



## **ANNUAL MEETING OF THE COUNCIL WEDNESDAY 4TH JUNE 2014**

### **Book 1 - 20014/2015**

Council Enquiries – Ann Horgan, Ext. 2413

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**David Marchant** LLB (Hons) BSc (Hons) CEng FICE FCMI  
**Chief Executive**

The **ANNUAL MEETING OF THE COUNCIL** of the Borough of Castle Point will be held in the Council Chamber, Council Offices, Kiln Road, Thundersley, on **WEDNESDAY, 4th JUNE, 2014 at 7.30 p.m.**, and all Members of the Council are hereby summoned to attend to transact the undermentioned business.

**Chief Executive**

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## **AGENDA**

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### **PART I (Business to be taken in public)**

Before commencing the business of the meeting, prayers will be offered by the Chaplain.

- 1. Apologies for absence**
- 2. Members' Interests**
- 3. Mayor's Announcements**
- 4. Election of Mayor\***
- 5. Vote of thanks to retiring Mayor**
- 6. Election of Deputy Mayor\***
- 7. Election of Leader of the Council\***
- 8. Appointment of Deputy Leader of the Council\***
- 9. Borough Elections - Report of the Returning Officer**  
To receive the report of the Returning Officer.

- 10. Political Proportions of the Council and Appointments to Committees etc \* -**  
A report will be circulated separately.
- 11. To receive a report from the Leader of the Council regarding Appointments to Cabinet**  
A report will be circulated separately.
- 12. To appoint, if so determined, representatives to serve on outside bodies:\***
- 13. Day and Hour of Meetings**  
To approve the Calendar of Meetings for the Municipal year 2014/2015. Council and Cabinet meetings are shown marked bold (Details of other meetings and events are marked in italics for information).To be circulated separately.
- 14. Declaration of Vacancy in Office Section 86 Local Government Act 1972**  
Council is asked to declare vacant forthwith the office of Ward Councillor for the Canvey East Ward as Gail Barton failed to attend any meeting of the Council for a period of six consecutive months. Her last attendance being the Special Council meeting held on 20<sup>th</sup> November 2013 and having no reason approved by the Council for such absence before expiry of the period, Gail Barton has ceased to be a member of the Council under Section 85 Local Government Act 1972 .

\* Details of nominations for these appointments will be circulated separately.

**CASTLE POINT BOROUGH COUNCIL  
ELECTION OF BOROUGH COUNCILLORS  
ALL WARDS OF THE BOROUGH**

**22 MAY 2014**

**REPORT OF THE RETURNING OFFICER**

As Returning Officer I have pleasure in submitting the following report on the result of the Borough Council Elections held on 22 May 2014, as follows:-

**(a) Result**

The number of votes for each candidate was as follows:-

<b>Appleton Ward</b>	
ADAIR, Elliott Andrew	361
BAYLEY, Alan John	856
MUMFORD, Charles Edward	728

Turnout – 37.2%

<b>Boyce Ward</b>	
BAILLIE, Robert Steven	823
SMITH, Norman George	927
WRIGHT, Anthony Nicholas	261

Turnout – 39%

<b>Cedar Hall Ward</b>	
HUDSON, Alan John	897
MACLEAN, Colin Alan	610
THORNE, Bernard Arthur	310

Turnout – 39.8%

<b>St George's Ward</b>	
COOKE, Joseph Patrick	417
FREEMAN, Pamela Diedre	525
WOOD, Brian Sidney	710

Turnout – 36.8%

<b>St James' Ward</b>	
DIXON, Michael Harry Maurice	790
ISAACS, Ian Godfrey	886
MEHDI, Dina	340

Turnout – 38.7%

<b>St Mary's Ward</b>	
AUBREY, Michael Ivan	726
SHELDON, Andrew Graham	771
WILSON, Brian	418

Turnout – 39%

<b>St Peter's Ward</b>	
CHALLIS, Pamela Anne	680
EMBERSON, William Frederick	331
HURRELL, Ronald	830

Turnout – 36.4%

<b>Victoria Ward</b>	
VARKER, Paul Edward	799
WARREN, Neal Edward	754
WEST, Frederick George	254

Turnout – 40.3%

<b>Canvey Island Central</b>	
MAY, Peter James	964
PAYNE, John	192
SAVILL, Raymond George	324

