

## **NOTES OF CASTLE POINT PLAN BOARD**

**7<sup>th</sup> June 2023**

### **PRESENT:**

Councillors: Mountford (acting Chairman), Blackwell, Hart, Isaacs, S. Mumford, Palmer and Savage.

Officers in attendance: Ian Butt (Head of Place & Policy) Amanda Parrott (Planning Policy Manager), Daichi Brook (Planning Policy work experience), Ben Brook (Strategy, Performance and Policy Manager) Dominic Chessum (Communications), Cheryl Salmon (Note Taker).

Apologies: Councillors Fuller and Gibson and Angela Hutchings (Chief Executive).

### **1. Notes of the meeting on 18<sup>th</sup> May 2023 – Noted.**

### **2. Engagement Update**

The Board received an update on the latest engagement activity.

It was reported that so far 330 responses had been received to the online survey. Representation from those aged under 35 was still poor with only one representation received in the 18-24yrs category and none received from anyone under 18 years of age. The Planning Policy Engagement Officer had attended Waterside Farm leisure centre to promote the survey and encourage users of the centre, many of whom were younger people, to respond. He would also be reaching out to local schools and colleges and contact had been made with the manager of the local McDonalds' franchises, who employed lots of young people to discuss engagement with their staff.

During discussion Members commended the contact with McDonalds and suggested that other organisations such as Bar-n-bus, ECC Youth Council and Yellow Door should also be approached.

The Community Workshops had been publicised with the first taking place on 8<sup>th</sup> June and would continue throughout June and July. Stakeholder engagement was underway and work continued on developing a specification for engagement through art to drive participation and ownership of the plan.

Telephone surveys in relation to the Local Housing Needs Assessment were due to commence later in June. Nominations for Local Heritage Assets were underway. The Open Space Assessment engagement would take place over the summer months. The Economic Development Officer was making initial introductions to local businesses about the Castle Point Plan with full business engagement scheduled for September.

The Board questioned which organisations had been contacted regarding the Local Heritage Assets survey and the Planning Policy Manager agreed to circulate the list to the Board.

### **3. Cabinet Update for June 2023**

The Head of Place and Policy reported that a progress report would be presented to Cabinet in June on the work to date of the Castle Point Plan Board. This was an information item for the Cabinet to note. It was stated that whilst some elements of the project plan were a little behind schedule due to resources issues this was expected to be back on track by September 2023.

### **4. Communications arising from meeting**

Communication Officer and Head of Place and Policy to liaise about communications around the Cabinet report.

Press releases and social media posts about the community workshops to continue.

### **5 Benfleet Workshop**

The Board considered the issues and opportunities in Benfleet examining what constituted the geographical area of Benfleet, what was valued about the place and whether there were any aspects it considered needed to be changed.

### **6. Next Meetings/ Workshops**

- Workshop on 15<sup>th</sup> June at 5.00pm - Engagement through Art
- Board Meeting 5<sup>th</sup> July 2023 at 5.00pm. – Strategic Flood Risk Assessment Specification.
- Workshop on 20<sup>th</sup> July 2023 at 5.00pm – Economic Profile of the Borough