



CABINET



20TH SEPTEMBER 2023

NOTICE OF DECISIONS

Publication Date of this Notice: - Thursday, 21st September 2023.

Deadline Date for Call-in of any decision: - 8.45 a.m. Thursday, 28th September 2023 up to that deadline the Chief Executive shall call-in a decision for scrutiny (except for matters of urgent business and decisions for Council) if so, requested by the Chairman or any three Members of the Scrutiny Committee. If there is no call-in the decision will come into force on that deadline.

PART I (Business taken in public)

Agenda Item 2 (Minute No. 21) - Members' Interests:

Cllr Fuller declared a non-pecuniary interest for Item 11: Thorney Bay Pavilion. Cllr Palmer declared a non-pecuniary interest for Item 8: Construction of New Local Authority Housing Developments and Item 11: Thorney Bay Pavilion.

Agenda Item 3 (Minute No. 22) - Minutes

The Minutes of the Cabinet meeting held on, 19th July 2023 were approved as a correct record.

Agenda Item 4 (Minute No. 23) - Forward Plan

To comply with regulations under the Localism Act 2011, Cabinet noted the Forward plan circulated with the agenda.

Resolved: To note the Forward Plan

Agenda Item 5 (Minute No. 24) – Review of Waste Collection Options – Report back from Environment PSC

Cabinet considered a report updating Cabinet on the work of the Environment Policy and Scrutiny Committee in respect of its review of the operation of Council owned car parks.

Resolved:

1. To endorse the recommendation of the Environment Policy and Scrutiny Committee to proceed with a variation to Schedule 1 & 2 of the Borough of Castle Point (Off Street Parking Places) (General) Order 2013 to incorporate the Knightswick Car Park with its current waiting restrictions and car parking charges so that parking conditions can be enforced when the Council takes over the operation of the car park on termination of the Smart Parking contract; and

2. To delegate authority to the Head of Environment in consultation with the Cabinet member for Environment to consider any objections that are received in respect of the proposed amendment to the Borough of Castle Point (Off Street Parking Places) (General) Order 2023; and
3. To note the Committee's decision to set up a cross party member task and finish working group to undertake a wider and more detailed review of the operation of all the Council's car parks, including the Knightswick Car Park;

Agenda Item 6 (Minute No. 25) – Corporate Score Card Proposed Indicators 2023/24

Cabinet considered a report setting out the proposed indicators for the corporate performance scorecard for 2023/24.

Resolved:

To agree the corporate performance scorecard indicators for 2023/24.

Agenda Item 7 (Minute No. 26) – Food & Health and Safety Service Plan 2023/24

Cabinet considered a report seeking approval of the Council's Food & Health and Safety Service Plan for 2023/24.

Resolved:

To approve the Food & Health and Safety Service Plan for 2023/24

Agenda Item 8 (Minute No. 27) – Construction of New Local Authority Housing Developments

Cabinet considered a report providing an update Cabinet on the progress against previously approved housing development projects, to give authority to progress schemes at Linden Way, Benderloch and Carlton Drive and to note further investigation of proposed schemes sites within the Borough.

Resolved:

To agree to defer this item to a future Cabinet meeting.

Agenda Item 9 (Minute No. 28) – Transforming Together – Programme Review Board Update

Cabinet considered a report providing a quarterly update report from the Transforming Together Programme Review Board.

Resolved: To note the contents of the report.

Agenda Item 10 (Minute No. 29) – Public Spaces and Play Spaces Fund

Cabinet considered a report seeking Cabinet endorsement of the proposed improvements using the remainder of the Public Realm and Play Spaces Fund.

Proposed Project	Indicative Cost
Conversion of two tennis courts at JH Burrows into a Multi-Use Games Area (MUGA) to include low level wooden panelling around the perimeter fencing	£50,000
Upgrading of the remaining two tennis courts at JH Burrows	£10,000
Additional lights for the Christmas tree at Hart Road	£1000
Accessible path at Thundersley Recreation Ground	£10,000

Sensory garden at Richmond Park	£15,000
Up to 30 additional composite picnic benches to be sited at various locations within Council owned parks and open spaces (otherwise to be used as contingency for other projects)	£45,000
External lighting to entrance to Castle Point Bowling Club	£1,600
TOTAL	£132,600

Improvements to other recreational areas were also being looked into and would be progressed if funding permits following completion of the projects listed above.

Resolved:

To endorse the proposed projects as set out above.

Agenda Item 11 (Minute No. 30) – Lawn Tennis Association (LTA) funding offer to improve Council owned tennis courts.

Cabinet considered a report providing Cabinet with details of the opportunity to work with the Lawn Tennis Association (LTA) to improve the provision and sustainability of park tennis courts; and seeking approval to enter into a legal agreement with the LTA to secure the proposed improvements to the tennis courts at King George V Recreation Ground.

