



**Customer Services**  
**Castle Point Borough Council**  
PO Box 15,  
Thundersley, Benfleet,  
Essex SS7 1AY  
Tel: 01268 882200  
Fax: 01268 882409  
DX: 39603 Hadleigh

Name & Address:

Date:  
Our Reference: WEB/  
Please enter your Council Tax Account  
Number:

**DISREGARDED PERSON FOR THE PURPOSE OF COUNCIL TAX  
PERSONS IN DETENTION**

To claim Council Tax discount for a person who is prisoner, please complete this application form and return to the above address. Details of the condition relating to this discount are printed on the back of this form.

**Please use capital letters**

Name of person in prison:

\_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of prison:

\_\_\_\_\_

Address of prison:

\_\_\_\_\_  
\_\_\_\_\_

Date of detention:

\_\_\_\_\_

Please list below all people aged 18 or over living at the address and state if any are already disregarded for Council Tax.

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_

CT015

Date received: \_\_\_\_\_

## **DISREGARDED PERSON FOR THE PURPOSE OF COUNCIL TAX PERSONS IN DETENTION**

### Notes of Guidance

This discount will apply to a person on a day if he or she is detained under one of the following conditions:

In a prison, hospital or any other place under order of any UK court.

In a prison, hospital or any other place under a Standing Civilian Court established under the Armed Forces act 1976

Under the immigration act 1971, section 136 of the Mental Health Act 1983 (detention in place of safety), or the Repatriation of Prisoners Act 1957.

Under the Army Act 1955, the Air Force Act 1955 or the Naval Discipline Act 1957.

In a hospital under section 46,47 or 48 or part II of the Mental Health Act 1983.

This category of discount **does not** apply to:

Prisoner released on licensed parole, exempt those discharged temporarily under section 28 or section 47(5) of the Prisoner Act 1952 (generally on compassionate grounds) who will be disregarded.

Persons committed to prison for non-payment of Council Tax.

Persons detained for default in payment of a fine.

Service personnel who are under open arrest or who are detained for less than 48 hours.

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### **Declaration to be signed by the applicant.**

**Warning:** Deliberately giving false information could lead to prosecution.

I declare that the information given is complete and accurate to the best of my knowledge. I understand the the Council may check the validity of the information provided.

Name:

Date:

Signature:

Daytime Telephone no:

**PLEASE NOW RETURN THE FORM TO THE ABOVE OVERLEAF**

