to be represented on the Working Group whilst a group of 13 would be 7,5,1. Some knowledge of planning matters amongst the membership would also be desirable.
- 5.2 The Terms of Reference for the Group are as follows:
- a. To consider the Brownfield Land Register and Permission in Principle Regulations, and any related guidance and advice issued by Government (by August 2017);
 - b. To consider and approve Part 1 of Register (by September 2017);
 - c. To consider and approve appropriate sites from Part 1 of Register (if any) for consultation for possible inclusion in Part 2 of Register (by September 2017);
 - d. To consider a report on consultation (by November 2017);
 - e. To present Parts 1 & 2 of Brownfield Land Register to Council for approval and publication (by Wednesday 6th December 2017).

6. Corporate Implications

a. Financial Implications

- 6.1 There are no direct financial implications arising from the recommendations in this report.
- 6.2 However there likely to be unbudgeted costs concerned with consultation on Part 2 of the Register; although a government grant of £14,600 was received late in the last financial year (2016/17) for Brownfield Register and Permission in Principle (PIP) work.

b. Legal Implications

- 6.3 There are no direct legal implications arising from the recommendations in this report.

c. Human Resources & Equality Implications

- 6.4 The work on the Brownfield Land Register may require temporary additional assistance, particularly at consultation phase.

d. Timescale for implementation & risk factors

- 6.5 The Brownfield Land Register must be finalised and published by 31st December 2017. Failure to complete the Register by that date would mean that the Council had not completed its legal duty.

7. Conclusions

- 7.1 The Member Working Group described in this report, with appropriate support, should be able to assist the Council in publishing its Brown Field Register by the appointed date.

Background Papers

Town and Country Planning (Brownfield Land Register) Regulations 2017
Town and Country Planning (Permission in Principle) Order 2017

Report Author: Steve Rogers, Local Plan & Regeneration Adviser

ORDINARY COUNCIL**26th July 2017**

Subject: Notice of Changes to Membership of Political Groups and Appointments to Committees

1. Purpose of Report

- 1.1 To inform Council of changes to the membership of the Political Groups and consequent changes to the political proportions of the Council.
- 1.2 To inform Council of changes to the membership of committees as notified by the Leaders of the Political Groups
- 1.3 Council is also asked to agree that two substitute Members are appointed from the respective Groups on the Development Control Committee to ensure that full membership of the Committee are present.

2 Changes to membership of Political Groups

- 2.1 Since the Annual Council on 7.6.2017, Councillor Varker gave notice that he had ceased to be a member of the UKIP Group on the Council and had joined the Conservative Group. The notice has immediate effect.
- 2.2 This decision has affected the political proportions on the Council the calculations of the proportions is shown in the following table.

Party	Seats	Proportions for allocation purposes
Conservative	23	56% (56.09%)
Canvey Island Independent	15	37% (36.58%)
UKIP	2	5% (4.87%)

- 2.3 The decision does not require changes to be made to the allocation of seats on committees to the political groups.
- 2.4 The Leaders of the Political groups have notified the Chief Executive's Office of changes to their nominees for membership of Committees:

Development Control Committee

- Cllr Varker to replace Cllr Mrs Wass
- Cllr Bayley to replace Cllr Varker

Wellbeing Policy and Scrutiny Committee

- Cllr Walter to replace Cllr E.Egan

Environment Policy and Scrutiny Committee

- Cllr E.Egan to replace Cllr Walter

Scrutiny Committee

- Cllr N.Watson to replace Cllr Acott

3. Appointment to Committees etc

- 3.1 The Leader of the Council has suggested that in order to ensure that full membership of the Development Control Committee are present at meetings two substitute Members (one in the case of the UKIP Group) are appointed from the respective Groups on the Development Control Committee. The Leader of the Council has consulted with the Leaders of the Canvey Island Independent Group and the UKIP Group who support the proposal
- 3.2 Council is asked to agree that two substitute Members (one in the case of the UKIP Group) are appointed from the respective Groups on the Development Control Committee to ensure that full membership of the Committee are present. The substitute members will be expected to attend training as required of all members of the Development Control Committee.

Recommendation:

1. The Council is asked to note change to the political proportions of the Council.
2. The Council is asked to note the changes to the membership of committees.
3. Council is asked to agree that two substitute Members (one in the case of the UKIP Group) are appointed from the respective Groups on the Development Control Committee.

Resolution required.**Background Papers:**

Letter for Councillor Varker to the Chief Executive dated 7.6.2017

Report to Annual Council 17.5.2017

Local Government (Committees and Political Groups) Regulations 1990

Report Author:

Miss Ann Horgan – Head of Civic Governance