

# Licensing Fees & Charges

1<sup>st</sup> April 2025 – 31<sup>st</sup> March 2026

## Contact for all licensing matters

Licensing, Castle Point Borough Council, Kiln Road, Benfleet, Essex, SS7 1TF.

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## Gambling Act 2005

Premises Type	Transitional Fast Track Application	Transitional Non-Fast Track Application	New Application	Annual Fee
Existing Casinos	£250.00	£1,500.00	n/a	£2,250.00
Bingo Club	£250.00	£1,310.00	£2,625.00	£750.00
Betting Premises (Excluding Tracks)	£250.00	£1,125.00	£2,250.00	£450.00
Tracks	£250.00	£930.00	£1,125.00	£750.00
Family Entertainment Centres	£150.00	£750.00	£1,500.00	£300.00
Adult Gaming Centre	£250.00	£750.00	£1,500.00	£750.00
Small Lottery Licence			£40.00	£20.00
Alcohol Licensed Gaming Machine Permit			£150.00	£50.00
Notification of 2 gaming machines			£50.00	

Premises Type	Application To Vary	Application To Transfer	Application for Re-Instatement	Application for Provisional Statement	Licence Application (Provisional Statement Holders)	Copy Licence	Notification of Change
Bingo Club	£1,300.00	£900.00	£900.00	£2,600.00	£900.00	£25.00	£50.00
Betting Premises (Excluding Tracks)	£1,125.00	£900.00	£900.00	£2,250.00	£900.00	£25.00	£50.00
Tracks	£930.00	£710.00	£710.00	£1,875.00	£710.00	£25.00	£50.00
Family Entertainment Centres	£500.00	£700.00	£700.00	£1,500.00	£700.00	£25.00	£50.00
Adult Gaming Centre	£750.00	£900.00	£900.00	£1,500.00	£900.00	£25.00	£50.00
Alcohol licensed Premises/ FEC permit						£25.00	£25.00

# Licensing Act 2003

Premises and club application and annual fees- each premises that is licensable will be allocated to a fee band according to rateable value.

Band	A	B	C	D	E
Non domestic rateable value	None to £4,300	£4,301 to £33,000	£33,001 to £87,000	£87,001 to £125,000	£125,001 plus

Each band attracts a different level of application fee- payable upon submitting the application to the Licensing Authority.

## PREMISES LICENCES

Band	A	B	C	D	E
New application and variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)				X2 (£900)	X3 (£1,905)
Annual charge	£70	£180	£295	£320	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D&E only)				X2 (£640)	X3 (£1,050)

## CLUB PREMISES CERTIFICATES

Band	A	B	C	D	E
New application and variation	£100	£190	£315	£450	£635
Annual charge	£70	£180	£295	£320	£350

There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005.

Source: <https://www.gov.uk/government/publications/alcohol-licensing-fee-levels/main-fee-levels>

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## Other Licensable Activity

### SCRAP METAL DEALERS ACT 2013

Type	Application Fee	Renewal fee
Site Licence	£1000	£500.00
Collectors Licence	£400	£200.00
Variation	£50.00	£50.00
Copy of licence	£50.00	£50.00

### STREET TRADING

Type	Application Fee
Annual Licence for 1 day a week	£500.00
One Day Street Trading Licence (one off events)	£10.00
Additional days / nights added to Licence	£75.00

### OTHER APPLICATIONS

Type	Application Fee	Renewal fee
Pleasure Boat Licence	£400.00	£400.00
Boatman's Licence	£60.00	£60.00
Sexual Entertainment Venue	£1500.00	£750.00
Hypnotism permit	£0.00	£0.00

## Hackney Carriage and Private Hire Licensing Fees

### DRIVERS LICENCE

Type	1 Year Licence	2 Year Licence	3 Year Licence	Renewal
Combined Hackney Carriage/Private Hire Drivers Licence	£260.00	£320.00	£375.00	£178.00
Private Hire Drivers Licence (including restrictive)	£180.00	£230.00	£280.00	£140.00
Upgrade from Private Hire to Combined Licence	£80.00	£90.00	£95.00	N/A

### OTHER FEES

Type of Application	Fee
Criminal Record Check (DBS)	£59.00* subject to DBS fees (Government charges)
English Language Test	£49.00
Driving Licence check	Included within the application fee
Driving Assessment	At the applicants expense
Group 2 medical	At the applicants expense
Disability Awareness Training	At the applicants expense
Safeguarding Training	At the applicants expense

### VEHICLE LICENCE FEE

Type	Application Fee	Renewal Fee	Replacement	Transfer of Licence
Hackney Carriage	£450	£300	£125	£450
Private Hire	£265	£200	£125	£250

### OPERATORS LICENCE FEE

Type	1 Year Licence Fee	5 Year Licence Fee
1 vehicle	£100	£500
2 or more vehicles	£200	£1000