Turnout – 30.2%

<b>Canvey Island East</b>	
ACOTT, Alan James	1006
HAUNTS, Patricia	318
MCARTHUR-CURTIS, Margaret Edith	182

Turnout – 31.6%

<b>Canvey Island North</b>	
BELFORD, Margaret Kathleen	325
HARVEY, Nigel Robert	1067
REILLY, Matthew James	283

Turnout – 32.7%

<b>Canvey Island South</b>	
CURHAM, Michael Kevin	168
LAMBERT, Denise Jessie	458
PALMER, Barry Alan	1035

Turnout – 33.7%

<b>Canvey Island West</b>	
BLISSETT, Jeanette Ann	509
DEAL, William Albert	124
KING, Jane Elizabeth	636

Turnout – 33.9%

<b>Canvey Island Winter Gardens</b>	
CARRINGTON, Jeanette Cecilia	283
CURTIS, Katie Elizabeth	181
GREIG, Peter Charles	835

Turnout – 26.9%

Overall turnout 35.5%

**(b) Postal Voting:** The number of postal voters on the register was 9,317 and papers to this number were despatched. Up to the close of the poll 7,213 (77.4%) had been returned and the number of votes recorded in (a) above included the postal votes which were found to be in order.

**(c) Return of Expenses:** These returns are required from candidates and election agents within 35 days of the election.

**(d) Declaration:** To receive a report as to declarations of acceptance of office as required by statute.

**(e) Commentary on the conduct of the elections:** The poll for the Borough Elections was taken together with the European Parliamentary Elections.

Official polling cards were delivered to all registered to all electors between 10<sup>th</sup> and 24<sup>th</sup> April in an A5 format and the content as prescribed in election rules. The larger format was customer focused and gave sufficient notice to residents to ensure that they were (a) on the Register of Electors and (b) to apply for either a postal or proxy vote in the event that they were unable to attend at a polling station personally. In response to delivery issues experienced on previous occasions, the poll cards at this year's elections were hand delivered by members of staff employed as delivery agents, to ensure that residents received their cards in a timely fashion and before key deadlines e.g. the closing date for applications for postal votes.

In terms of polling stations, no new locations were used this year to provide some stability for electors following the review in 2011 and the forthcoming review of polling station locations to be completed by the end of January 2015. I am pleased to report that these arrangements continued to work well.

As section (b) of this report states, just over 9,000 postal votes were issued and this represents an increase in the number issued at the last Borough Elections in 2012. The preparation of the postal ballot paper packs was outsourced to a mailing house and these arrangements were both efficient and effective. Accuracy in preparation was exceptional and elections staff had confidence that this went well. The delivery by Royal Mail both in respect of the initial mailing of the postal vote packs and the re-

issued packs where postal votes had either been spoilt or packs had not been received by electors went smoothly this year. The receipting of the postal votes was, as in previous years, undertaken in house and I am pleased to report that these arrangements worked well with candidate's representatives able to attend to oversee the process if they wished.

Finally, the verification and counting of the votes was carefully planned by my elections team and delivered timely declarations for each of the fourteen Wards. This was achieved by the use of a fresh team of staff and by placing some emphasis on accuracy through the verification process and the counting of the votes between candidates. My elections team also took account of feedback from previous year's elections and focused again this year, as we did in 2012, particularly on the verification of the votes to make this process faster whilst maintaining accuracy.

In conclusion, I am pleased to report that the measures implemented by my elections team worked successfully and contributed to the delivery of timely and robust election results which should have the confidence of the Council, political parties, candidates and the electorate of the Borough.

**David Marchant**  
**Returning Officer**

**ANNUAL COUNCIL**

**4TH JUNE 2014**

**Subject: Political Proportions of the Council and Appointment of Committees etc**

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**1. Purpose of Report**

To review the allocation of seats to the political groups on the Council.

To appoint Members to serve on the Committees and to appoint the Chairmen under the structure approved by Council designed to respond to the obligations and duties placed on the Council by the Localism Act 2011.

**2. Background**

Section 15 of the Local Government and Housing Act 1989 places a duty on the Council to review the allocation of seats to the political groups on the Council at the Annual Meeting of the Council or as soon as possible thereafter.

As a result of the Borough Elections this year the allocation of seats to the political groups has changed.

