

PRIVACY NOTICE

National Fraud Initiative

Background

The National Fraud Initiative (NFI) is an exercise that matches electronic data within and between public and private sector bodies to prevent and detect fraud. These bodies include police authorities, local probation boards, fire and rescue authorities as well as local councils and a number of private sector bodies. Public sector bodies are required to submit data to National Fraud Initiative on a regular basis.

This notice sets out how we will use your personal data, and your rights in line with data Protection Legislation (including the Data Protection Act 2018 and General Data Protection Regulation (GDPR)).

Your data

As a Local Authority we are required to share core areas of data with The National Fraud Initiative (NFI) on a mandatory basis. These include;

- payroll
- pensions
- trade creditors' payment history and trade creditors' standing data
- housing (current tenants and individuals on a housing waiting list) and right to buy (completed and in progress)
- housing benefits (provided by the DWP)
- council tax reduction scheme
- council tax
- electoral register
- students eligible for a loan (provided by the Student Loans Company)
- insurance claimants
- licences – market trader / operator, taxi driver and personal licences to supply alcohol

Criminal convictions

Should data matching through the NFI result in a prosecution, then this may also be recorded.

Special categories of personal information

Included in the above list are certain special categories of personal information.

Housing benefit and student loan data includes an indicator of physical or mental health or condition. This disability flag, which does not identify the specific condition, is shared as the information collected about the disability has an impact upon a student's entitlement to claim housing benefit.

The personal budget (direct payment) information involves sharing data relating to individuals who have a specified range of social care needs because they have a particular disability.

Information shared on blue badge holders (and applicants) will inform the NFI that you have blue badge but the medical condition that entitles you to this will not be shared.

Purpose

The purpose(s) for which we are processing your personal data is:

To assist in the prevention and detection of fraud.

Data matching involves comparing sets of data, such as the payroll or benefits records of a body, against other records held by the same or another body to see how far they match.

The data is usually personal information. The data matching allows potentially fraudulent claims and payments to be identified. Where a match is found it may indicate that there is an inconsistency that requires further investigation. No assumption can be made as to whether there is fraud, error or other explanation until an investigation is carried out.

The processing of data by the Cabinet Office in a data matching exercise is carried out with statutory authority under its powers in Part 6 of the Local Audit and Accountability Act 2014. It does not require the consent of the individuals concerned under data protection legislation or the GDPR.

All bodies participating in the data matching exercises will receive a report of matches that they should investigate, so as to detect instances of fraud, over- or under-payments and other errors, to take remedial action and update their records accordingly.

Legal basis of processing

The legal basis for processing your personal data is that processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller.

The National Fraud Initiative is conducted using the data matching powers bestowed on the Minister for the Cabinet Office by Part 6 of the Local Audit and Accountability Act 2014 (LAAA).

Under the Local Audit and Accountability Act Legislation

The Cabinet Office may carry out data matching exercises for the purpose of assisting in the prevention and detection of fraud.

The Cabinet Office requires certain bodies (as set out in the Act) to provide data for data matching exercises.

The Cabinet Office may disclose the results of data matching exercises where this assists in the prevention and detection of fraud, including disclosure to bodies that have provided the data and to auditors that it appoints as well as in pursuance of a duty under an enactment.

The Cabinet Office may disclose both data provided for data matching and the results of data matching to the Auditor General for Wales, the Comptroller and Auditor General for

Northern Ireland, the Auditor General for Scotland, the Accounts Commission for Scotland and Audit Scotland, for the purposes of preventing and detecting fraud.

Wrongful disclosure of data obtained for the purposes of data matching by any person is a criminal offence. A person found guilty of the offence is liable on summary conviction to a fine not exceeding level 5 on the standard scale.

The Cabinet Office may report publicly on its data matching activities.

Sensitive personal data is personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation.

The legal basis for processing your sensitive personal data is that it is necessary for reasons of substantial public interest for the exercise of a function of the Crown, a Minister of the Crown, or a government department.

The Cabinet Office conducts data matching exercises to assist in the prevention and detection of fraud. The processing of data by the Cabinet Office in a data matching exercise is carried out with statutory authority under its powers in Part 6 of the Local Audit and Accountability Act 2014.

The legal basis for processing your criminal convictions data is paragraphs 6 and 10 of schedule 1 to the Data Protection Act 2018.

Recipients

As a Local Authority we are a mandatory participant in the NFI we will share your data with the Cabinet Office for the purposes of preventing and detecting fraud.

The data that is matched and the reasons for matching it for fraud prevention and detection

For information summarising the match types appropriate to us as a Unitary Authority and the purpose of the matching please refer to the document NFI match types per participating body.

Retention

Your personal data will be kept by us for the periods set out in our Document Retention Policy.

Your rights

You have the right to request information about how your personal data are processed, and to request a copy of that personal data.

You have the right to request that any inaccuracies in your personal data are rectified without delay.

You have the right to request that any incomplete personal data are completed, including by means of a supplementary statement.



You have the right to request that your personal data are erased if there is no longer a justification for them to be processed.

You have the right in certain circumstances (for example, where accuracy is contested) to request that the processing of your personal data is restricted.

You have the right to object to the processing of your personal data where it is processed for direct marketing purposes.

Changes to this privacy notice

We keep our privacy notice under regular review. This privacy notice was last updated in January 2019.

Who can you contact about data protection and your rights?

The data controller for your personal data is Castle Point Borough Council. We have a Data Protection Officer who makes sure we respect your rights and follow the law. If you have any concerns or questions about how we look after your personal information, please contact the Data Protection Officer at legal@castlepoint.gov.uk or by calling 01268 882200 and asking to speak to the Data Protection Officer. You can also write to us at:

Civic Governance and Law
Castle Point Borough Council
Council Offices
Kiln Road
Thundersley
Benfleet
Essex SS7 1TF

For independent advice about data protection, privacy and data sharing issues or to lodge a complaint about how we have handled your information you can contact the Information Commissioner's Office (ICO) by visiting ico.org.uk or emailing casework@ico.org.uk.

Alternatively you can write or telephone:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.