



Fees & Charges – Environmental Health 2025/26

	VAT RATE	Charge 2025/26 Ex VAT	Charge 2025/26 Inc VAT
ANIMAL LICENSING*			
Animal boarding	N	£442.09	£442.09
Animal home boarding	N	£328.90	£328.90
Doggy day care	N	£390.94	£390.94
Dog breeding	N	£482.06	£482.06
Pet shop	N	£446.46	£446.46
Hiring Horses	N	£538.76	£538.76
Exhibiting Animals	N	£390.73	£390.73
Dangerous Wild Animals	N	£450.33	£450.33
Zoo	N	£1024.63	£1024.63
Variation with premises visit	N	£202.04	£202.04
Variation (paperwork amendment only)	N	£71.19	£71.19
Transfer of license	N	£80.34	£80.34
Re-evaluation of star rating	N	£176.96	£176.96
* Any additional costs incurred by the Council in licensing premises e.g. vet's fees will be passed onto the Licensee.			
ENVIRONMENTAL PROTECTION / PUBLIC HEALTH			
Contaminated Land/Environmental Searches	N	£101.70 (2 hrs min) + £50.85 thereafter.	£101.70 (2 hrs min) + £50.85 thereafter.
Works in default undertaken	Full cost of works plus full Castle Point Council Officer costs (charged per hour) plus any incidental costs and administration charge.		
LAPPC CHARGES			
Environmental regulation of industrial processes - Current statutory fees published on DEFRA website:			
1) Permits for waste incineration - https://www.gov.uk/government/publications/permits-for-waste-incineration-fees-and-charges-for-applications			

2) Permits for solvent emission -

<https://www.gov.uk/government/publications/permits-for-solvent-emission-fees-and-charges-for-applications>

All LAPPC fees are payable directly to Castle Point Borough Council. Please contact Environmental Health Services on 01268 882200 or eh@castlepoint.gov.uk for further information.

HOUSING (REGULATORY CHARGES AND HMO LICENCE FEES)

Description of Service

Mandatory Licence for a House in Multiple Occupation -up to 5 lettings (5-year licence)	N	£810.73	£810.73
Mandatory Licence for a House in Multiple Occupation -each additional letting	N	£78.22	£78.22
Improvement Notice	N	£606.39	£606.39
Immigration Inspection -initial visit (<i>discretionary service subject to resource</i>)	N	£221.50	£221.50
Immigration Inspection -each subsequent visit (<i>subject to resource</i>)	N	£79.84	£79.84
Hazard Awareness Notice	N	£645.80	£645.80
Prohibition Order	N	£606.39	£606.39
Emergency Prohibition Order	N	£606.39	£606.39
Emergency Remedial Action Notice	N	£606.39 (plus full charge for any works in default undertaken.)	£606.39 (plus full charge for any works in default undertaken.)
Demolition Order	N	£760.21	£760.21
Clearance Area	N	£1357.70	£1357.70
Interim Management Order	N	£1678.05	£1678.05
Each additional unit above 6 units	N	£111.87	£111.87
Final Management Order	N	£1678.05	£1678.05
Each additional unit above 6 units	N	£111.87	£111.87
Interim Empty Dwelling Management Order	N	£1052.60	£1052.60
Empty Dwelling Management Order	N	£1052.60	£1052.60
Works in Default undertaken	N	Full cost of works plus full Castle Point Council officer costs (charged per hour) plus, any incidental costs.	
Court of Protection Assistance (charged per hour, discretionary service subject to resource.)	N	Officer charge (per hour)	Officer charge (per hour)

SPECIAL TREATMENTS			
Cosmetic piercing, Electrolysis, Tattooing, Semi-Permanent Skin Colouring and Acupuncture-premises	N	£241.64	£241.64
Cosmetic Piercing, Electrolysis, Tattooing, Semi-Permanent Skin Colouring and Acupuncture—per practitioner	N	£77.46	£77.46
FOOD SAFETY			
Export Certificate-one off	N	£77.29	£77.29
Voluntary Surrender call out charge, up to one hour inc certificate	N	£90.00	£90.00
Voluntary Surrender price per additional hour	N	£50.85	£50.85

PRIVATE WATER SUPPLIES						
Risk Assessment – (each assessment)	N	£50.85 per hour	£50.85 per hour			
Sampling Visit (each visit)	N	Full sampling cost + 20% admin charge.	Full sampling cost + 20% admin charge.			
Investigation (each investigation)	N	£50.85 per hour	£50.85 per hour			
Granting of an authorisation (each authorisation)	N	£50.85 per hour	£50.85 per hour			
Analysis of a sample taken under Regulation 10	N	Full sampling cost + 20% admin charge.	Full sampling cost + 20% admin charge.			
Analysis of a sample taken during Check Monitoring	N	Full sampling cost + 20% admin charge.	Full sampling cost + 20% admin charge.			
Analysis of a sample taken during Audit Monitoring	N	Full sampling cost + 20% admin charge.	Full sampling cost + 20% admin charge.			
*up to statutory maximum charge. Please contact Environmental Health for further information on the current maximum charge 01268 882200 or eh@castlepoint.gov.uk						
BOARDING/KENNELING OF STRAY DOGS						
Prescribed fee including 1 st day of kenneling	N	£75.00	£75.00			
Additional days of kenneling per day	N	£15.00	£15.00			
Micro-chipping	N	£15.00	£15.00			
MOBILE HOMES SITE LICENCE FEES						
	Band 6	Band 5	Band 4	Band 3	Band 2	Band 1
Annual Fee*	£1627.20	£1271.25	£955.98	£722.07	£437.31	£320.36

New site licence set up fee**	£76.28	£76.28	£76.28	£76.28	£76.28	£76.28
Transfer of site licence	£76.28	£76.28	£76.28	£76.28	£76.28	£76.28
Amendment of site licence	£76.28	£76.28	£76.28	£76.28	£76.28	£76.28
Checking / registering of site rules	£50.85	£50.85	£50.85	£50.85	£50.85	£50.85
* Annual fee due in advance on 1 st April each year, or part thereof. ** Annual fee, or part thereof payable in advance, is due in addition to set-up fee, on grant of new licence						

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