Notice has been received of the forming of a new political group on the Council the UKIP Group whose membership comprises:

Cllr Alan Bayley - Leader  
Cllr Paul Varker – Deputy Leader  
Cllr John Hudson  
Cllr Ronald Hurrell  
Cllr Brian Wood

In making these appointments to Council, the Council needs to consider the political proportions of the Council. The allocation of memberships on the Committees has to be on the basis of the political proportions of the Council.

It should be stressed that political proportions relate to proportions based on the respective memberships of political groups and not parties. In law, a group has to contain at least two Members.

Throughout the calculations on proportions, the figures have therefore been based on the proportions of the groups to the membership of the Council as it is at present as the result of the vacant seat in the Canvey East Ward , i.e. 40 as shown in the following table.



<b>Party</b>	<b>Seats</b>	<b>Proportions for allocation purposes</b>
Conservative	20	50% (50%)
Canvey Island Independent	15	38% (37.5%)
UKIP	5	12% (12.5%)

### **3. Appointment to Committees etc**

In the remainder of this item relating to the appointment of Committees etc, the above political proportions have been applied and the allocations rounded to ensure compliance with the political balance requirement.

The Council also has to look at the overall allocation across all Committees etc to ensure the individual Committee roundings do not distort the overall balance, and there may have to be some overall adjustment to correct any imbalance caused through the roundings.

The table below shows the total number of seats allocated to each Group:-

<b>Party</b>	<b>Actual Allocation</b>
Conservative	40
Canvey Island Independent	31
UKIP	9
<b>Total</b>	<b>79</b>

A further review and adjustments will be required following a by election to fill the vacancy in the Canvey East Ward.

**4. To appoint Members to serve on the Scrutiny Committee, together with the Policy and Scrutiny Committees and the Chairmen**

The Council is asked to appoint the following Policy and Scrutiny Committees:-

Policy and Scrutiny Committee	Membership total	Conservative Group	Canvey Island Independent Group	UKIP Group
Scrutiny	8 *Membership to comprise the Chairmen of the Policy and Scrutiny Committees DC & Audit Committees	4	3	1
Environment	10	5	4	1
Wellbeing	10	5	4	1
Place & Communities	10	5	4	1
Total	38	19	15	4

**5. To appoint Members to serve on the Audit Committee and the Chairman**

The Council is asked to appoint the following Audit Committee:-

Committee	Membership total	Conservative Group	Canvey Island Independent Group
Audit	5	3	2

**6. To appoint Members to serve on Regulatory Committees and where appropriate Chairmen and Vice Chairmen**

The Council is asked to appoint the following Regulatory Committees:-

Committee	Membership total	Conservative Group	Canvey Island Independent Group	UKIP Group
Development Control	13 (plus 2 Canvey Town Council representatives as non voting members)	6	5	2

Licensing (Note the Licensing Sub- Committee will consist of any 3 Members of the Committee	15	8	6	2
Review	8	4	3	1
Total	36	18	14	5

With regard to membership of the Development Control Committee Members' attention is directed to the government guidance which suggests that full exchange of information between the Executive and the Committee taking the development control decisions is essential. The guidance advises that the Council should consider including a member of the Executive on the membership of the Committee taking development control decisions although he or she should not be the Chairman of the Committee.

Details of the Groups' wishes regarding the appointments will be circulated at the meeting.

**Recommendation:**

- 1. The Council is asked to appoint the Committees and confirm the allocations to the political groups as detailed above.**

**Resolution required.**

**Background Papers:**

Report to Council 15.5.2012

Local Government (Committees and Political Groups) Regulations 1990

**AGENDA ITEM NO. 11**

**ANNUAL COUNCIL**

**4TH JUNE 2014**

**Subject: Appointments to Cabinet**

**Report of the: Leader of the Council**

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The Leader will report further on the appointments to Cabinet details of which are attached to this report.