Resolved:

1. To note the contents of the report.
2. To endorse the Council entering into a legal agreement with the LTA in accordance with its terms and conditions, to secure the proposed improvements to the tennis courts at King George V Recreation Ground.
3. To agree the principle of charging at specified times for the use of the tennis courts at King George V Recreation Ground.
4. To delegate authority to the Head of Environment in consultation with the Portfolio Holder for Leisure Assets & Events to determine the pricing framework for the use of the courts at King George V Recreation Ground for 2024/25; and
5. To support the discussions which are taking place with Yellow Door regarding the delivery of a community-based tennis programme and to request that further information on the proposals is provided to Cabinet in due course.

Agenda Item 12 (Minute No. 31) – Financial Update

Cabinet considered a report providing Cabinet with the 2022/23 provisional outturn in respect of the General Fund (GF) and Housing Revenue Account (HRA) together with the 2023/24 forecast outturn position in respect of the GF and HRA as at the first quarter stage.

Resolved:

1. To note the General Fund (GF) Revenue 2022/23 provisional outturn position, an overspend of £35k (0.04% of gross budget), as detailed in paragraph 5 of the report.
2. To note the GF Capital 2022/23 provisional outturn position, an overspend of £40k, as detailed in paragraph 6 of the report.

3. To note the Housing Revenue Account (HRA) Revenue 2022/23 provisional outturn position, an overspend of £304k, as detailed in paragraph 7 of the report.
4. To note the HRA Capital 2022/23 provisional outturn position, an underspend of £6k, as detailed in paragraph 8 of the report.
5. To approve for the following appropriations to earmarked reserves to be made, as detailed in paragraph 5.6 of the report.
 - a. £2.83m to the Priority Initiatives reserve
 - b. £927k to the Castle Point Plan reserve
 - c. £462k to the Improvement reserve
 - d. £400k to the Vehicle Replacement reserve
 - e. £285k to the Knightswick reserve
 - f. £200k to the Carbon Reduction reserve
 - g. £70k to the New Burdens and General Items reserve
6. To note
 - a. the GF revenue carry forwards totalling £379k as detailed in paragraph 5.4 of the report
 - b. the GF capital carry forwards totalling £466k as detailed in paragraph 6.3 of the report
 - c. the HRA capital carry forwards totalling £540k as detailed in paragraph 8.2 of the report

all of which have been approved by the Section 151 Officer and either added to the 2023/24 budget or appropriated to an earmarked reserve as needed.
7. To note the GF Revenue 2023/24 forecast outturn position as at the first quarter stage, an underspend of £503k, as detailed in paragraph 9 of the report.
8. To note the GF Capital 2023/24 forecast outturn position as at the first quarter stage, a balanced position, as detailed in paragraph 10 of the report.
9. To note the HRA Revenue 2023/24 forecast outturn position as at the first quarter stage, an underspend of £17k, as detailed in paragraph 11 of the report.
10. To note the HRA Capital 2023/24 forecast outturn position as at the first quarter stage, a balanced position, as detailed in paragraph 12 of the report.

Agenda Item 13 (Minute No. 32) – Thorney Bay Pavilion

Cabinet considered a report informing the Cabinet on progress with the Thorney Bay Pavilion project part funded by Coastal Communities Fund (“CCF”) from the Department for Levelling-Up, Housing and Communities (“DLUHC”); to agree the Castle Point Borough Council contribution; and approve the appointment of the lead contractor.

Resolved:

1. To note the progress on the project and the appointment of T.J. Evers Ltd., as lead contractor for this project.

2. To agree to increase the scheme and payments approvals by £301k, funded by £160k from South Essex Parking Partnership and £141k from the Council's Priority Initiatives earmarked reserve.

Agenda Item 14 (Minute No. 33) – Christmas Office Arrangements

Cabinet considered a report providing details of the arrangements for the operation of the Council Offices during the Christmas and New Year period. The Council Offices would close for business at the end of the normal working day on, Friday, 22nd December 2023 and reopen on, Tuesday, 2nd January 2024 inclusive.

Resolved:

To note the closure arrangements for the Christmas and New Year period and that the Council Offices will reopen for business on, Tuesday, 2nd January 2024

Agenda Item 15 (Minute No. 34) – Matters to be referred from/to the Standing Committees

There were no matters.

Agenda Item 16 (Minute No. 35) – Matters to be referred from/to Policy & Scrutiny Committees Review of Public Space Protection Order

Cabinet received a report on the review undertaken by the Environment Public Space Protection Order (Roscommon Way) (PSPO).

Resolved:

To note the outcome of the review to establish Task & Finish Group to work to improve the effectiveness of the Public Space Protection Order (Roscommon Way).

CONSULTATION

Angela Hutchings
Chief Executive