



CASTLE POINT BOROUGH COUNCIL

Tenant Satisfaction Measures – Summary of Approach 2025/26



Table of Contents

Introduction	3
Summary of Achieved Sample & Sample Method	3
Timing of Survey	4
Collection Method(s)	4
Sample Method	4
Representativeness	5
Questionnaire	7



Introduction



The Tenant Satisfaction Measures (TSM) Standard mandates that all registered providers develop and report TSMs in accordance with the guidelines set by the regulator. As part of this requirement, it is necessary for Castle Point Borough Council to inform its customers about its approach to conducting the TSM Perception survey and collecting data.

This document details Castle Point BC methodology and outlines the criteria specified in the Regulator of Social Housing's publication, Tenant Satisfaction Measures Return.

The Tenant Satisfaction Measures (TSM) Standard requires all registered providers to conduct tenant perception surveys and report performance annually as specified by the RSH. TSMs are intended to make landlords' performance more visible to tenants so that tenants can hold their landlord to account. TSMs consist of 22 measures: 10 providing management information from data held by the landlord and 12 satisfaction measures gathered from tenant surveys. In addition to overall satisfaction with landlord services, the measures cover five key themes:

- Keeping properties in good repair
- Maintaining building safety
- Respectful and helpful engagement
- Responsible neighbourhood management
- Effective handling of complaints

Providers must publish a summary of the survey approach used to generate published tenant perception measures. This must be made clearly available alongside each set of tenant perception measures published by the provider.

Summary of Achieved Sample & Sample Method



Castle Point BC works with Acuity Research & Practice Ltd, an accredited organisation that is dedicated to providing research services in the social housing sector. We use survey information to understand how our tenants feel about their homes and services and how we can improve. Acuity was commissioned for collecting, generating and validating reported perception measures.

In 2025/26, Castle Point BC completed TSM surveys with a sample of residents. The sample size was chosen to ensure that the level of statistical accuracy set out by the Regulator of Social Housing was met. Castle Point BC must ensure that they survey enough residents to meet a statistical accuracy (margin of error at 95% confidence interval) of +/- 5%.

During 2025/26, Castle Point BC completed 357 TSM surveys. Castle Point BC have 1424 properties which means that a statistical accuracy level of +/- $\pm 4.2\%$ was achieved, which is a greater level of accuracy than required.

No tenant was removed from the sample frame.

There are no incentives used for this survey.



Timing of Survey

Castle Point BC carried out a total of 357 surveys between 11/09/2025 and 26/03/2026

Collection Method(s)



The TSM Surveys were completed via Online then Telephone methodologies. The rationale for using a mixed methodology approach is:

- **Accessibility and Inclusivity:** Ensuring accessibility for all tenants, which aligns with our goal of reaching a broad and representative sample
- **Engagement and Data Quality:** Indirect though online methods, and direct interaction over the phone tend to enhance engagement, allowing participants to answer clarifying questions and leading to more accurate and detailed responses. This is particularly valuable for nuanced satisfaction metrics.
- **Response Rates:** Using a mixed methodology approach maximises the robustness of our data and ensuring the results truly reflect the tenant base. Including a telephone aspect also allows Castle Point BC to be reactive to flags and alerts, which improves customer recovery
- **Reliability and Consistency:** Maintaining consistency with previous years' methodologies allows for more reliable trend analysis. It also enables richer information to be gathered.
- **Independence:** Using Acuity, an independent market research agency, means that participants are free from influence from the rest of the organisation.

Sample Method



A sample approach was used for Castle Point BC's fieldwork. Acuity contacted a random selection of current tenants in a telephone survey based on quotas or were given the opportunity complete the survey online by either requesting to do so when speaking to an interviewer or by receiving a unique link via email or sms. The survey is carefully scripted to ensure a professional and consistent process.

Survey responses are immediately shared with Castle Point BC, who then manage a follow up and review process which includes both responding to feedback as necessary, and analysing the feedback, to understand how we can improve.



Representativeness



Representative checks were carried out to ensure that the survey was representative of the tenant population as a whole. The characteristics by which representativeness was determined were:

Sex	Population	Sample
Female	65%	68%
Male	35%	31%
Unknown	0%	1%

Age Group	Population	Sample
0-24	0.98%	0.84%
25-34	8%	8%
35-44	12%	13%
45-54	16%	16%
55-59	9%	9%
60-64	12%	13%
65-74	21%	22%
75-84	16%	14%
85+	6%	3%
Unknown	0.35%	1%



Length of Tenancy	Population	Sample
A. < 1 year	2%	2%
B. 1 - 3 years	22%	27%
C. 4 - 5 years	13%	14%
D. 6 - 10 years	22%	24%
E. 11 - 20 years	23%	19%
F. Over 20 years	18%	15%

Housing Need	Population	Sample
GN	80%	79%
SH	19%	20%
TA	1%	1%

Property Type	Population	Sample
Bungalow	26%	28%
Flat	42%	38%
House	32%	34%



Questionnaire & Introductory Text



Hello is that [Respondent Name],

My name is [Interviewer Name] and I'm calling on behalf of [Organisation Name] from an independent research agency called Acuity. We are carrying out short satisfaction surveys with [description] to find out how satisfied you are with your home and the services you receive from them. Would you be able to spare [Survey Length] minutes to go through the survey with me now?

IF NO ASK: can I call back at another time?