<b>COUNCILLOR RILEY</b> <b>RESPONSIBILITIES - Chairman</b>	<b>COUNCILLOR SHARP</b> <b>RESPONSIBILITIES –</b> <b>Responding to Challenge</b>	<b>COUNCILLOR STANLEY</b> <b>RESPONSIBILITIES -</b> <b>Resources &amp; Performance</b>
<ul style="list-style-type: none"> <li>• Strategic Policy including Corporate Plan – council vision- values and Priorities</li> <li>• Strategic Partnerships –</li> <li>• Chairman of the LSP –</li> <li>• Chairman of the Castle Point Regeneration Partnership</li> <li>• Board member of South Essex Partnership</li> <li>• Liaison with Central and Regional government departments and organisations</li> <li>• Strategic Asset Management</li> <li>• Lead Member on Sustainability</li> <li>• Lead Member on Communication and Consultation</li> <li>• Liaison with Cabinet Members, Committee Chairmen and other Members</li> </ul>	<ul style="list-style-type: none"> <li>• Lead on Efficiencies to enable the Council to respond and meet challenges facing local government</li> <li>• To formulate options for joint working with other Authorities</li> <li>• Performance Management</li> <li>• Corporate Policy</li> <li>• Economic Development</li> <li>• Liaison with Development Control ;Place and Communities Policy and Scrutiny Committees</li> </ul>	<ul style="list-style-type: none"> <li>• Budget and Policy Framework</li> <li>• Use of Resources</li> <li>• Governance Processes</li> <li>• Financial including Housing Revenue Account (HRA)&amp; Legal functions</li> <li>• Procurement</li> </ul>

<b>COUNCILLOR SMITH</b> <b>RESPONSIBILITIES - Waste Management &amp; Business Liaison</b> <ul style="list-style-type: none"> <li>• Council representative on the Castle Point Regeneration Partnership</li> <li>• Liaison with Local Businesses</li> <li>• Chairman of Castle Point Business Forum</li> <li>• Liaison Member for Development Control Committee</li> <li>• Waste Collection and Recycling</li> <li>• Castle Point representative on the Member Partnership Board (Waste)</li> </ul>	<b>COUNCILLOR SKIPP</b> <b>RESPONSIBILITIES - Environment and Leisure</b> <ul style="list-style-type: none"> <li>• Leisure Centres &amp; Community Halls Programme</li> <li>• Open Spaces, Parks and play areas</li> <li>• Leisure Spaces</li> <li>• Liaison on Licensing</li> <li>• Street Scene</li> <li>• Street Cleaning</li> <li>• Car Parks and Parking Enforcement</li> <li>• Council Representative on South Essex Parking Partnership</li> <li>• Liaison with Environment &amp; Wellbeing Policy and Scrutiny Committees</li> </ul>	<b>COUNCILLOR MRS EGAN</b> <b>RESPONSIBILITIES - Homes and Customer Engagement</b> <ul style="list-style-type: none"> <li>• Housing Management Services</li> <li>• Homelessness</li> <li>• Supporting People</li> <li>• Strategic Housing</li> <li>• Affordable housing</li> <li>• Lead on Customer Engagement and First Contact</li> <li>• Diversity ;Youth Engagement</li> <li>• Lead on Safeguarding Children and Vulnerable Adults</li> <li>• Liaison with Place and Communities Policy and Scrutiny Committee</li> </ul>
<b>COUNCILLOR ISAACS</b> <b>RESPONSIBILITIES - Neighbourhoods and Safer Communities</b> <ul style="list-style-type: none"> <li>• Community Liaison Groups initiatives</li> <li>• Community Safety initiatives</li> <li>• Lead member on Community Safety Partnership (CSP)</li> <li>• Public Health Statutory nuisance (eg. noise) - air quality</li> <li>• Street Infrastructure</li> <li>• Council Representative on Police &amp; Crime Panel</li> <li>• Liaison with Wellbeing Policy and Scrutiny Committee</li> </ul>	<b>COUNCILLOR HOWARD</b> <b>RESPONSIBILITIES – Canvey Island Floods and Water Management</b> <ul style="list-style-type: none"> <li>• Canvey Island Representative Member</li> <li>• Floods and Water Management; Surface Water Management Plans</li> <li>• Environment Agency Liaison</li> <li>• Highways engagement with Essex County Council</li> <li>• Seasonal Road Maintenance</li> <li>• Liaison with Environment Policy and Scrutiny Committee</li> </ul>	<b>COUNCILLOR DICK</b> <b>RESPONSIBILITIES - Health &amp; Wellbeing</b> <ul style="list-style-type: none"> <li>• Community Wellbeing Initiatives</li> <li>• Sustrans</li> <li>• Health &amp; Safety</li> <li>• Food Safety</li> <li>• Disabled Facility Grants</li> <li>• Liaison with Wellbeing Policy and Scrutiny Committee</li> </ul>

