

Application for Public Health Grant Funding 2019/20

Supporting Information

What is the public health grant?

The public health grant is allocated by Essex County Council to fund local projects aimed at improving health and wellbeing.

Funding is aligned to the priorities detailed in [Castle Point and Rochford's Joint Health and Wellbeing Strategy](#), which complements the [Essex Joint Health and Wellbeing Strategy](#).

Investment principles

Applicants need to demonstrate clear evidence that the proposed project meets a local need and must state how it will improve outcomes for residents across Castle Point and/or Rochford.

Public health initiatives should support the delivery of the Castle Point and Rochford Health and Wellbeing Strategy and meet one or more of the following priorities:

1. Reducing levels of overweight and obesity
2. Improving mental health and wellbeing
3. Supporting people to lead independent lives to stay in their own homes for as long as possible

As well as supporting one or more of these priorities, applicants must also consider how the initiative will tackle health inequalities to ensure interventions target those most in need.

How much is available?

Small grants of up to a maximum of £1500 will be awarded for any one project.

Grants will not be eligible for the purpose of supporting:

- Activities for which a statutory body is responsible
- Infrastructural changes to set up and/or furnish a facility

Who can apply?

The grant scheme is open to properly constituted agencies, organisations, voluntary organisations or similar bodies in Castle Point and Rochford. Any organisation interested in applying should contact Sarah Alderton, Public Health Improvement Officer, in the first instance (salderton@castlepoint.gov.uk or sarah.alderton@rochford.gov.uk).

Monitoring and evaluation

Grant recipients will be required to produce an outcomes evaluation to establish whether the project met the aims and objectives and to assess the impact(s) on participants. They may also be required to provide additional information such as case studies that support the outcomes identified in the application.

Acknowledgement

Grant recipients will be asked to acknowledge Castle Point Borough and/or Rochford District Council.

Risks and Liabilities

Castle Point Borough Council and Rochford District Council will require the recipient organisation or institution to accept all risks and liabilities associated with the activity being supported. This will be a condition of the grant.

Timescales

20 th May – 28 th June 2019	Application process open
1 st – 12 th July 2019	Grants considered
15 th July 2019	Awards confirmed and notices sent

If funds are still available in the public health budget after this round of allocations the application process will open again in November 2019.

Please return the completed application form to Sarah Alderton, Public Health Improvement Officer, by emailing salderton@castlepoint.gov.uk or sarah.alderton@rochford.gov.uk

Successful applicants

Please note that if your application is successful, we may ask for financial reassurances against the project and your organisation prior to issuing funds.

Following notification that your application has been successful, the council will transfer the grant by BACS. We will require your organisation's bank details, account name, number and sort code in order to arrange payment.

Please wait until you receive a purchase order number before invoicing us as this will need to be quoted on the invoice.

Castle Point and Rochford Public Health Funding Application 2019-20	
Project Title/Name of activity:	
Organisation name:	Date:
Contact details: <i>Please provide your name, job title, business address, email and phone number</i>	
Please provide a brief overview of what your organisation does and the service(s) it currently provides:	
What area does your organisation serve? (e.g. Castle Point and/or Rochford, South Essex, Countywide or national)	
How is your organisation funded?	
Purpose of grant application: <i>Please provide the rationale for the proposed initiative – what problem(s) does it address and who is it going to target?</i>	
Aims and objectives: <i>What are the intended outcomes from the initiative and anticipated impacts based on the needs you have identified?</i>	
How does this link in with the priorities detailed in Castle Point & Rochford's Joint Health and Wellbeing Strategy? 1. Reducing levels of overweight and obesity 2. Improving mental health and wellbeing 3. Supporting people to lead independent lives to stay in their own homes for as long as possible	
Overview of the initiative: <i>Please include a description of the nature, content, delivery and format of each session/activity</i>	
Where will the initiative take place?	

<p>Quality assurance: <i>What quality assurance procedures will be followed? Is the person delivering the session(s) suitably qualified and insured? Please provide copies of most up to date insurance certificates and qualifications</i></p>
<p>What is the timescale for the initiative? <i>Please include anticipated start and end dates</i></p>
<p>How many people do you anticipate will use/benefit from this project over the course of its duration?</p>
<p>What % of participants will be from Castle Point and/or Rochford?</p>
<p>Is there specific admission criteria e.g. participants of a certain age or with a particular health condition? <i>If yes, please give details</i></p>
<p>How are participants recruited? Is there a referral process or is it self-selecting? If a mixture please provide details of how many will be recruited</p>
<p>Are there any special conditions of attendance or incentives provided to either recruit or retain participants? If so, what are they?</p>
<p>What equipment and resources are needed to run the initiative: <i>Is a certain amount of space required? Can specific needs be accommodated e.g. people with physical disabilities or specific dietary needs?</i></p>
<p>How are those delivering the initiative recruited?</p>
<p>What is the total cost of the initiative? <i>Please provide a breakdown of costs</i></p>
<p>Have you applied and/or received a grant from any other funding bodies for this initiative? <i>If Yes please give full details</i></p>
<p>Is there a cost to the participants? <i>Please provide details of any charges</i></p>

What are the intended outcomes of the initiative and how will these be evaluated? *Please state how you will measure and record outcomes and how you will measure success*

Is there a mode of referral in place to signpost participants to services once the project has finished? *If yes, please give details*

Any other information

By signing this form I/we agree to the terms and conditions linked to the award of the public health grant should this application be successful.

Name	
Date	