



PRIVACY NOTICE

Leisure Services – Waterside Farm & Runnymede Leisure Centres & Community Halls

How we use your information in relation to Leisure Services

This privacy notice tells you what to expect when Castle Point Borough Council (CPBC) collects personal information in relation to your use of CPBC's Leisure Services.

Purpose of processing and legal basis for processing your personal information

CPBC has a power to provide recreational/leisure services as it thinks fit within or outside the Borough of Castle Point. These services include parks, recreation grounds and open spaces together with facilities such as buildings, equipment, supplies and assistance.

In order to enable CPBC to provide these services it is necessary for us to collect personal information from you to include your name, address, email address, phone number and details of your health.

Retention period or criteria used to determine the retention period

We will retain your personal information in accordance with the retention periods contained in the Council's Document Retention Policy.

<https://www.castlepoint.gov.uk/info-governance>

Whether the provision of personal data is part of a statutory or contractual requirement or obligation and possible consequences of failing to provide the personal data

By participating in any services provided by CPBC's Leisure Services you have entered into a contractual arrangement with us and are therefore expressly consenting to our use and disclosure of your personal information in the manner described in this privacy notice. The consequences of you failing to provide your personal information is that we can no longer allow you to participate in those services.

If for some reason you object to this use and any disclosure of your personal information then please do not apply to use these services.

The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences

Automated decision making may take place including profiling of customers for the purposes of providing personal fitness programme information.

Direct Marketing

Here at CPBC we take your privacy seriously and will only use your personal information to administer your subscription or membership to enable us to provide those leisure services you have requested from us.

However, from time to time we would like to contact you with details of other products, offers, services and competitions we provide via post, email, telephone and text message. If you consent to us contacting you for this purpose please opt in on the sign up form or give us written notification to confirm your consent.

If you sign up to the Halo fitness app you will receive direct marketing through email and other electronic devices to include marketing and advertising of products and services of Life Fitness and the Life Fitness group and fitness related products and services by third parties.

Changes to this private notice

We keep our privacy notice under regular review. This privacy notice was last updated on September 2018.

How to contact us

If you want to request information about our privacy policy you can email us: infolegal@castlepoint.gov.uk or write to us at:

Civic Governance & Law
Castle Point Borough Council
Council Offices
Kiln Road
Thundersley
Benfleet
Essex SS7 1TF

CPBC's Data Protection Officer

CPBC's Data Protection Officer is Andrew Roby Smith and he may be contacted at the above address.