## CALENDAR OF MEETINGS 2014/15

<b>June 2014</b>		
Monday	2	<i>Conservative Group</i>
Tuesday	3	
Wednesday	4	
Thursday	5	
Friday	6	
Monday	9	
Tuesday	10	
Wednesday	11	
Thursday	12	<i>Canvey Island Independent Group</i>
Friday	13	
Monday	16	<i>Canvey Island Town Council</i>
Tuesday	17	<b>PSC</b>
Wednesday	18	<b>CABINET</b>
Thursday	19	
Friday	20	
Monday	23	<i>Armed Forces Event</i>
Tuesday	24	
Wednesday	25	
Thursday	26	Audit Committee
Friday	27	
Saturday	28	<i>Armed Forces Day</i>
Monday	31	
<b>July</b>		
Tuesday	1	Development Control Committee
Wednesday	2	
Thursday	3	
Friday	4	
Saturday	5	
Sunday	6	<i>Castle Point Show</i>
Monday	7	
Tuesday	8	<i>Conservative Group</i>
Wednesday	9	
Thursday	10	
Friday	11	
Monday	14	
Tuesday	15	<b>PSC</b>



Wednesday	16	<b>CABINET</b>
Thursday	17	<i>Canvey Island Independent Group</i>
Friday	18	
Monday	21	<i>Canvey Island Town Council</i>
Tuesday	22	
Wednesday	23	<b>COUNCIL</b>
Thursday	24	
Friday	25	
Monday	28	
Tuesday	29	Development Control Committee
Wednesday	30	
Thursday	31	
<b>August</b>		
Friday	1	
Monday	4	
Tuesday	5	
Wednesday	6	
Thursday	7	
Friday	8	
Monday	11	
Tuesday	12	
Wednesday	13	
Thursday	14	<i>Canvey Island Independent Group</i>
Friday	15	
Monday	18	<i>Canvey Island Town Council</i>
Tuesday	19	
Wednesday	20	
Thursday	21	
Friday	22	
Monday	25	BANK HOLIDAY
Tuesday	26	<i>Conservative Group</i>
Wednesday	27	
Thursday	28	<i>Canvey Island Independent Group</i>
Friday	29	
<b>September</b>		
Monday	1	
Tuesday	2	Development Control Committee
Wednesday	3	<i>Conservative Group</i>
Thursday	4	
Friday	5	

Monday	8	
Tuesday	9	<b>PSC</b>
Wednesday	10	Licensing Committee
Thursday	11	
Friday	12	
Monday	15	
Tuesday	16	<i>Conservative Group</i>
Wednesday	17	<b>CABINET</b>
Thursday	18	
Friday	19	
Monday	22	Audit Committee
Tuesday	23	
Wednesday	24	<b>COUNCIL</b>
Thursday	25	
Friday	26	
Monday	29	
Tuesday	30	
<b>October</b>		
Wednesday	1	
Thursday	2	<i>Canvey Island Independent Group</i>
Friday	3	
Monday	6	
Tuesday	7	Development Control Committee
Wednesday	8	
Thursday	9	
Friday	10	
Monday	13	
Tuesday	14	<i>Conservative Group</i>
Wednesday	15	<b>CABINET</b>
Thursday	16	<i>Canvey Island Independent Group</i>
Friday	17	
Monday	20	<i>Canvey Island Town Council</i>
Tuesday	21	
Wednesday	22	<b>PSC</b>
Thursday	23	
Friday	24	
Monday	27	
Tuesday	28	
Wednesday	29	
Thursday	30	

Friday	31	
<b>November</b>		
Saturday	1	<i>Fireworks Spectacular?</i>
Monday	3	
Tuesday	4	Development Control Committee
Wednesday	5	
Thursday	6	<i>Canvey Island Independent Group</i>
Friday	7	
Sunday	9	REMEMBRANCE SUNDAY
Monday	10	
Tuesday	11	
Wednesday	12	Licensing Committee
Thursday	13	
Friday	14	
Monday	17	<i>Conservative Group</i>
Tuesday	18	<b>PSC</b>
Wednesday	19	<b>CABINET</b>
Thursday	20	<i>Canvey Island Independent Group</i>
Friday	21	
Monday	24	
Tuesday	25	
Wednesday	26	
Thursday	27	
Friday	28	
<b>December</b>		
Monday	1	
Tuesday	2	Development Control Committee
Wednesday	3	
Thursday	4	
Friday	5	<i>Mayor's Christmas Reception (tbc)</i>
Monday	8	
Tuesday	9	<i>Conservative Group</i>
Wednesday	10	<b>COUNCIL</b>
Thursday	11	<i>Canvey Island Independent Group</i>
Friday	12	
Monday	15	<i>Canvey Island Town Council</i>
Tuesday	16	<b>PSC</b>
<b>December</b>		
Wednesday	17	<b>CABINET</b>
Thursday	18	