No appointments after [Project End Date]

IVR READ OUT: The survey will be used to calculate tenant satisfaction measures to be published by [Organisation Name] and reported back to the Regulator of Social Housing.

If the customer would like to verify the validity of this survey they need to contact [Organisation Name] by email [Email Address] or by phone [Telephone Number].

NB: Data sharing if challenged –

“Your landlord will, from time to time, share your personal data with third parties for *legitimate interests*. This could be transferring it to repairs contractors to carry out repairs or for research purposes such as this, to ensure they are giving the best service possible. When signing your application form or agreement, you are automatically included in this legitimate interest clause which can also be found in the data privacy statement on your landlord's website.

You can however opt out of this by contacting your landlord. If you are not happy that your landlord has passed your details to us and would rather we did not contact you again, we can remove your details from our system and flag this back to your landlord. I however urge you to contact them to request your details are not shared with other parties.”

Before we start, I need to make you aware that we are bound by the Market Research Society Code of Conduct. All calls will be recorded for training and quality purposes. Any information that you give us will be treated in confidence and will be used to find ways of improving the service that [Organisation Name] provides. [Organisation Name] will be able to identify you from your survey responses, are you happy to continue?

NB: If asked – call recordings are stored for 90 days to allow our company to verify and validate the quality of interviews.

- Yes
- No



Question set for LCRA

Label	Question text	Rating scale
Overall Satisfaction (TP01)	Taking everything into account, how satisfied or dissatisfied are you with the service provided by Castle Point Borough Council?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied
Overall Satisfaction Comments	Please describe your specific experiences that have shaped your view of Castle Point Borough Council's service.	Open Ended
Well Maintained Home (TP04)	How satisfied or dissatisfied are you that Castle Point Borough Council provides a home that is well maintained?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied
Safe Home (TP05)	Thinking about the condition of the property or building you live in, how satisfied or dissatisfied are you that Castle Point Borough Council provides a home that is safe?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied, Not Applicable / Don't Know
Communal Areas? (TP10a)	Do you live in a building with communal areas, either inside or outside, that Castle Point Borough Council is responsible for maintaining?	Yes, No, Don't Know
Communal Area satisfaction (TP10)	How satisfied or dissatisfied are you that Castle Point Borough Council keeps these communal areas clean and well-maintained?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied
Repairs in last 12 months? (TP02a)	Has Castle Point Borough Council carried out a repair to your home in the last 12 months?	Yes, No
Repairs last 12 months satisfaction (TP02)	How satisfied or dissatisfied are you with the overall repairs service from Castle Point Borough Council over the last 12 months?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied
Time taken repairs (TP03)	How satisfied or dissatisfied are you with the time taken to complete your	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied,



	most recent repair after you reported it?	Fairly dissatisfied, Very dissatisfied
Contribution to neighbourhood (TP11)	How satisfied or dissatisfied are you that Castle Point Borough Council makes a positive contribution to your neighbourhood?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied, Not Applicable / Don't Know
Approach to ASB (TP12)	How satisfied or dissatisfied are you with Castle Point Borough Council's approach to handling anti-social behaviour?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied, Not Applicable / Don't Know
Listens to views & acts upon them (TP06)	How satisfied or dissatisfied are you that Castle Point Borough Council listens to your views and acts upon them?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied, Not Applicable / Don't Know
Keeps you informed (TP07)	How satisfied or dissatisfied are you that Castle Point Borough Council keeps you informed about things that matter to you?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied, Not Applicable / Don't Know
Fairly and with respect (TP08)	To what extent do you agree or disagree with the following 'Castle Point Borough Council treats me fairly and with respect'?	Strongly agree, Agree, Neither agree nor disagree, Disagree, Strongly disagree, Not applicable / Don't know
Customer Service and Communication Comments	Describe your experience with the customer service and communications you receive.	Open Ended
Complaints in last 12 months? (TP09)	Have you made a complaint to Castle Point Borough Council in the last 12 months?	Yes, No
Complaints Handling (TP09)	How satisfied or dissatisfied are you with Castle Point Borough Council's approach to complaints handling?	Very satisfied, Fairly satisfied, Neither satisfied nor dissatisfied, Fairly dissatisfied, Very dissatisfied
Complaint topic	What was your complaint relating to?	Repairs Service, Property Condition, ASB, Communal Areas or Repairs, Damp and Mould, Staff or Contractor



		Attitude, Communication, Tenancy Matters, Rent or Service Charge Matters, Other (please specify)
Complaints Stage	What stage in the complaints process did your complaint reach?	Stage 1, Stage 2, Informal Complaint (Service Failure), Not Sure / Don't Know
Permission 1 - Happy to be identified	The results of this survey are confidential. However, would you be happy for us to give your responses to Castle Point Borough Council with your name attached so that they have better information to help them improve services?	Yes, No
Permission 2 - Follow up	Would you be happy for Castle Point Borough Council to contact you to follow up any of the comments or issues you have raised?	Yes, No

If you are dissatisfied with the service provided by Castle Point Borough Council, they do have a complaints process you can access by calling 01268 882200, emailing customercare@castlepoint.gov.uk or by completing a form on their website where you will find more information (www.castlepoint.gov.uk/complaints).

We have now come to the end of the survey. Just to confirm my name is [INTERVIEWER NAME] and I've been calling from Acuity on behalf of Castle Point Borough Council. Thank you very much for your time in completing the survey.

Report by Acuity Research & Practice



01273 287114



acuity@arap.co.uk