Friday	19	
Monday	22	
Tuesday	23	
Wednesday	24	CHRISTMAS EVE
Thursday	25	CHRISTMAS DAY
Friday	26	BOXING DAY
Monday	29	
Tuesday	30	
Wednesday	31	

<b>January 2015</b>		
Thursday	1	NEW YEARS' DAY
Friday	2	
Monday	5	
Tuesday	6	Development Control Committee
Wednesday	7	
Thursday	8	
Friday	9	
Monday	12	<i>Canvey Island Town Council</i>
Tuesday	13	<i>Conservative Group</i>
Wednesday	14	Audit Committee
Thursday	15	<i>Canvey Island Independent Group</i>
Friday	16	
Monday	19	
Tuesday	20	<b>PSC</b>
Wednesday	21	<b>CABINET</b>
Thursday	22	
Friday	23	
Monday	26	
Tuesday	27	<b>PSC</b>
Wednesday	28	
Thursday	29	
Friday	30	
<b>February</b>		
Monday	2	
Tuesday	3	Development Control Committee
Wednesday	4	
Thursday	5	
Friday	6	
Monday	9	
Tuesday	10	<b>PSC</b>
Wednesday	11	
Thursday	12	<i>Canvey Island Independent Group</i>
Friday	13	
Monday	16	
Tuesday	17	<i>Conservative Group</i>
Wednesday	18	<b>CABINET (6pm)</b> <b>SPECIAL COUNCIL (Council Tax Setting)</b>
Thursday	19	
Friday	20	

<b>February</b>		
Monday	23	
Tuesday	24	Licensing Committee
Wednesday	25	<i>Reserved date CABINET (6pm)</i> <i>SPECIAL COUNCIL (Council Tax Setting)</i>
Thursday	26	
Friday	27	
<b>March</b>		
Monday	2	<i>Canvey Island Town Council</i>
Tuesday	3	Development Control Committee
Wednesday	4	
Thursday	5	
Friday	6	
Monday	9	
Tuesday	10	<i>Conservative Group</i>
Wednesday	11	<b>PSC</b>
Thursday	12	<i>Canvey Island Independent Group</i>
Friday	13	
Monday	16	<i>Canvey Island Annual Town Meeting</i>
Tuesday	17	<b>PSC</b>
Wednesday	18	<b>CABINET</b>
Thursday	19	
Friday	20	
Saturday	21	
Monday	23	<i>Annual Town Meeting(Canvey Island)</i>
Tuesday	24	Audit Committee
Wednesday	25	<b>COUNCIL</b>
Thursday	26	
Friday	27	
Saturday	28	<b><i>Civic Dinner</i></b>
Monday	30	
Tuesday	31	
<b>April</b>		
Wednesday	1	
Thursday	2	
Friday	3	GOOD FRIDAY
Saturday	4	
Monday	6	EASTER MONDAY

Tuesday	7	<i>Conservative Group</i>
<b>April</b>		
Wednesday	8	
Thursday	9	
Friday	10	
Monday	13	<i>Canvey Island Town Council</i>
Tuesday	14	Development Control Committee
Wednesday	15	<b>CABINET</b>
Thursday	16	<i>Canvey Island Independent Group</i>
Friday	17	
Monday	20	
Tuesday	21	
Wednesday	22	
Thursday	23	
Friday	24	
Monday	27	
Tuesday	28	
Wednesday	29	
Thursday	30	
<b>May</b>		
Friday	1	
Monday	4	MAY DAY BANK HOLIDAY
Tuesday	5	
Wednesday	6	
Thursday	7	<b>BOROUGH ELECTIONS</b>
Friday	8	
Monday	11	<i>Annual Meeting Canvey Island Town Council</i>
Tuesday	12	<i>Conservative Group</i>
Wednesday	13	
Thursday	14	<i>Canvey Island Independent Group</i>
Friday	15	
Monday	18	
Tuesday	19	
Wednesday	20	<b>ANNUAL COUNCIL</b>
Thursday	21	
Friday	22	
Monday	25	SPRING BANK HOLIDAY
Tuesday	26	<i>Conservative Group?</i>
Wednesday	27	

Thursday	28	
Friday	29	
<b>June</b>		
Monday	1	
Tuesday	2	Development Control Committee
Wednesday	3	
Thursday	4	
Friday	5	
Monday	8	
Tuesday	9	
Wednesday	10	
Thursday	11	
Friday	12	
Monday	15	
Tuesday	16	
Wednesday	17	<b>CABINET</b>
Thursday	18	
Friday	19	
Monday	22	
Tuesday	23	
Wednesday	24	
Thursday	25	
Friday	26	
Monday	29	
Tuesday	30	
<b>July</b>		
Wednesday	1	
Thursday	2	
Friday	3	
Monday	6	
Tuesday	7	Development Control Committee

### **Notes**

**\* Meetings of the Cabinet begin at 7pm unless otherwise advised.**

**\*\* Meetings of the Policy and Scrutiny Committees/ Scrutiny Committee or Review Committee shown as (PSC) are included to be confirmed, any additional meetings required will be scheduled in consultation with the Chairman of the relevant PSC/Scrutiny or Review Committee.**

Meetings and events shown in italics are for Members' information.






**ANNUAL COUNCIL – 4<sup>th</sup> JUNE 2014**

It is hoped that the following informal memorandum, which has been prepared by me on the basis of information received, will be of assistance to Members during the proceedings of the Annual Meeting.

Yours faithfully,



Chief Executive

**Agenda Item No. 4 – Election of Mayor**

Cllr Mrs. J.E.E. Govier to be proposed.

**Agenda Item No. 6 – Election of Deputy Mayor**

Cllr A.G. Sheldon to be proposed.

**Agenda Item No. 7 – Election of Leader of the Council**

Cllr C.G. Riley to be proposed.

**Agenda Item No. 8 – Appointment of Deputy Leader of the Council**

Cllr W.K. Sharp to be proposed.

**Agenda Item No. 10 – To Appoint Members to serve on Scrutiny and Policy and Scrutiny Committees**

<b>Committee</b>	<b>Councillors</b>
<b>Scrutiny Committee</b> <b>*Membership to comprise the Chairmen of the Policy and Scrutiny Committees DC &amp; Audit Committees</b>	<b>Conservative:</b> Cllrs Cross, E. Egan, Mrs Goodwin, Ladzrie  <b>Canvey Independent:</b> Cllrs Blackwell, Tucker, N. Watson  <b>UKIP:</b> Cllrs TBC
4 Conservative 3 Canvey Independent 1 UKIP	<b>Chairman :</b> Cllr Blackwell

<b>Committee</b>	<b>Councillors</b>
<b>Environment PSC</b>	<b>Conservative:</b> Cllrs Burch, Mrs Goodwin, Hart, Partridge, Mrs Wass  <b>Canvey Independent:</b> Cllrs Anderson, Cole, Mrs Payne, Palmer  <b>UKIP:</b> Cllrs TBC
5 Conservative 4 Canvey Independent 1UKIP	<b>Chairman :</b> Cllr Burch

<b>Committee</b>	<b>Councillors</b>
<b>Wellbeing PSC</b>	<b>Conservative</b> Cllrs E. Egan, Mrs. Govier, Hart, Walter Mrs.Wass  <b>Canvey Independent:</b> Cllrs Acott, Campagna, Harvey, Mrs Payne  <b>UKIP:</b> Cllrs TBC
5 Conservative 4 Canvey Independent 1 UKIP	<b>Chairman:</b> Cllr Hart

<b>Committee</b>	<b>Councillors</b>
<b>Place &amp; Communities</b>	<p><b>Conservative:</b> Cllrs Burch, Mrs. Goodwin, Partridge, Sheldon, Walter</p> <p><b>Canvey Independent:</b> Cllrs Campagna, Greig, May, Mrs G. Watson</p> <p><b>UKIP:</b> Cllrs TBC</p>
5 Conservative 4 Canvey Independent 1 UKIP	<b>Chairman :</b> Cllr Partridge

<b>Committee</b>	<b>Councillors</b>
<b>Audit</b>	<p><b>Conservative:</b> Cllrs Cross, Partridge, Mrs Wass</p> <p><b>Canvey Independent:</b> Cllrs Barrett, N.Watson</p>
3 Conservative 2 Canvey Independent	<b>Chairman :</b> Cllr Cross

**Agenda Item No. 10 - To appoint Members to serve on Regulatory and Standing Committees**

<b>Committee</b>	<b>Councillors</b>
<b>Development Control</b>	<p><b>Conservative:</b> Cllrs Burch, Cross, Hart, Ladzrie, Smith, Mrs Wass.</p> <p><b>Canvey Independent:</b> Cllrs: Anderson, Barrett, Blackwell, Mrs King, N. Watson.</p> <p><b>UKIP:</b> Cllrs TBC</p>
6 Conservative 5 Canvey Independent 2 UKIP	<p><b>Chairman :</b> Cllr Ladzrie</p> <p><b>Vice Chairman:</b> Smith</p>

<b>Committee</b>	<b>Councillors</b>
<b>Licensing</b>	<p><b>Conservative:</b> Cllrs Burch, Cross, E. Egan, Sheldon, Smith, Stanley, Walters, Mrs Wass</p> <p><b>Canvey Independent:</b> Cllrs Acott, Blackwell, Greig, May, Palmer, Tucker</p> <p><b>UKIP:</b> Cllrs TBC</p>
8 Conservative 6 Canvey Independent 1 UKIP	<b>Chairman :</b> Cllr E.Egan

<b>Committee</b>	<b>Councillors</b>
<b>Review</b>	<p><b>Conservative:</b> Cllrs Mrs. Egan ,Dick, Mrs.Govier, Walter</p> <p><b>Canvey Independent:</b> Cllrs Blackwell, Mrs G. Watson, S. Cole.</p> <p><b>UKIP:</b> Cllr TBC</p>
4 Conservative 3 Canvey Independent 1 UKIP	<b>Chairman:</b> Cllr Walter

## OUTSIDE ORGANISATIONS

	<b>Name of Body</b>	<b>Councillor</b>
(1)	Age Concern	Cllr Mrs J.E.E Govier
(2)	Air Training Corps (Canvey Squadron)	Cllr J. Anderson
(3)	Air Training Corps (Thundersley Squadron)	Cllr G.I. Isaacs
(4)	Arts Ministry	Cllr UKIP
(5)	British Red Cross Society (Essex Branch)	Cllr CIIP
(6)	Castle Point Association of Voluntary Services	Cllr Mrs W. Goodwin Cllr UKIP
(7)	Castle Point Citizens' Advice Bureau	Cllr G.I. Isaacs
(8)	Castle Point Home Safety & Health Promotion Committee	Cllr Mrs L. Wass Cllr Mrs J.E.E. Govier Cllr UKIP Cllr B.C. Campagna
(9)	Castle Point Sports Club for the Disabled (Executive Committee)	Cllr P.J. May
(10)	Crossroads Care Attendant Scheme (Castle Point Branch) Management Committee	Cllr Mrs W. Goodwin
(11)	Jubilee Training and Welfare Centre Trust	Cllr R.C. Howard
(12)	Local Government Association	Leader of the Council
(13)	London Southend Airport Consultative Committee	Cllr A. Partridge
(14)	Castle Point Local Action Group	Cllr Mrs G. Watson
(15)	Veolia North Thames Trust	Cllr R.C. Howard
(16)	Relate South Essex	Cllr Mrs J.E.E. Govier
(17)	Groundwork Trust	Cllr C.G. Riley
(18)	Royal National Lifeboat Institution (Canvey Island Branch)	Cllr N. Harvey
(19)	South East Essex Environmental Protection Sub-Committee	Cllr R.C. Howard Cllr Mrs J. King Cllr A. Partridge

	<b>Name of Body</b>	<b>Councillor</b>
(20)	South Essex Partnership	Leader of the Council
(21)	Women's Royal Voluntary Service	Cllr Mrs W. Goodwin
(22)	Domestic Violence Panel	Cllr Mrs W. Goodwin
(23)	Wyvern Community Transport	Cllr S.E. Hart
(24)	Essex Police & Crime Panel	Cllr G.I. Isaacs
(25)	Essex County Council Health & Overview Scrutiny Committee	Cllr W. Dick